

SANTA MONICA COLLEGE | SUMMER 2017

# COMMUNITY EDUCATION

& Professional Development



**New Tours, New Experiences, and More...**

See page 27 for details



# Cool Summer Classes Keep the Heat Away!

## Be Savvy with These Computer Classes

We've got you covered, from basic computer literacy to cutting-edge 3D printing...

If you are a computer novice, **Computer Literacy for Absolute Beginners** is designed just for you and will get you oriented and familiarized with MS Word, MS Excel, and Power Point. Take our **Fundamentals of Excel** to get a handle on creating spreadsheets, and then progress to **Intermediate Excel** to learn fancy tricks like PivotTables and PivotCharts. Our perennial favorites **Adobe Photoshop**, **Adobe Illustrator**, and **Design Your Own Website** are returning this summer to help you gain some skills! Take one, two, or all three courses! **Introduction to 3D Printing** is the first of its kind being offered here on campus. This hands-on course allows you to find out how to create and print 3D files for both career and home-use applications, so if you've been curious, don't miss this great opportunity to have this technology available to you!

See pages 16–18 for more details.

## Attention Entrepreneurs!

Our intensive 2-week **Bookkeeping Essentials** will get you started on the basics of balance sheet preparation, general ledger posting, and more! Likewise, **QuickBooks 1 & 2** have been making a splash for small business owners who want to improve productivity. Find out how this software can really help you navigate your business more efficiently! Sign up for both levels in the series and receive a certificate of completion that will speak to your accomplishment!

See pages 18–19 for more details.

## Hot New Classes:

- New **Advanced Directing** (page 10) will help you tell your story visually, direct actors, and lead a crew through the treacherous waters of film production.
- After much demand, we now offer **Intro to Music Theory** (page 8)—a must for music lovers who wishes to become better musicians.
- Google Drive offers many possibilities to collaborate with others on work, but are you confounded by its use? Fortunately, our **How to Use Google Docs** (page 17) comes to the rescue and makes this useful tool work for you!
- **Decoupage-Under-Glass** (page 6) is a unique art that creates one-of-a-kind brilliant and gorgeous glass plates. If you like to create distinctive art pieces, you won't want to miss this class.
- Drafting is useful to anyone who needs to develop design ideas into site plans, elevations, and sections. Our **Beginning Hand Drafting** (page 5) will teach you how to take measurements and scale them down, and how to use hand tools to further your own projects!
- Why not have a bit of fun with black and white photographs? This summer, let **Hand-Tinting Photographs** (page 10) take you to a different era, where you create memorable photographs that express your creativity!



SANTA MONICA COLLEGE

# COMMUNITY EDUCATION

SUMMER 2017



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## ABOUT COMMUNITY EDUCATION

To meet the lifelong learning needs of the community, SMC Community Education offers hundreds of classes to individuals who wish to explore their personal interests or enhance their careers. Our low-cost, not-for-credit Community Education courses are designed to enrich lives through hands-on workshops and lively classes in art, writing, dance, and many other areas, with special classes for children and teens. Our fee-based professional development and continuing education programs and seminars strive to promote career development and professional training and certification. Classes on a wide range of topics are also offered online. For more information, please visit our website at [commmed.smc.edu](http://commmed.smc.edu) or call the SMC Community Education office at (310) 434-3400.

## HOW TO REGISTER FOR CLASSES:



### ONLINE

[commmed.smc.edu](http://commmed.smc.edu)



### PHONE

310-434-3400, option 2



### EMAIL

[CommEd@smc.edu](mailto:CommEd@smc.edu)



### FAX

310-434-3409



### MAIL

SMC Community Education  
1900 Pico Boulevard  
Santa Monica, CA 90405



### VISIT

SMC Bundy Campus  
3171 S. Bundy Drive,  
Room 112  
Los Angeles, CA 90066  
8:30 am to 4:30 pm,  
Monday–Friday

# PERSONAL INTEREST

Our Personal Interest courses are a great way to explore and develop new or longtime personal interests and hobbies, as well as prepare to take that next step in your personal and family projects.

## Art

Please note: Most art classes require students to provide their own supplies. These are NOT included in the course fee, unless otherwise noted. Please check class supply list online.

### Japanese Calligraphy in Multi-Art Forms

Discover the exciting field of Japanese calligraphy. Develop your artistic skills with traditional tools and the instructor's unique teaching methods. Explore the historical background of this beautiful art form through the incorporation of Japanese poetry, dance movements, and music. "It will center you and delight all your six senses!"

\$99 | Kazuko

SMC Main Campus, Art 118

Sat 10:00a – 1:00p Jun 24 – Jul 29\*

\*No class on Jul 1.

### Introduction to Mosaic Art

Acquire the skills to create mosaic art. As you custom-decorate a small flowerpot with your choice of ceramic, glass, bead, stone, shell, and other materials, learn about the history, design, styles, and cutting techniques used in mosaics. Supply list provided at registration on class confirmation. Continuing students who would like to create a different kind of mosaic piece should register into Mosaic Art II. Materials fee \$40 at class.

\$149 | Carmelo Fiannaca

SMC Main Campus, Art 124

Sat 9:00a – 1:00p Jun 24 – Jul 29

### Mosaic Art II

Prerequisite: Introduction to Mosaic Art. Explore how to design your own project— from murals, tables, and mirror frames, to shoes, old instruments, and turning masks into sculptures—as you learn how to cover flat and 3-dimensional surfaces. Also, find out more about the materials and tools that are used for variable assemblage art in a course that offers a great study of concept techniques for commercial or personal art. You will need to purchase all materials for the project. Repeat students should consult instructor before the course begins. Materials fee \$20 at class.

INTRODUCTION TO MOSAIC ART –  
Carmelo Fiannaca

“

*Learned much about the mosaic art form and gained knowledge for the future classes and different ideas.*

—Sandy W.

”

\$149 | Carmelo Fiannaca

SMC Main Campus, Art 124

Sat 11:00a – 3:00p Jun 24 – Jul 29

### Cartooning for Fun (& Profit)

Would you like to be a cartoonist? Ever wonder how your favorite cartoons get into national publications? Introduce yourself to every facet of the cartoon art process, from concept to finished product. Through lectures, in-class demonstrations, and hands-on training, you'll learn the techniques of professional cartooning, including a variety of drawing and inking methods, character development, gag-writing, and marketing. Materials fee \$5 at class.

\$99 | Neal Yamamoto

SMC Bundy Campus, Room 240

Sat 10:00a – 12:00p Jun 24 – Jul 29

### Stone Carving

Learn stone carving techniques using traditional hand tools: sculpture hammer, chisel, rasp and file. Finish your work by sanding, polishing and mounting on a wood base. Create three dimensional abstract or representational sculptures. Bring sketched ideas to the first meeting. Beginning students will purchase alabaster or soap stone at the first meeting. Stones will range approximately \$20-\$40, plus \$20 for finishing supplies. Basic tools provided for use in class. Advanced students may continue on existing projects. Materials fee \$60 at class.

\$219 | Terri Bromberg

SMC Main Campus, Art 124

Sun 1:00p – 5:00p Jul 2 – Aug 6

### The Art of Glass Fusing

Explore the art of using a kiln to fuse together pieces of glass. Find out about glass choices, preparation, cutting, and composition. Then experiment with the materials and apply your own style and creative ideas as you learn how to use a variety of fusing and slumping techniques, how to use a kiln, and what you need to know about firing programs, annealing times, and recordkeeping. Materials fee \$100 for new students and \$30 for returning students at class covers first few projects.

Plan to spend an additional \$100 (or more, depending on the size and complexity of the work you wish to design) during a class field trip (to be arranged) to learn about, choose, and purchase additional materials for the remainder of the course. As this class is in high demand with limited seating, all registrations are final, and NO REFUNDS, CREDITS, or TRANSFERS will be given.

\$219 | Terri Bromberg  
SMC Main Campus, Art 124

Fri 9:00a – 2:00p      Jul 7 – Aug 11

### Beginning Hand Drafting

**NEW!** If you are an interior, landscape, stage set, or architectural designer or constructor who needs to develop your design ideas into site plans, elevations, and sections, come learn these basic skills. Find out how to take measurements and scale them down to a usable size for blueprints, and how to work with hand tools such as architectural rulers, T-bars, triangles, and templates. You will develop a project of your own on drafting vellum paper, which can be reproduced for your project. Materials fee \$15 at class.

\$129 | Charlotte Chen  
SMC Main Campus, Art 126

Sun 9:00a – 1:00p      Jul 16 – Aug 6

## DRAWING

### Manga Drawing 101

**NEW!** Learn how to draw monsters, heroes, samurai, pretty girls, cutesy characters, and giant robots in the popular Japanese-manga style. Explore all the basics of the genre, including manga proportions and stylistic features of the face, along with character development, inking, and coloring. All skill levels are welcome!

\$99 | Neal Yamamoto  
SMC Bundy Campus, Room 240

Sat 1:00p – 3:00p      Jun 24 – Jul 29



Manga Drawing 101

### Introduction to Basic Drawing

Learn how to compose with line, shape, tone, and color in a class designed to introduce you to the basics of drawing from life. Using still-life setups and our environment as sources of visual inspiration, you'll find out how to work with perspective, positive and negative shape, and texture as you explore the use of traditional drawing materials. A great class for beginners!

\$99 | Freddie Manseau  
SMC Emeritus College, Room 204

Wed 6:30p – 9:30p      Jun 28 – Aug 2

Thu 6:30p – 9:30p      Jun 29 – Aug 3

## PAINTING

### Sumi-e Painting

Explore the fundamentals of the ancient art of Sumi-e (“ink painting”) painting, and discover how just a few simple strokes of the brush can express an idea. Enrich your knowledge of a different art technique with ancient and Eastern roots, and learn about the traditional art and culture of Japan. Painting kit is available to purchase in class, or a list of supplies can be found on class confirmation.

\$89 | Sherry Davis  
SMC Bundy Campus, Room 436

Sat 10:00a – 12:00p      Jun 24 – Jul 15

### Plein Air Outdoor Watercolor Painting

Outdoor painting and watercoloring known as “Plein Air” has been enjoyed and used through the centuries by people of all ages. Join us for 6 onsite visits to noteworthy places in the community—Water Gardens, Will Rogers State Beach, Palisades Park, Douglas Park, Lake Shrine Self-Realization Center, and Tongva Park—and enjoy the outdoors as you learn how to quickly sketch and render perspective views using simple pencil and watercolor techniques.

\$119 | Tony Tran  
Offsite, Location TBA

Sat 9:00a – 12:00p      Jun 24 – Jul 29

### Painting in Watercolor – Level 1

Come try your hand at a wonderful art form with subtle nuances and spontaneity, as well as brilliance and control. Learn traditional watercolor techniques through invaluable demonstrations that will give you a solid foundation. Watercolor is a medium that's not as unforgiving as you might think, so come find out about some surprising tricks that will wash away those fears!

\$99 | Freddie Manseau  
SMC Main Campus, Art 220

Sun 10:00a – 1:00p      Jun 25 – Jul 30

**Painting in Watercolor – Level 2**

Join a class designed for those who wish to improve and guide their watercolor techniques toward a more personal and creative direction. In a supportive, constructive, and stress-free environment, learn how to achieve desired effects that will enhance previous painting attempts, and find out about effective methods for attaining more satisfying results with new projects.

\$99 | Freddie Manseau  
SMC Main Campus, Art 220

Sun 2:00p – 5:00p Jun 25 – Jul 30

**Painting Alla Prima:  
Experimenting with Oil Paint**

Learn to paint more creatively. In this class, find out how to use oil paint alla prima (working quickly using layers of wet paint) to explore techniques for painting gesturally, emphasizing depth and realism, improving composition, increasing visual impact, and painting inventively. Open to students at all levels, including experienced painters looking to make their work more original, as well as beginners who wish to learn simple, but effective painting techniques. All levels welcome!

\$99 | Todd Carpenter  
SMC Main Campus, Art 100

Sat 9:00a – 12:00p Jul 1 – Aug 5

**Landscape Painting**

If you've ever wanted to know how to paint landscapes from photos or computer images, this is the class for you! Using oil or acrylic, learn the processes for capturing an image or impression in paint as you work from photographic subject matter. Explore the basics of painting landscapes, including the role of seeing, using color as value, how to mix paint and match color, and the process of building the surface.

\$99 | Todd Carpenter  
SMC Main Campus, Art 100

Sat 1:00p – 4:00p Jul 1 – Aug 5

**Crafts****Shibori and Beyond**

Discover Shibori, the ancient art of binding, stitching, and dyeing fabrics to give cloth a three-dimensional look. Learn 6-8 simple techniques for binding and stitching, the basics you need to know about dyes and textiles, and how to set dyes into fabric. Develop your own personal style, techniques, and designs as you create one-of-a-kind silk scarves to give as gifts (or keep for yourself). This is a very hands-on class, so wear old

clothes you won't mind getting messy. Bring to class 8-10 regular sewing needles, colored thread, scissors, a 6-inch ruler, pencil, paper, and a sack lunch. Materials fee \$30 at class.

\$89 | Charlotte Chen  
SMC Main Campus, Art 126

Sun 9:00a – 1:30p Jun 25 – Jul 9\*  
\*No class on Jul 2.

**Decoupage: Decoupage-Under-Glass**

**NEW!** Learn the unique art and craft of decoupage-under-glass as you create a one-of-a-kind glass plate. In a hands-on class that shows you how to design an original collage for your plate, find out how to adhere images to glass, create a beautiful backing, and add gold-leaf edging. By the end of the course, you will have a gorgeous glass plate with brilliant, richly colored images under glass, professionally sealed and finished. Materials fee at class includes glass plate, scanning and professional printing (UV and PH safe) of image created, as well as special glue and sealer, and use of gold leaf pens. Materials fee \$75 at class.

\$149 | Portia Iversen  
SMC Bundy Campus, Room 339

Sat 1:00p – 4:00p Jul 8 – Jul 29

**Enrichment****Introduction to Basic Mindfulness**

Ever wanted to learn how to meditate? Want to improve your ability to concentrate, or to de-stress from the pressures of everyday life? Basic Mindfulness is a clear, easy way to begin. In a supportive class that includes simple instructions and brief in-class guided meditation sessions, learn how to enhance your clarity of sense perception, build your concentration power, and develop equanimity and restfulness in ways that can be applied directly to daily life.

\$99 | Betzi Richardson  
SMC Bundy Campus, Room 428

Wed 7:00p – 9:00p Jun 28 – Aug 2

**Home & Garden****Women's Auto Workshop**

Ever had a dead car battery, but didn't know how to jump it? Find out from another woman how NOT to be a damsel in distress when it comes to your car. In a nonjudgmental atmosphere, learn the basics of how a car works, and how to speak and understand basic auto lingo that can help save you money on car repairs. And, of course, find



Decoupage

out how to deal with a dead battery, or a flat tire! By knowing what to do, you'll be on your way in less time than waiting for roadside assistance! This is a very hands-on workshop, so wear clothes you won't mind getting dirty, and closed-toe shoes for safety. Bring to class your car and car owner manual (if available), along with your coffee mug. Morning coffee, donuts, and midday lunch included in fee. Materials fee \$15 at class. Absolutely no walk-ins for this workshop.

\$99 | Xandria Slater  
SMC Bundy Campus, Room 123  
Sat 9:00a – 4:30p      Jun 24

### Basic Organic Gardening 101

Discover the basics of sensible organic gardening. Find out how to build good soil, what you need to know about amendments and fertilizers, and tricks and tips for beautiful gardens, even in containers and tiny spaces. Learn about water-saving irrigation, how to start seeds and nurse them into healthy seedlings, and how to pick the best transplants at the nursery. Also, find out how, when, and how much to prune, and how to choose and care for your garden tools to make them last. Materials fee \$10 at class.

\$89 | Christy Wilhelm  
SMC Main Campus, Art 118  
Sun 3:00p – 5:00p      Jul 9 – Jul 30

## Just for Fun

### Practical Tarot – The Minor Arcana

Learn about the Tarot's Minor Arcana and the various meanings and ways to interpret its 56 cards (four suits of 14 cards each). Without memorizing the meanings of each card, discover how variations in the cards' artwork, combined with your own intuitive abilities, can enhance and enrich a Tarot reading. After taking this class, you'll have a better understanding of how the cards of

the Minor Arcana can add layers and clarify a Tarot reading. You'll practice what you learn in each class by playing Peter Rosson's "Tarot Profiling Game." If you have a Tarot deck, bring it along to class.

\$99 | Davida Rappaport  
SMC Bundy Campus, Room 435  
Tue 6:45p – 9:45p      Jun 27 – Aug 8\*  
\*No class on Jul 4.

### Intermediate Bridge

In a fun and exciting class, continue developing and building on your skills and strategies for playing bridge. Materials fee \$7 at class.

\$89 | Candace Scott  
SMC Bundy Campus, Room 436  
Thu 7:00p – 9:00p      Jun 29 – Aug 3

## Languages

Note: Some language classes may require a textbook, which is NOT included in course fee. Level 2 classes are a continuation of Level 1.

### Beginning Spanish – Level 1

If you have very little knowledge of Spanish, here's an opportunity to learn the basics for effective communication. Materials fee \$10 at class.

\$99 | Cecilia Dighero  
SMC Bundy Campus, Room 239  
Tue 6:30p – 9:30p      Jun 20 – Aug 1  
\*No class on Jul 4.

### Beginning Spanish – Level 2

Expand your vocabulary and knowledge of Spanish grammar in this continuation of Beginning Spanish—Level 1. Optional language CDs for \$10. Materials fee \$10 at class.

\$99 | Cecilia Dighero  
SMC Bundy Campus, Room 435  
Wed 6:30p – 9:30p      Jun 21 – Aug 2  
\*No class on Jul 5.

### French Pronunciation Workshop: "The Sound of French"

Do you wish you could speak French with a Parisian accent and understand it when spoken by the natives? This workshop is for you! Learn the sounds of French and practice pronouncing them correctly, so as to be understood. Practice hearing the small differences between sounds which you have to be able to distinguish in order not to mistake one word for another. Become aware of how words are strung together and what sounds are dropped in informal speech. All this, plus practicing the typical

intonation (melody) and rhythm patterns of French and learning how spelling correlates with pronunciation, and you'll be well on your way toward sounding like a native! No prior knowledge of French necessary. Materials fee \$30 at first class—includes two one-hour pronunciation CDs plus text.

\$89 | Margaret Drach  
SMC Bundy Campus, Room 328

Sat 1:30p – 4:30p      Jun 24 – Jul 1

### Accent Reduction – American English

Do people often ask you to repeat what you've said? Is a thick accent preventing you from advancing professionally? In an interactive, information-packed course, learn the secrets to speaking clear, easily understood American English, and find out how to avoid—or fix—the most common errors made by foreign speakers of English, regardless of their native language. Required textbook (available online) : *Mastering the American Accent with Audio CDs* by Lisa Mojsin (ISBN: 978-1-4380-0810-3). Please bring your textbook to our first class.

\$89 | Nicola McGee  
SMC Bundy Campus, Room 213

Tue 6:30p – 8:30p      Jun 27 – Aug 8\*  
\*No class on Jul 4.

### More Accent Reduction – American English

Do people often ask you to repeat what you've said? Is a thick accent preventing you from advancing professionally? In an interactive, information-packed course, learn the secrets to speaking clear, easily understood American English, and find out how to avoid—or fix—the most common errors made by foreign speakers of English, regardless of their native language. Required textbook (available online) : *Mastering the American Accent with Audio CDs* by Lisa Mojsin (ISBN: 978-1-4380-0810-3). Please bring your textbook to our first class.

\$89 | Nicola McGee  
SMC Bundy Campus, Room 213

Sat 10:30a – 12:30p      Jul 1 – Aug 5

### Spanish for Absolute Beginners

If you're an absolute beginner when it comes to studying or speaking Spanish, here's a chance to 'meet' the language and start getting acquainted with it. Learn how to say the alphabet, use numbers, tell time, and use the verb 'to be.' Pick up some basic vocabulary that will help you describe things and people, as well as express your wants and desires.

\$89 | Nicola McGee  
SMC Bundy Campus, Room 213

Thu 6:30p – 8:30p      Jun 29 – Aug 3

## Music

### Intro to Music Theory

**NEW!** Knowing the basics of music theory can help you become a better musician. Whether you are playing an instrument or composing a piece, find out how to make a powerful connection with musical elements in an introductory course that can help wipe away the confusion and turn music into great fun! Music element basics, sight reading, key signatures, intervals, improvisation, and more will be covered. Required textbook: "All About Music Theory," by Mark Harrison (Hal Leonard Publishing; softcover; ISBN-13: 9781423452089). Materials fee \$10 at class.

\$99 | Peter Risi  
SMC Bundy Campus, Room 228

Tue 6:30p – 8:00p      Jun 27 – Aug 8\*  
\*No class on Jul 4.

### Beginning Guitar

Have a guitar sitting somewhere, just waiting to be played? Ever wanted to strum the strings and make music, but think it's too hard for you? With a little practice, *anyone* can learn to play the guitar, so sign up for this class designed to transform your view of the guitar into the joyous, creative, and accessible musical instrument that it is. Learn how to read music, play the open chords that are widely used in guitar music, and gain an overview of basic music theory. You and your fellow students will help pick the pieces to be taught, so everyone will have a choice of music. Bring to class your guitar—acoustic, classical (nylon strings), or electric (no amp needed, but small amp OK). Required textbook (please purchase before attending class): *Hal Leonard Guitar Method, Second Edition—Complete Edition*, by Will Schmid and Greg Koch (ISBN-13: 9780881881394). *This book can also be used for those who will be attending the Guitar II class.*

\$99 | Peter Risi  
SMC Performing Arts Center, Room 104

Wed 6:30p – 8:00p      Jun 28 – Aug 2

### One-On-One Piano (5 years – Adult)

Finally! One-on-one piano lessons that are truly affordable, and private instruction is the best way to learn to play the piano. These 30 minute sessions are open to adults or children and will progress at their own pace. Beginners will focus on note reading, rhythm reading and music theory while more advanced students will work on chord progressions, inversions, and piano technique. Materials used will depend on experience and music style. **Students should have a piano/keyboard at home for daily practice.**

\$189 | Sarah Olim  
SMC Performing Arts Center, Room 105

**WEDNESDAY**

Wed 6:00p – 6:30p      Jun 28 – Jul 26  
 Wed 6:30p – 7:00p      Jun 28 – Jul 26  
 Wed 7:00p – 7:30p      Jun 28 – Jul 26  
 Wed 7:30p – 8:00p      Jun 28 – Jul 26  
 Wed 8:00p – 8:30p      Jun 28 – Jul 26  
 Wed 8:30p – 9:00p      Jun 28 – Jul 26

**SATURDAY**

Sat 12:30p – 1:00p      Jul 8 – Aug 5  
 Sat 1:00p – 1:30p      Jul 8 – Aug 5  
 Sat 1:30p – 2:00p      Jul 8 – Aug 5  
 Sat 2:00p – 2:30p      Jul 8 – Aug 5  
 Sat 2:30p – 3:00p      Jul 8 – Aug 5

**Contemporary Singing Techniques**

Whether you want to audition for “The Voice” or just want to learn to sing in tune, here’s a chance to learn all the so-called “fundamentals of contemporary singing.” Breathing, range, intonation, vocal power, blending with registers, gaining confidence, and overcoming performance anxiety are just some of the topics we’ll cover in a safe, fun atmosphere. This unique “Vocal Yoga” method uses techniques ranging from Alexander Technique, Yoga, and Chi Gong, to The Bel Canto School of Singing, Fitzmaurice Voicework, and more to free the voice. Beginners welcome! Materials fee \$17 at class.

\$99 | Linda Linnebach  
SMC Performing Arts Center, Room 103  
Mon 6:45p – 8:45p      Jul 10 – Aug 7

**Healthy Harmonica**

Breathing is our foundation when playing the harmonica. Take the simplest of pop, folk, and blues melodies and invigorate them with simple, but powerful, techniques to make any song deeply expressive. No previous ability to read or play music required—just a desire to have fun and feel more alive! You will need a C-major diatonic harmonica. If you don’t already have a harmonica, you can purchase one in class for about \$12. Materials fee \$15 at class.

\$39 | Dave Broida  
SMC Bundy Campus, Room 236  
Thu 6:00p – 7:30p      Jul 13

**Beginning Blues Harmonica**

Come have fun learning tricks and techniques to make the harmonica cry, laugh, wail, and scream! We’ll get you jammin’ the Blues immediately, and you don’t need any prior musical or harmonica experience. Just bring along a love of the Blues and a C-major diatonic harmonica. If you don’t already have

a harmonica, you can purchase one in class for about \$12. Materials fee \$15 at class.

\$39 | Dave Broida  
SMC Bundy Campus, Room 236  
Thu 7:45p – 9:30p      Jul 13

**Photography**

**PHOTO WORKSHOPS**

Our Photo Workshops—led by professional photographers who teach in the Santa Monica College Photography Department—will take your passion for photography to new levels!

Workshops range from basic camera skills all the way up to studio lighting and portfolio development. You’ll gain hands-on experience at every stage, with instructors who share their years of knowledge as they work beside you to show you how to get the shots you want.

So sign up now, and start creating better photographs!

**Basic Photography**

Make your digital camera work for you. Learn about using available light (natural or artificial), composition, exposure, and techniques that turn snapshots into professional-quality photographs. You’ll shoot slides that will be shown and discussed in class. Bring your cameras and camera instruction manuals to the first class. Digital and film cameras are welcome. Bring your camera to the second class.

\$99 | Larry Jones  
SMC Bundy Campus, Room 435  
Wed 6:30p – 9:30p      Jun 28 – Aug 2

**Beyond Basic Photography**

If you take consistently good pictures and feel confident in your basic knowledge of your Digital Single-Lens Reflex camera (DSLR), f-stops, shutter speeds, focus, and exposure controls, this class will take you one step farther. Learn the details of color, composition, lighting conditions, and visual perspective through a variety of photography assignments.

\$99 | Larry Jones  
SMC Bundy Campus, Room 435  
Thu 6:30p – 9:30p      Jun 29 – Aug 3

register for classes  
**ONLINE**  
 at [commed.smc.edu](http://commed.smc.edu)



Stand-Up Comedy Workshop

### On the Street with Your Camera

Learn how to capture images the way documentary photographers do. If you are an intermediate/advanced photographer, find out how to use imagery to make statements without words. This hands-on workshop covers composition, visual direction, lighting (natural and flash), proper lens selection, and controlling depth of field. With an emphasis on the styles of Henri Cartier-Bresson, Keith Carter, Gordon Parks, Mary Ellen Mark, W. Eugene Smith, and Garry Winogrand, photo assignments feature the significance of conveying a story (photo essay or photo story), an environmental portrait, and 'the decisive moment' with your images.

\$119 | Ed Mangus  
SMC Main Campus, Drescher Hall 115  
Sat 2:00p – 6:00p Jul 1 – Aug 5

### Black & White Printing – Advanced

Prerequisite: Beginning and/or Intermediate Black and White Printing, or instructor's consent. Refine your skills in creating high-quality, fiber-based black-and-white prints. Learn advanced printing techniques from an experienced instructor as you explore special toning techniques that can make your images stand out. The photo lab features high-quality chemicals and an individual enlarger for each student. Bring printing supplies and negatives to first class meeting. Attending the first class meeting is mandatory. Materials fee \$25 at class.

\$139 | Ed Mangus  
SMC Main Campus, Drescher Hall 127  
Sun 1:00p – 6:00p Jul 9 – Aug 6

### The Art of Hand-Tinting Photographs

**NEW!** Hand-tinting photographs—the art of adding color to black-and-white photography—is a technique that dates to the mid-19th century. In a hands-on class, learn how to use paints, pencils, papers, and other materials to hand-tint photographs. Whether you choose to add color to an entire image or selective portions, the result will be a unique piece of art! Materials fee \$20 at class.

\$69 | Nancy Kaye  
SMC Bundy Campus, Room 212  
Sat 9:00a – 12:00p Jul 22 – Jul 29

## Stage & Screen

### Stand-Up Comedy Workshop with Comedy Store Graduation Show

Hone your skills as a stand-up comic in an exciting hands-on workshop designed for both the absolute beginner—as well as those already showcasing around town—and culminates with a Comedy Store Graduation Show (Depending upon dates and availability, graduation show may be hosted by the Hollywood Improv.) Learn techniques the pros use for joke writing, finding your comic personae and POV, and making the best choices for connecting with an audience. Also, gain an understanding of the business side of comedy, and how stand-up intersects with the world of sit-com development.

\$99 | Jonathan Solomon  
SMC Bundy Campus, Room 235  
Wed 6:30p – 9:30p Jun 21 – Jul 26

### Advanced Directing

**NEW!** If you've already experienced directing a short film or a feature project and want to become a more effective, organized, and creative visual storyteller, sign up for this course now! Through a series of examples, hands-on exercises, and interactions with some of the best in the business, you'll have the opportunity to strengthen your abilities to tell a story visually, direct actors, and lead a crew through the treacherous waters of film production.

\$189 | Simone Bartesaghi  
SMC Bundy Campus, Room 212  
Wed 6:30p – 9:30p Jun 28 – Aug 2

### Commercials, Improv, Acting and Filming

In a high-energy course that has it all, learn what you need to know about the TV commercial process. We'll cover how to read copy and cue cards, how to get an agent, what kind of pictures you need, and how to build your resume. We'll also develop your abilities at improv—a skill that's become critically important in today's auditions—and review the acting basics that can be used in all areas of the Industry. At our final class, we'll FILM on camera, review footage, and critique.

\$79 | Priscilla Barnstable  
SMC Bundy Campus, Room 440  
Sat 3:00p – 5:00p Jul 8 – Jul 29

## An Introduction to Voiceovers

Prerequisite: Must be age 18 or over. Sign up for a fun, empowering introductory course that covers the different types of voiceovers and the tools you need to find success. You will be coached and later receive a professional voiceover evaluation. By the end of the course, you will have the knowledge necessary to help you decide if the voiceover is something you would like to pursue.

\$49 | Voices for All  
SMC Bundy Campus, Room 216  
Wed 7:00p – 9:00p      Jul 26

## Trips, Tours & Excursions

### Hollywood Bowl: Tony Bennett & Dudamel

Witness history in the making as one of the music industry's most beloved stars—Tony Bennett—joins internationally-renowned conductor Gustavo Dudamel and the L.A. Philharmonic for a memorable evening under the stars at the famed Hollywood Bowl. Bench seating in center section with backs and an included seat cushion. Buy dinner at the Bowl, or bring a picnic dinner (all items, including wine bottles and glasses, are permitted; however large containers, baskets, or coolers bigger than 15" wide, 15" high, or 22" long are not permitted). Walking shoes and a sweater or light jacket recommended. Availability is limited, so make plans to book your tour right away! ALL registrations are final, and NO REFUNDS, CREDITS, or TRANSFERS will be given. Price is subject to change. **Tours depart on time from SMC's Visitor Parking Lot 6 on Pico Boulevard and 14th Street, so please be prompt. Parking is free. For more information, please call (310) 434-3400.**

\$95 | Good Times Travel  
SMC Visitor Parking Lot 6  
Sat 6:00p – 11:59p      Jul 15

### POLO IN PARADISE: Santa Barbara Polo Match with included Lunch & Champagne

Enjoy champagne on the way to a day celebrating polo at the world-renowned Santa Barbara Polo Club, the third oldest polo facility in America and the premier equestrian polo club in the western U.S. Remember the scene in "Pretty Woman" where guests help 'fix' the grass divots on the field? Here's your chance to join in! Even if you know nothing about polo, you'll love this unique opportunity to experience the sport that is synonymous with the rich and famous.

Enjoy an included buffet lunch, access to a cash bar, and comfortable chair seating in our private field-level tent. Feel free to wear Derby Attire—sundresses, blazers, colorful pants, loafers, and your largest hat—and bring along sunscreen and a sunshade or umbrella (a sweater or light jacket is also recommended). Availability is limited, so make plans to book your tour soon! ALL registrations are final, and NO REFUNDS, CREDITS, or TRANSFERS will be given. Price is subject to change. **Tours depart on time from SMC's Visitor Parking Lot 6 on Pico Boulevard and 14th Street, so please be prompt. Parking is free. For more information, please call (310) 434-3400.**

\$89 | Good Times Travel  
SMC Visitor Parking Lot 6  
Sun 12:00p – 8:00p      Aug 13

## Writing

### Mindfulness and Fiction Writing

Meditation and writing bring awareness and help us remember who we are and where we come from. Explore how to connect meditation to writing and how to approach your writing with awareness of the senses, memory, and the imagination. Develop your ability to "pay attention" to the worlds you are creating in your writing, and discover how meditation and writing complement and help each other. Bring your work to class and discuss the writing that is before you, what is on the page, and how its potential might expand and fully come to life.

\$99 | Nathalie Kramer  
SMC Bundy Campus, Room 436  
Tue 6:30p – 9:00p      Jun 27 – Aug 8\*  
*\*No class on Jul 4.*

### How to Write Funny

In a hands-on workshop featuring lectures, in-class writing exercises, and supportive feedback, discover how to write a comedic piece that is part story, part essay, part dialogue, and entirely, uniquely "you". Learn all about the tools, techniques, and tricks that comedy writers use to get laughs in sitcoms, screenplays, blogs, stories for live performance, and even business presentations. You'll also make an exciting discovery: There are no limits to what can be written "funny"! Anything on your mind and in your heart can be expressed through humor. And last, but not least, we'll have lots of fun and laughs along the way.

\$129 | Jonathan Solomon  
SMC Bundy Campus, Room 235  
Thu 6:30p – 9:30p      Jun 29 – Aug 10



## CO-REC Sunday Play at SMC Pavilion

### Badminton & Table Tennis

#### Beginning and Intermediate Levels

TABLE TENNIS: Coaching workshops at 12p & 2p (\$6/\$4),  
open play 12p-7p (\$6/\$4)

BADMINTON: open play 12p-9p (\$6/\$4)

BASKETBALL: open play 8a-12p (\$4/\$2)

Go to [www.smctabletennis.com](http://www.smctabletennis.com) for details or email us at [smctabletennis@gmail.com](mailto:smctabletennis@gmail.com)

#### Introduction to Screenwriting

In an intensive course that introduces you to the fundamentals of dramatic screenwriting, find out about the tools that screenwriters have at their disposal to communicate their ideas. Gain hands-on experience through weekly writing exercises that develop specific screenwriting skills, then read your work aloud in class and take part in friendly discussions and critiques to understand your writing and what about it works, what doesn't, and why.

\$129 | Simone Bartesaghi  
SMC Bundy Campus, Room 212

Thu 6:30p – 9:30p      Jun 29 – Aug 3

### Summer Reading Program

The following popular course is taught by the Institute of Reading Development, whose professional instructors have been teaching people how to read and improve their reading skills since 1969. The Institute teaches thousands of students each year, in programs offered by numerous educational institutions and municipal agencies. To register, or for additional information, please call the Institute at (800) 978-3532.

#### Speed Reading for Work, School, and Recreation (For Adults, College Students, & Entering 12th Graders)

When you complete this exciting adult speed reading program, you will be reading novels, newspapers, and most business and school materials 3 to 4 times faster! And you'll be reading more difficult materials such as technical journals or college textbooks 2 to 3 times faster. In addition, the comprehension, concentration, and retention techniques you learn will enable you to remember more, even though you read much faster. You will virtually eliminate re-reading. As a special bonus, if you take this class, you receive lifetime

repeat privileges, which means you may repeat the speed reading class—at any time—for free! Materials fee \$39 at registration.

#### PROGRAM 20

\$329 | IRD Staff

SMC Bundy Campus, Room 221

Thu 7:00p – 9:30p

Jul 20 – Aug 17

## HEALTH & FITNESS

### Dance

#### Adult Ballet I

Learn ballet technique in an active workshop that introduces you to the basics of ballet barre and center exercises and emphasizes the development of correct body alignment and basic core strength. Workshop covers fundamental movement concepts, ballet terminology, and body and foot positions. Optional materials fee of \$20 for classical ballet flash cards. Materials fee \$20 at class.

\$119 | Cynthia Molnar

SMC Performing Arts Center, Room 102

Mon 7:00p – 8:15p

Jun 19 – Jul 31

#### Beginning Modern Dance

Come and dance! Learn about body awareness, movement in space, and modern dance terminology through center work, across-the-floor combinations, short studies, and more! We'll focus on technique, placement, and creative experiences—along with correct body alignment—and include stretching exercises that enhance strength, limberness, and flexibility.

\$89 | Roberta Wolin-Tupas

SMC Emeritus College, Room 304

Tue 6:30p – 7:30p

Jul 27 – Aug 8\*

\*No class on Jul 4.

## Cardio Salsa

Want to take Zumba to the next level? Here's a dynamic, energetic Latin dance workout that incorporates authentic Salsa, Cha-Cha, Merengue, Ballroom, Bachatta, Rhumba, Argentine Tango, and Ballet for the cool down. Learn how to move like a pro to the infectious rhythms of the latest music releases, and shed the calories while having fun. No partner required, and no dance experience necessary! Caution: This class is highly addictive. We have a large group of "Salsaholics"!

\$99 | Jackline Daneshrad  
SMC Emeritus College, Room 304  
Wed 6:00p – 7:00p      Jun 28 – Aug 2

## Fitness & Relaxation

### Mat Pilates

Learn the techniques of Pilates, a system of controlled exercises that engage the mind and condition the total body. Find out how to activate the "powerhouse" muscles and conscious breathing to strengthen, lengthen, and tone the abdomen, pelvic cavity, lower back, glutes, hips, and thighs. Learn how to use concentrated movements of your arms and legs to create long, lean muscles and improve your body's alignment, enhance your balance, and increase muscular control. Therapeutically based, Pilates is ideal for rehabilitating selected injuries. Bring to class a yoga or Pilates mat. A theraband and a soft ball will also be required (instructor will provide information). Materials fee \$10 at class.

\$99 | Valerie Lernihan  
SMC Emeritus College, Room 304  
Mon 7:45p – 8:45p      Jun 26 – Aug 7\*  
*\*No class on Jul 3.*

### The Alexander Technique

Discover how to help yourself look and feel better and more relaxed, using a technique developed by FM Alexander to free your body of the tension, stress, and pain brought on by daily activities and habits. Find out how to recognize your own particular habits and how they affect you. Learn how to apply the Alexander Technique in your daily life—standing, sitting, carrying groceries, or even brushing your teeth—to find an ease in both movement and rest. This introductory course is limited to 10 students, so register early. Comfortable clothing is recommended.

\$99 | Desmond Ondatje  
SMC Emeritus College, Room 307  
Wed 6:30p – 8:00p      Jun 28 – Aug 2

## Health & Safety

### AHA Heartsaver CPR with AED (Adult, Child, & Infant)

Learn the basic techniques of cardiopulmonary Resuscitation (CPR) and how to use an automated external defibrillator (AED). Find out how to recognize and respond to major life-threatening injuries like heart attack, stroke, choking, and breathing problems. This course is designed for all lay rescuers, such as family members or caregivers of elderly or dependent adults, parents or guardians of children and infants, airline personnel, and/or security guards. Materials fee \$15 at class.

\$49 | John Lynch  
SMC Bundy Campus, Room 216  
Thu 6:00p – 9:30p      Jul 20

## Self Development

### Reiki – Level I

Reiki is an energy-based healing modality that helps eliminate stress from the body and promote balance and harmony in body/mind/spirit. In an intensive one-day training session, learn the first degree of Reiki healing for self-care and to help others. Find out how to help unblock stagnant energies and change negative thought patterns and bad habits that interfere with the healing process. Gain an overview of how to transmit Reiki energy into the body, and an understanding of the endocrine and glandular systems for overall body relaxation. Certificate of completion for Reiki Level I is awarded upon successful completion of the course. Required textbook (please purchase before class): "The Japanese Art of Reiki", by Bronwen Stiene and Frans Stiene (ISBN-13: 978-1905047024).

\$119 | Laura Luna  
SMC Bundy Campus, Room 123  
Sat 10:00a – 6:00p      Jul 15

### Reiki – Level II

Prerequisite: Reiki Level I (or Level II if wanting to refresh past learning). Continue your exploration of Reiki, a Japanese relaxation technique that helps eliminate stress from the body and increase the body's natural ability to heal. Learn advanced methods in a class that emphasizes integrating the Reiki precepts into your personal life, and working toward processing and releasing addictive/unhealthy emotional and mental habits. You'll also learn additional self-care techniques, how to administer individual sessions, and how

to start a private Reiki practice. Certificate of completion for Reiki Level II is awarded upon successful completion of the course. Materials fee \$20 at class.

\$149 | Laura Luna  
 SMC Bundy Campus, Room 123  
 Sat 10:00a – 6:00p Jul 22

**Reiki I & II Combo**

Magnify the natural healing energy in your hands. In an intensive workshop, find out how to perform Reiki sessions on yourself and others. Learn basic and advanced techniques for relieving migraines, reducing joint pain, lessening stress, improving concentration, and increasing vitality. Practice sending distance healing, empowering goals, and more. No supplements, special beliefs, equipment, or meditation ability required. A certificate of completion from the International Center for Reiki Training is awarded upon successful completion of the course. Materials fee \$40 at class.

\$229 | Laura Luna  
 SMC Bundy Campus, Room 123  
 Sat 10:00a – 6:00p Jul 15 – Jul 22

**Sports**

**Fundamentals of Horsemanship**

Learn the basics of horseback riding in a fun class that combines classroom instruction, groundwork, and riding instruction in the ring or on the trail. Get comfortable around horses, develop a secure seat, and find out how to communicate intelligently with the horse while you are in the saddle. Also, learn and practice safety rules around the stable, on the horse, and when riding with others. You must be at least age 18 and have a maximum weight of 175 pounds to participate in this class. Prior to the first class, please call Lynn Carr at (310) 454-0343 for security gate code and directions.

\$259 | James Wyllie  
 James Wyllie's Equestrian Education Center, Saddlerock Ranch  
 Tue 9:30a – 10:30a Jun 20 – Aug 1\*  
 \*No class on Jul 4.  
 Sat 10:00a – 11:00a Jun 24 – Jul 29  
 Sun 1:00p – 2:00p Jun 25 – Jul 30

register for classes  
**ONLINE**  
 at [commed.smc.edu](http://commed.smc.edu)

**Attention, Au Pairs!**

**EARN EDUCATIONAL HOURS**



© Carlos Hernandez/cultura/Corbis

You can earn educational hours on a per-hour-attended basis by taking ANY of our Community Education classes.

\* Educational hours are awarded based on attendance, NOT class length, and are NOT for transfer credit.

**Go to [commed.smc.edu](http://commed.smc.edu) and click on "Au Pairs" for details and instructions.**

**TEST PREPARATION**

**TOEFL Preparation**

**TOEFL Strategy Toolbox for Success – Speaking**

Gain the confidence you need to speak your mind under time pressure in 45-second and 60-second intervals. Also, practice a variety of speaking scenarios and drills designed to raise your confidence and reduce testing anxiety. Your best speaking performance is yet to come!

\$49 | Lisa Saperston  
 SMC Bundy Campus, Room 335  
 Tue 6:30p – 9:30p Jun 27

**TOEFL Strategy Toolbox for Success – Writing**

Learn step-by-step strategies to develop well-organized and well-written essays under time pressure! Strengthen your ability to incorporate effective sentence variety, include more descriptive and appropriate word choices, and make fewer grammatical mistakes. You will definitely feel more confident after a quick review of English grammar to strengthen your proofreading ability.

\$49 | Lisa Saperston  
 SMC Bundy Campus, Room 335  
 Tue 6:30p – 9:30p Jul 11

## TOEFL Strategy Toolbox for Success – Listening

Learn effective note-taking strategies—including what to include and exclude from your notes—that will give you confidence when choosing answers to lecture and reading comprehension test questions. Also, practice troubleshooting new vocabulary and concepts, so you don't miss out on the easy points in these TOEFL test sections.

\$49 | Lisa Saperston

SMC Bundy Campus, Room 335

Tue 6:30p – 9:30p Jul 18

## KIDS & TEENS

Please note: Art supplies are NOT included in the course fee, unless otherwise noted. Children MUST BE PICKED UP ON TIME after class.

## Summer Reading Programs

The following popular courses are taught by the Institute of Reading Development, whose professional instructors have been teaching people how to read and improve their reading skills since 1969. The Institute teaches thousands of students each year, in programs offered by numerous educational institutions and municipal agencies. To register, or for additional information, please call the Institute at (800) 978-3532.

### Reading Readiness Programs – For Preschoolers (Age 4) and Entering Kindergartners

In this program your child will develop the reading readiness skills required to make learning to read easy, enjoyable, and successful. Our students are captivated by the beautiful instructional materials and musical audiotapes we use to teach alphabet skills and beginning phonics. You and your child will both enjoy the stimulating classroom instruction, which features great children's literature and engaging reading readiness activities. Materials fee \$36 at registration.

#### PROGRAM 00 – for preschoolers age 4 & entering Kindergartners:

\$269 | IRD Staff

SMC Main Campus, ESL 103

Sat 10:15a – 11:30a Jul 22 – Aug 19

### Reading Programs For Entering 1st – 5th Graders

In these extremely effective reading programs, your child will learn the essential phonics and comprehension skills, as well as

the word-attack skills needed for multisyllabic words, required to become a fluent reader. Our students also learn the advanced comprehension skills required for textbooks and literature. Mastery of these skills will make reading much easier and more enjoyable for your child, and will greatly increase your child's confidence in school. Materials fee \$36 at registration.

There are four exciting reading programs to choose from:

#### PROGRAM 01 – for entering 1st graders:

\$329 | IRD Staff

SMC Main Campus, ESL 103

Sat 12:30p – 2:30p Jul 22 – Aug 19

#### PROGRAM 02 – for entering 2nd graders:

\$329 | IRD Staff

SMC Bundy Campus, Room 236

Wed 9:00a – 11:00a Jul 19 – Aug 16

#### PROGRAM 03 – for entering 3rd graders:

\$329 | IRD Staff

SMC Main Campus, ESL 103

Sat 3:30p – 5:30p Jul 22 – Aug 19

#### PROGRAM 04 – for entering 4th graders:

\$329 | IRD Staff

SMC Bundy Campus, Room 236

Wed 12:00p – 2:15p Jul 19 – Aug 16

#### PROGRAM 05 – for entering 5th graders:

\$329 | IRD Staff

SMC Bundy Campus, Room 236

Wed 3:15p – 5:30p Jul 19 – Aug 16

### Speed Reading, Comprehension, and Study Skills Programs For Entering 6th – 11th Graders

In these programs our average student improves reading comprehension 1 to 2 whole grade levels, while more than doubling reading speed. We'll teach your child the best way to improve vocabulary, study textbooks, take notes, and prepare for tests. Learning these skills will make it easier for your child to complete assignments quickly and get better grades, and will help your child become a successful, motivated student. Our students become fully absorbed in books and develop the lifelong habit of reading for pleasure. You will be extremely pleased with your child's highly skilled, encouraging teacher, and delighted with the extraordinary instructional materials. Materials fee \$36 at registration.

#### PROGRAM 08 – for entering 6th, 7th, and 8th graders:

\$329 | IRD Staff

SMC Bundy Campus, Room 221

Thu 12:00p – 2:30p Jul 20 – Aug 17

#### PROGRAM 11 – for entering 9th, 10th, and 11th graders:

\$329 | IRD Staff

SMC Bundy Campus, Room 221

Thu 3:30p – 6:00p Jul 20 – Aug 17

# PROFESSIONAL DEVELOPMENT

Develop new skills—or expand your current ones—through SMC's Community Education courses. These classes are designed to help you develop the necessary workplace skills and career development plan to get a job, keep a job, or get promoted on the job!

## Business and Finance

### Make Extra Income: Auto Wholesale Business from Home

Supplement your income through buying and selling wholesale cars from home. In this DMV-approved course, find out what is required to become a licensed auto dealer and operate a profitable used car business from your computer. Discover how and where to buy cars at wholesale prices, and how to sell them at retail prices for good profits. Learn 6 techniques you can use to generate cash flow. You'll receive a list of more than 300 dealer-only auctions across the USA selling cars below wholesale. A DMV certificate of completion—which qualifies you to take the California Vehicle Dealer/Autobroker exam—will be awarded upon successfully completing the course. Materials fee \$20 at class.

\$99 | Wayne Williams  
SMC Bundy Campus, Room 216

Mon-Tue 6:00p – 9:00p Jul 10 – Jul 11

### Blogging for Fun & Profit

Find out what a blog is and where blogs are found, then learn how to create your own blog. Explore how to use blogs to share information, ideas, pictures, and videos with family, friends, organizations, and customers. Discover how to use your blog to make money through affiliate programs and other methods, and how to use your blog effectively on social media sites. Materials fee \$30 at class.

\$49 | Bob Cohen  
SMC Bundy Campus, Room 228

Wed 6:30p – 9:30p Jul 26

### Property Management 101

Do you have what it takes to manage rental property? If you are actively looking to purchase a piece of income property, or if you have suddenly become the owner of real estate, find out what you need to know about the most important aspect of rental housing management: keeping the unit occupied with paying tenants who don't destroy it or terrorize the neighbors! Learn how to prepare a property for rent, set

rents and security deposits, develop a cost-effective marketing campaign, and show your rental unit to prospective tenants. Find out about techniques for good tenant selection, how to meet minimum standards required for a property to be habitable, proper insurance, how to work with contractors for maintenance, and how to deal with tenants who overstay (and don't pay). Please note: This class does not cover management of commercial properties. Materials fee \$15 at class.

\$129 | Angela Young  
SMC Bundy Campus, Room 335

Sat 10:00a – 3:00p Jul 29 – Aug 5

## Test Preparation

### Avid Media Composer Exam Prep Workshop

Avid Media Composer is the industry standard when it comes to professional editing of feature films, documentaries and all forms of broadcast digital media. If you have taken Media Composer Editing Essentials (MC101) and Media Composer Effects Essentials (MC110) or SMC's ET31B or ET60 you are eligible to take this course as preparation for the certification exam. This intensive workshop will provide each student with their own computer work station, access to the latest Avid software, hands-on practice and review of all pertinent points including operational techniques, and two official Avid Media Composer training manuals. Materials fee \$30 at class.

\$429 | Walt Louie  
SMC Airport Campus, Room 137

Sat 9:30a – 6:00p Jul 24 – Jul 15\*

\*No class on Jul 8.

## Computer and Internet Courses

### ADOBE PHOTOSHOP, ILLUSTRATOR, AND WEBSITE DESIGN SERIES

Sign up for workshops that show you how to use Photoshop and Illustrator to create and enhance your photographs and design ideas and/or to design and publish your own websites. These are hands-on classes, with each student working at an individual computer. You're welcome to attend one or more of these workshops. The discount rate applies only if you pre-register to attend two or three workshops.

Series Pricing: \$699/three classes;  
\$499/two classes; \$299/class

### Adobe Photoshop (Level I)

Learn to harness your imagination and create your own dream worlds with Adobe Photoshop. Discover how to turn ordinary photographs into works of art. Gain an understanding of the basic principles of photo management for professional use. This intensive six-week workshop on the world's most popular computer graphic application covers all general categories of digital imaging for use in both print and on the Web.

\$299 | Gregory Van Zuyen  
SMC Bundy Campus, Room 127

Mon 6:30p – 9:30p      Jun 19 – Jul 24

### Adobe Illustrator (Level I)

Master the artist inside you. Adobe Illustrator puts all the tools in your hand to render professional graphics and exciting designs for greeting cards, posters, T-shirts, and more! Learn how to use Illustrator to create company logos and colorful artwork for a variety of uses, including printing and fashion design.

\$299 | Gregory Van Zuyen  
SMC Bundy Campus, Room 127

Tue 6:30p – 9:30p      Jun 20 – Aug 1\*  
\*No class on Jul 4.

### Design & Publish Your Own Websites

Prerequisite: Familiarity with Adobe Photoshop. Learn everything you need to create your own website using Adobe Dreamweaver and other programs. In a class that demystifies the Internet and provides a broad base of knowledge on how to begin publishing on the web, gain a basic understanding of HTML, CSS, and formats such as WordPress, and how to use them to design interactive webpages. Develop the skills to create simple animations, rollovers, and behavior scripts to help you better manage and profit from existing sites.

\$299 | Gregory Van Zuyen  
SMC Bundy Campus, Room 127

Wed 6:30p – 9:30p      Jun 21 – Jul 26

ADOBE PHOTOSHOP – Gregory Van Zuyen



Super great class and instructor. Will recommend to many.

—Michael B.



3D Printing

### Introduction to 3D Printing

Learn all about 3D printing in a hands-on course that shows you how to create and print 3D files for both career and home-use applications. Find out about the machines, methods, and materials used in the 3D printing industry, learn to use software for rendering 3D shapes, and fashion your own creations using techniques that will unlock your creative and inventive potential in the exciting new field of additive manufacturing and rapid prototyping.

\$549 | Gregory Van Zuyen  
SMC Bundy Campus, Room 127

Thu 6:30p – 9:30p      Jun 22 – Jul 27

### How to Use Google Docs

**NEW!** Find out how to work better, smarter, and faster using Google Docs—for your own work or to collaborate with others. In a hands-on class where you will have a computer to work with, learn how to get started with Google Docs, as well as how to share and collaborate in the cloud, how to convert files from Microsoft Excel to Google Sheets, how to format and use Google Sheets, how to create and use Google Forms, and more!

\$99 | Seth David  
SMC Bundy Campus, Room 127

Fri 1:00p – 2:30p      Jun 23 – Jul 14

### Fundamentals of Microsoft Excel 2013 for the PC – Creating Spreadsheets

Prerequisite: Familiarity with Windows and the mouse. In a one-day professional course on Microsoft Excel 2013, learn how to create a professional worksheet, build formulas on a worksheet, use automatic functions on a worksheet, create professional charts, and sort and filter databases lists. Class combines hands-on experience with lectures and in-class practice exercises. *You will have your own individual computer to use during class.* Bring a USB flash drive (or memory stick; no CDs), a notebook, and a pen to class. Course guide and files of practice exercises included in registration fee.

\$129 | Elcira Sanchez  
SMC Bundy Campus, Room 127  
Sat 9:00a – 4:00p      Jul 15

### Intermediate Excel

In class that is a continuation of “Fundamentals of Microsoft Excel for the PC,” learn how to apply quick formatting options to make worksheets look professional. Find out how to create and apply cell names and cell ranges, as well as how to create links between worksheets, create templates, and create basic PivotTables, PivotCharts, and Sparkline. Also, learn how to work with a database to create outlines, subtotals, and basic conditional formatting. Materials fee \$20 at class.

\$119 | Odemaris Valdivia  
SMC Bundy Campus, Room 127  
Fri 9:00a – 2:00p      Jul 21

### Computer Literacy for Absolute Beginners

In today’s job market, computer literacy is the key to workplace success. This course is designed to equip individuals with concrete and applicable knowledge on programs such as MS Word and MS Excel, as well as broad and basic knowledge on browsers, emails, file management and more. Course will start with introduction of everyday computer basics to cope in the rapidly evolving world of the Internet and find out about computer hardware, software, using MS Windows, various browsers for the Internet, email, and file management. Participants will gain an overview of networks, and learn how to bookmark web pages and save files. The second part of the course will then familiarize students with crucial skills in MS Word and MS Excel through exercises such as creating simple documents, spreadsheets, sample resumes and budget sheets, using various formatting such as bullets and numbering, set margins and make font changes as well as basics of math functions, copy and paste functions, margins, and linking. This is a hands-on class, with each student working at an individual PC computer.

\$129 | Carina Aguirre  
SMC Bundy Campus, Room 127  
Fri 12:00p – 4:00p      Jul 28 – Aug 11

**TEACH A CLASS FOR  
SMC COMMUNITY  
EDUCATION**

More info at [commed.smc.edu](http://commed.smc.edu)

## SOCIAL MEDIA

### Facebook & Social Media Marketing

Market your business using Facebook and other social media sites. Find out about proven social-media marketing techniques and tools you can use to get leads, find prospective clients, and attract people to your Facebook page and other websites. Learn how to build a Facebook page for your business, how to create content and use promotions such as coupons and contests to attract fans and followers, how to connect your website to Facebook, and much more! Materials fee \$30 at class.

\$49 | Bob Cohen  
SMC Bundy Campus, Room 228  
Wed 6:30p – 9:30p      Jun 21

### Secrets of Social Media & Internet Marketing

Discover tips and techniques to promote your business effectively online. Learn how to use Google AdWords and search features to drive traffic to your website. Find out how to make the most of social media sites (Facebook, Twitter, etc.) to help generate business and increase sales. Learn how to use a landing page for special promotions and offers, what makes a successful email newsletter, and more! Materials fee \$30 at class.

\$49 | Bob Cohen  
SMC Bundy Campus, Room 228  
Wed 6:30p – 9:30p      Jul 12

## Entrepreneurial Training

### Bookkeeping Essentials

Are you an entrepreneur, manager, or investor? Sign up for this intensive two-week workshop and gain a comprehensive overview of the essentials of bookkeeping. Through lectures and hands-on exercises, learn all the details you need to know about balance sheet preparation, general ledger posting, and income statement preparation. Bring your own pencil, eraser, highlighter, and calculator to class. Materials fee \$15 at class.

\$149 | Jennifer McIntosh  
SMC Bundy Campus, Room 217

Sat 9:00a – 2:00p      Jun 24 – Jul 8\*  
\*No class on Jul 1.

### QUICKBOOKS

Only students who sign up for the series listing for both QuickBooks I & II will receive a certificate of completion.

QUICKBOOKS I & II – Jennifer McIntosh



*You're way of teaching is perfect. Thank you for keeping it simple, fluent and thorough. Your sense of humor is absolutely golden!*

—Stephanie D.



**Series Pricing: \$219\*/two classes; \$99/class**

*\*Includes certificate fee.*

### QuickBooks: The Basics, Part I

Small business owner who wants to improve productivity? Check out QuickBooks! In a hands-on class where you will have a computer to work with, find out how to use QuickBooks to manage your accounting and financial tasks easily. Learn basic functions—including how to navigate easily and add, edit, and delete customers, vendors accounts, and items—as well as how to issue invoices, prepare cash receipts and purchase orders, and write checks. Materials fee \$10 at class.

\$99 | Jennifer McIntosh

SMC Bundy Campus, Room 217

Sat 9:00a – 4:00p

Jul 22

### QuickBooks: The Next Step, Part II

If you have already taken the beginning QuickBooks class—or know how to use basic functions such as write checks and add, edit, and delete customers, vendors, employees, accounts, and items—prepare to go to The Next Step! Learn how to prepare estimates, use credit cards for purchases, reconcile credit card accounts, set up bank accounts, and apply credits to invoices. Materials fee \$10 at class.

\$99 | Jennifer McIntosh

SMC Bundy Campus, Room 127

Sat 9:00a – 4:00p

Jul 29

### QuickBooks: Reports & Bank Reconciliation

Prerequisite: QuickBooks Part I & II, or equivalent. Expand your QuickBooks skills as you learn how to generate reports in QuickBooks, as well as reconcile your accounts with bank statements. Also, find out how to customize forms, export data to Excel, and prepare reports for presentations. Materials fee \$5 at class.

\$50 | Jennifer McIntosh

SMC Bundy Campus, Room 127

Sat 9:00a – 12:00p

Aug 5

## Counseling, Social Work, & Behavioral Therapy

### Reiki – Level I

Reiki is an energy-based healing modality that helps eliminate stress from the body and promote balance and harmony in body/mind/spirit. In an intensive one-day training session, learn the first degree of Reiki healing for self-care and to help others. Find out how to help unblock stagnant energies and change negative thought patterns and bad habits that interfere with the healing process. Gain an overview of how to transmit Reiki energy into the body, and an understanding of the endocrine and glandular systems for overall body relaxation. Certificate of completion for Reiki Level I is awarded upon successful completion of the course. Required textbook (please purchase before class): “The Japanese Art of Reiki”, by Bronwen Stiene and Frans Stiene (ISBN-13: 978-1905047024).

\$119 | Laura Luna

SMC Bundy Campus, Room 123

Sat 10:00a – 6:00p

Jul 15

### Reiki – Level II

Prerequisite: Reiki Level I (or Level II if wanting to refresh past learning). Continue your exploration of Reiki, a Japanese relaxation technique that helps eliminate stress from the body and increase the body's natural ability to heal. Learn advanced methods in a class that emphasizes integrating the Reiki precepts into your personal life, and working toward processing and releasing addictive/unhealthy emotional and mental habits. You'll also learn additional self-care techniques, how to administer individual sessions, and how to start a private Reiki practice. Certificate of completion for Reiki Level II is awarded upon successful completion of the course. Materials fee \$20 at class.

\$149 | Laura Luna

SMC Bundy Campus, Room 123

Sat 10:00a – 6:00p

Jul 22

### Reiki I & II Combo

Magnify the natural healing energy in your hands. In an intensive workshop, find out how to perform Reiki sessions on yourself and others. Learn basic and advanced techniques for relieving migraines, reducing joint pain, lessening stress, improving concentration, and increasing vitality. Practice sending distance healing, empowering goals, and more. No supplements, special

beliefs, equipment, or meditation ability required. A certificate of completion from the International Center for Reiki Training is awarded upon successful completion of the course. Materials fee \$40 at class.

\$229 | Laura Luna

SMC Bundy Campus, Room 123

Sat 10:00a – 6:00p Jul 15 – Jul 22

## Money Management

### Smart Money Fundamentals

Learn how to invest intelligently and profitably to secure your financial future. Find out how to select a financial advisor, and what you need to know about annuities, bonds, gold, mutual funds, stocks, real estate, and Social Security. Pick up tax-savings ideas, and find out how to manage credit and debt, and increase FICO scores. Discover time-tested strategies to help you make informed investment decisions, including how to figure out how much you need to put away to retire. As a bonus, an Economic Forecast will be included. You are invited to bring your spouse or a guest at no extra cost.

\$49 | Searchlight Financial Staff

SMC Bundy Campus, Room 240

Wed 6:30p – 9:00p Jun 21

## Notary Public/ Renewal

### Become a Notary in One Day

Start your own business, become a more valuable employee, provide customer service for your business or organization, earn additional income, or get recommissioned as a Notary Public! Sign up for this intensive one-day seminar designed to equip you with everything you need to know to become an effective Notary. Find out about the laws that all California Notaries are required to know, as well as what you need to know to pass the State exam (required to be taken every 4 years), identify document signers, keep a journal, fill out certificates, and avoid lawsuits. Seminar includes a practice Notary Public Exam. No admittance to seminar after 8:30 a.m. and you must be on time when returning to the classroom from a break, due to State regulations. If you wish, you can register and take the State exam immediately after completing the seminar. This six-hour state-approved seminar give you the knowledge to pass the exam and practice as an effective Notary. Participants receive two practice tests and take the office Notary Exam directly following the seminar. To take

the exam, you must be at least 18 years old, have NO felonies on your record, and present: (1) a check made payable to the Secretary of State in the amount of \$40 (for new applicants and renewals); (2) a current driver's license with photo, state-issued ID card, or other appropriate photo ID; (3) a 2"x2" color passport photo; and (4) two sharpened #2 pencils. PLEASE NOTE: Upon passing the exam, you are required to submit Live Scan fingerprints (details will be provided at the seminar). Cooperative Personal Services will begin exam registration takes at 4:00pm with the exam directly following. Materials fee \$35 at class.

\$99 | Carrie Christensen

SMC Bundy Campus, Room 216

Sat 8:00a – 6:00p Jul 22

### Renew as a Notary in One Day!

Do you need to renew your status as a Notary? Do it the easy way! Sign up for this 3-hour, State-approved refresher course, and review all the laws, regulations, and other factors that apply to you as a Notary. If your commission has lapsed you must take a 6-hour approved course before taking the exam. Materials fee \$30 at class. PLEASE NOTE: You will be required to pass the State exam and to submit 'Live Scan' fingerprints (details will be provided at the seminar). If you wish, you can register and take the State exam immediately after completing the seminar. To take the exam, you must be at least 18 years old, have NO felonies on your record, and present: (1) a check made payable to the Secretary of State in the amount of \$40; (2) a current driver's license with photo, state-issued ID card, or other appropriate photo ID; (3) 2x2 passport color photo; and (4) two sharpened #2 pencils. Exam registration takes place from 4:15pm to 5pm. The exam will be from 5pm to 6pm. Exam seating limited—seats will be assigned to those registered first. Materials fee \$35 at class.

\$50 | Carrie Christensen

SMC Bundy Campus, Room 216

Sat 12:45p – 6:00p Jul 22

## Sign up for our Newsletters

SUBSCRIBERS RECEIVE:

Course Updates

Latest News

Online Registration Dates

[commed.smc.edu](http://commed.smc.edu)

## ON THE NET

SMC Community Education offers a wide variety of courses online. These classes are especially convenient for those with work, school, or childcare commitments, physical disabilities, limited access to transportation, or other circumstances that make it difficult to participate in a traditional classroom setting. Our online business and professional courses are designed to increase your success in the business world.

## Bartending

### Bartending the Easy Way – Online

Be the bartender managers want to hire! In a self-paced online course using the Master Code of Mixology™—a branded instruction method for the beverage industry—learn to see the business from three points of view: the bartender, the customer, and the manager. Find out how to practice making cocktails and what you need to know about glassware, tools, recipes, pouring a perfect shot using the “tail,” wine and champagne service, and more! Learn about high-volume sales techniques, laws, and responsible beverage service. Also, pick up tips on job interviews and resumes, as well as how to start your own bartending service, and alternative ways to make money in the beverage industry.

Open start date      Fee: \$100

## Driver Education

### Driver's Ed Online!

Prerequisite: Must be age 15½ or older. Are you a teen or adult who wants to learn how to drive? Before you get behind the wheel, sign up for this online course—approved by the California Department of Motor Vehicles (DMV)—and find out about the rules of the road and how to stay safe under a wide range of driving situations. This comprehensive course is a 100% safe, secure, and convenient way to learn safe driving and accident prevention. A certificate of completion is awarded upon successfully completing the course and passing the exam. Open to both Windows PC and Mac users. You may start this course whenever it's convenient for you to do so. Additional details and information will be provided at registration. Go to [smc.driversedonline.com](http://smc.driversedonline.com) to register for this class.

Open start date      Fee: \$29.50

### Traffic School Online!

Got a ticket? Here's a way to help you get it dismissed, stay point-free, and

## COMMUNITY EDUCATION

### Gift Certificates

We can issue a gift certificate  
for a specific class or provide  
certificates in specific  
dollar amounts.

CALL (310) 434-3400  
FOR MORE  
INFORMATION.

reduce insurance costs! Sign up for online traffic school—approved by the California Department of Motor Vehicles (DMV)—and gain a comprehensive review of the rules of the road, safe driving techniques, and how to prevent accidents. A certificate of completion is awarded upon successfully completing the course and passing the exam. Open to both Windows PC and Mac users. You may start this course whenever it's convenient for you to do so. Additional details and information will be provided at registration. Go to [trafficschoolonline.com](http://trafficschoolonline.com) to register for this class.

Open start date      Fee: \$29.97

## Notary

### Become a Notary Public Online!

Learn everything you need to know—in an online course approved by the State of California—to take the State exam and be on your way to becoming a new or recommissioned Notary Public. All materials—including our Notary Public Sourcebook, which presents practice exams after each section, sample notary scenarios and certificates, marketing solutions, and the laws and regulations that apply to notaries—are included in the course fee. A certificate of completion is awarded upon receipt of an affidavit indicating the student has read all course materials. Open to both Windows PC and Mac users. You may start this course whenever it's convenient for you to do so. Additional details and information on when and where to take the State exam will be provided at registration.

Open start date      Fee: \$75

# Taking Courses on Your Terms



**ONLINE**  **ed2go**

Taking courses on your terms

- ✓ Convenient
- ✓ Affordable
- ✓ Effective

**ed2go** classes use an attractive, image-laden Web interface, and can be completed entirely from your home or office at any hour. Online Classes run for 6 weeks (with a 2-week grace period). Our Online Career Training is designed to prepare you for developing expertise in your desired career field and/or for career certification exams. Online Career Training usually run from 3 to 6 months. A certificate of completion is awarded upon successful completion of an Online Career Training class.

## Online Classes

Online Classes are designed around a project-oriented curriculum, including lessons, quizzes, hands-on assignments, discussion areas, supplementary links, and more.

- Expert Instructors
- 24-Hour Access
- Online Discussion Areas
- 6 Weeks of Instruction
- Select from hundreds of courses
- New sessions begin each month

Browse [www.ed2go.com/smce](http://www.ed2go.com/smce) to find Online Classes that meet your personal needs.

## Online Career Training

Our Online Career Training is designed by a team of professionals from each respective field. Instructors/mentors are actively involved in your online learning experience, responding to any questions or concerns, as well as encouraging and motivating you to succeed.

- Facilitators are available to answer questions and help you through your studies
- Most classes take 3–6 months to complete
- No additional charges – all class materials are included in the class fee
- Financial assistance available

Visit [careertraining.ed2go.com/smce](http://careertraining.ed2go.com/smce) to learn more about our Online Career Training and certification.

***Broaden Your Horizons – Make It Happen Today!***

# Online Education with ed2go

## Online Classes

**Courses start: June 14, July 12, August 16, September 13, October 18**

### How to begin your class:

1. Go to [ed2go.com/smce](http://ed2go.com/smce)
2. Browse for a class you would like to take, then click the **Add to Cart** button
3. When you are ready, click on the **Continue to Checkout** button. You will be prompted to login or create a new student account.

## Online Career Training

### COURSES START ANYTIME

**Begin at Your Convenience!**

### How to get started:

1. Browse the classes at:  
[careertraining.ed2go.com/smce](http://careertraining.ed2go.com/smce)
2. Select a **Course** and then click on the **Enroll** button to fill-out the enrollment form, or contact us at (877) 221-5151

### SELECTION OF POPULAR ONLINE CLASSES

Beginning Writer's Workshop	\$100
Effective Business Writing	\$100
The Keys to Effective Editing	\$100
A-to-Z Grant Writing	\$100
Grammar Refresher	\$100
Marketing Your Nonprofit	\$100
Learn to Buy and Sell on eBay	\$100
Secrets of the Caterer	\$100
Accounting Fundamentals	\$100
Real Estate Investing	\$100
Secrets of Better Photography	\$100
Music Made Easy	\$100
Intro to Java Programming	\$100
Prepare for the GED	\$100
Become a Veterinary Assistant	\$100
Using Social Media in Business	\$100
Microsoft Access 2016 Series*	\$174
Microsoft Excel 2016 Series*	\$324
Web Design Value Suite*	\$261
Speed Spanish Series*	\$261
SQL Series*	\$174
Accounting Fundamental*	\$174
Creating Wordpress Websites*	\$174
Writing and Editing Value Suite*	\$261

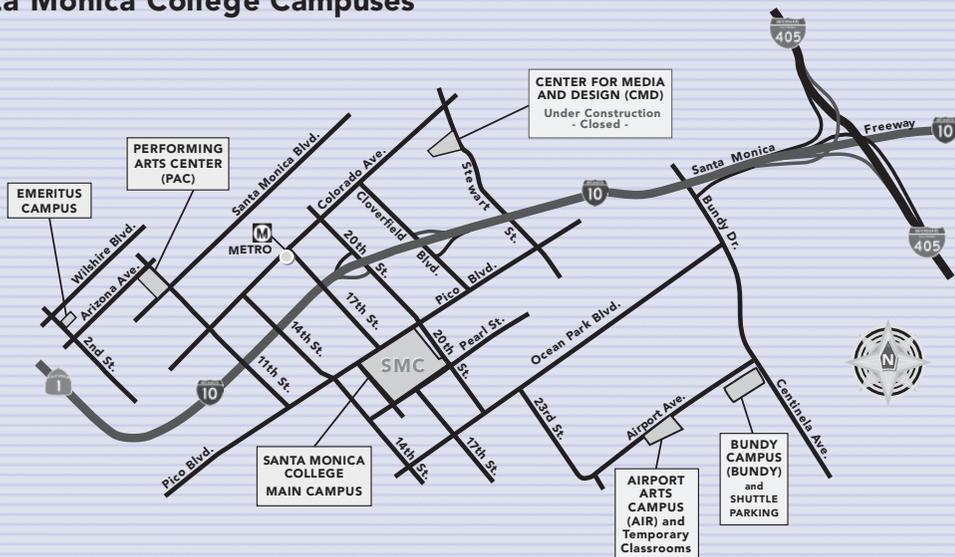
*\* Series & Suites are bundled classes offered at a discount*

### SELECTION OF POPULAR ONLINE CAREER TRAINING

Certified Bookkeeper	\$1,995
Certified Wedding Planner	\$1,595
Chartered Tax Professional	\$1,895
Event Management and Design	\$1,995
Forensic Computer Examiner	\$3,095
Freight Broker/Agent Training	\$1,895
Grant Writing	\$2,295
Human Resources Professional	\$1,795
Optician Certification Training	\$1,895
Microsoft Project 2010	\$795
Search Engine Optimization	\$1,495
Physical Therapy Aide	\$1,895
Principles of Green Buildings	\$795
Professional Interpreter	\$995
Search Engine Marketing	\$1,895
Start Your Own Business	\$1,895
Technical Writing	\$1,795
Webmaster	\$1,995
Travel Agent Training	\$1,795
Medical Billing and Coding	\$1,795
Medical Terminology	\$795
Legal Secretary	\$2,295
Adv. Personal Fitness Trainer	\$2,795
Fitness Business Management	\$2,595
Certified Personal Trainer	\$995
AutoCAD 2015	\$2,595
Mobile Web Developer	\$2,295

*Payment plans and financial aid available.*

## Santa Monica College Campuses



## TO REGISTER

All major credit cards accepted. We will e-mail or send you confirmation within two days after receiving your request. If the course is full, we tell you immediately. If you don't hear from us, please call for confirmation.

 **ONLINE:** Go to [commed.smc.edu](http://commed.smc.edu)  
All major credit cards accepted.

 **BY PHONE:** (310) 434-3400  
Telephone Registration Hours are 8:30 am to 4:30 pm Monday through Friday. All major credit cards accepted.

 **BY EMAIL:** [commed@smc.edu](mailto:commed@smc.edu)

 **BY FAX:** (310) 434-3409  
All major credit cards accepted.

 **BY MAIL:** Use the Registration Form in this schedule. Mail your registration form to SMC Community Education, 1900 Pico Blvd., Santa Monica, CA 90405.

 **IN PERSON:** The SMC Community Education office is located at the SMC Bundy Campus, 3171 S. Bundy Dr. (at College Dr.), Room 112, Los Angeles, CA 90066.

**OFFICE HOURS:** 8:30 am to 5 pm Monday through Friday.

**HOLIDAYS:** Classes do not meet on July 4.

**ACADEMIC CREDIT:** SMC Community Education classes are not equivalent to credit classes, and cannot be used to meet prerequisites in the SMC credit program.

### CLASS LOCATIONS/PARKING:

**SMC Main Campus – 1900 PICO BLVD.**  
**PERMIT/PAID PARKING –** Parking on SMC's main campus requires a decal or temporary parking pass at any hour Monday through Thursday, and until noon on Friday. Public parking on SMC's main campus during those times is ONLY available in Lot 6 and costs \$10 for the entire day/evening (no in-and-out privileges). Head-in parking ONLY.  
**FREE PARKING –** On Fridays AFTER noon (12 pm) and on the weekends, parking on SMC's main campus is FREE and no decal is required. Head-in parking ONLY.

**SMC Airport Arts Campus – 2800 AIRPORT AVE.**  
Parking is free, but requires a decal, available from the SMC Campus Police truck onsite. Head-in parking ONLY.

**SMC Bundy Campus – 3171 S. BUNDY DR.**  
Parking is free, but requires a decal, available from the SMC Campus Police truck onsite. Decal is for Student Parking only – DO NOT PARK IN STAFF PARKING – YOU WILL BE TICKETED. Head-in parking ONLY.

**SMC Performing Arts Center – 1310 ELEVENTH ST.**  
Parking is free, but requires a decal, available from the parking attendant onsite. Decal is for Student Parking only – DO NOT PARK IN STAFF PARKING – YOU WILL BE TICKETED. Head-in parking ONLY.

**SMC Emeritus Campus – 1227 SECOND ST.**  
Parking is available in the City parking structure #2, located at the corner of Second St. and Wilshire Blvd. Parking is free for the first 90 minutes, \$1 for the next hour, and \$1.50 for each additional 30 minutes, up to a maximum of \$14. Evening rates after 6pm may vary. Head-in parking ONLY.

### West Los Angeles College –

9000 OVERLAND AVE., CULVER CITY  
Parking is available in Parking Structure and Overflow Lot 8, Lot 5 (off Freshman Dr.), and Lots A, 1, 2, and 4A near the PE Complex (PEC). Students may purchase a daily parking permit for \$2 from permit dispensing machines (use one dollar bills or quarters only) located in each parking lot. For your convenience, you may buy a semester-long WLAC parking permit for \$20 (strictly cash only, in person) from the Westside Extension Office, or \$23 online at [westlac.augusoft.net](http://westlac.augusoft.net) (click on the “Forms & FAQs” link). For room information and direction, call (310) 287-4475.

### CANCELLATION AND REFUND POLICIES

**NO CANCELLATIONS AFTER A CLASS HAS BEGUN, so choose courses carefully!** Requests for withdrawal from a class must be submitted in writing via email at least seven business days before the start date of the class; receipt of requests made via other methods, such as phone messages, cannot be guaranteed. You may receive a credit voucher applicable to future Community Education classes, which is valid for two years from the date of issue. A minimum service charge of \$10 per class cancellation will be withheld. Refunds are granted **ONLY** if a class is cancelled, discontinued, or rescheduled. In the instance of cancelled classes, the course fee is automatically refunded. Credit card refunds are processed within seven business days, check and cash refunds will be issued by check within 45 business days.

#### Transfers

To transfer to another class, requests must be submitted in writing via email at least **seven** (7) business days before the original class meets. A minimum service charge of \$10 per class transfer will be deducted.

**Important Information:** Refunds are NOT issued for absences nor prorated for late registrations. Missed class meetings may not be made up in another class. There is no auditing of classes. Students are highly encouraged to register before class begins. Returned checks will be subject to a \$25 handling charge.

Some high demand classes, such as glass fusing and Good Times Travel day trips, have separate and different refund policies stating that all registrations are final, and no refunds, credits, or transfers will be given. Please bear that in mind when registering for those classes.

**Trips & Tours:** Local travel presented by Good Times Travel, unless otherwise noted, is aboard deluxe motor coach with professional tour escort. Minimum travel age 18. For questions, call Good Times Travel at (888) 488-2287.

### Multi-Day Tours Offered by Good Times Travel

**Cancellation/Travel Protection:** Tour fees paid to Good Times Travel. If travel protection has not been purchased, only recoverable funds less a cancellation charge of \$50 will be reimbursed once payment has been made. If travel protection has been purchased, you will receive a full refund (or partial if en route), provided the defining reason is covered. **Note: Travel protection/cancellation insurance for multi-day tours is highly recommended.** Pre-existing medical conditions are covered only if protection is purchased at time of deposit. Insurance also available for day trips.

### TRANSPORTATION, FIELD TRIPS, &

**EXCURSIONS:** SMC Community Education does not provide transportation for any voluntary field trips or excursions to any off-campus locations. Although staff may assist in coordinating this transportation or may recommend travel routes, etc., Santa Monica College is in no way responsible and assumes no liability for any losses or injuries resulting from any non-District-sponsored transportation. If you ride with another SMC student, that student is not an agent of, or driving on behalf of, Santa Monica College. According to California Code of Regulations §55450, if you participate in a voluntary field trip or excursion, you are deemed to have held harmless the District and its officers, agents, and employees from all liability or claims which may arise out of or in connection with your participation in this activity.

### **DISABILITY ACCOMMODATION:**

SMC Community Education provides support services to students with qualifying and documented disabilities in accordance with Section 504 of the Rehabilitation Act of 1973 and the Americans with Disabilities Act of 1990. If you require accommodations, please contact SMC Disabled Student Programs and Services (DSPS) at (310) 434-4265 or Video Phone (310) 238-1642 prior to the start of your class.

### SMC ADMINISTRATION AND STAFF

Dr. Kathryn E. Jeffery,  
Superintendent/President  
Dr. Patricia Ramos, Dean, Workforce &  
Economic Development  
Michelle King, Director, Career &  
Contract Education

### SMC COMMUNITY EDUCATION STAFF

Alice Meyering; Jocelyn Winn

### Schedule prepared by SMC Office of Marketing

### SMC BOARD OF TRUSTEES

Dr. Andrew Walzer, Chair; Barry A. Snell, Vice  
Chair; Dr. Susan Aminoff; Dr. Nancy Greenstein;  
Dr. Louise Jaffe; Dr. Margaret Quiñones-Perez;  
Rob Rader; Laura Zwicker, Student Trustee;  
Dr. Kathryn E. Jeffery, Superintendent/President

# REGISTRATION FORM

**PLEASE REGISTER EARLY.**

**Many classes fill quickly. We cancel classes with low enrollment, so your early registration may assure that the class you choose will remain available.**

Payment by credit or debit card only.

**REGISTER** online at [commed.smc.edu](http://commed.smc.edu) or in person at our office at the SMC Bundy Campus, 3171 S. Bundy Dr., Rm 112. Telephone hours are 8:30am to 4pm, Mon.–Fri. **CALL (310) 434-3400** or **FAX to (310) 434-3409.**

**MAIL** registration form and payment to: SMC Community Education, 1900 Pico Boulevard, Santa Monica, CA 90405.

Name \_\_\_\_\_

Address \_\_\_\_\_

City & Zip \_\_\_\_\_

Day Phone \_\_\_\_\_

E-mail \_\_\_\_\_

Your age range:  0-11  11-31  32-46  47-67  68+

Credit or Debit Card Information (All major credit cards accepted.)

Credit Card No.	Exp. Date
Name of Card Holder	Signature

**SIGN ME UP FOR THESE CLASSES:**

Class \_\_\_\_\_ Fee \$ \_\_\_\_\_

Class \_\_\_\_\_ Fee \$ \_\_\_\_\_

Class \_\_\_\_\_ Fee \$ \_\_\_\_\_

Total amount to be charged \_\_\_\_\_ Fee \$ \_\_\_\_\_

**VISIT OUR WEBSITE AT: [commed.smc.edu](http://commed.smc.edu)**

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Name \_\_\_\_\_

Address \_\_\_\_\_

City & Zip \_\_\_\_\_

Day Phone \_\_\_\_\_

E-mail \_\_\_\_\_

Your age range:  0-11  11-31  32-46  47-67  68+

Credit or Debit Card Information (All major credit cards accepted.)

Credit Card No.	Exp. Date
Name of Card Holder	Signature

**SIGN ME UP FOR THESE CLASSES:**

Class \_\_\_\_\_ Fee \$ \_\_\_\_\_

Class \_\_\_\_\_ Fee \$ \_\_\_\_\_

Class \_\_\_\_\_ Fee \$ \_\_\_\_\_

Total amount to be charged \_\_\_\_\_ Fee \$ \_\_\_\_\_

**VISIT OUR WEBSITE AT: [commed.smc.edu](http://commed.smc.edu)**

# ▶ GOOD TIMES TRAVEL TOURS

## New Tours, New Experiences

Experience the Hollywood Bowl without the frustration of driving there, and have fun in the sun this August in Santa Barbara. Tours depart on time from SMC's Visitor Parking Lot 6 on Pico Boulevard and 14th Street, so please be prompt. See page 11 for more details!



**July 15**

**Hollywood Bowl: Tony Bennett & Dudamel**

Hollywood Bowl Image: © Eric Chan – licensed under the Creative Commons Attribution 2.0 Generic license



**August 13**

**Polo in Paradise – Santa Barbara Polo Match with Included Lunch and Champagne**

## This and That This Summer

- **Women's Auto Workshop** (page 6) returns this summer to help you get acquainted with your vehicle and how to take care of it!
- Get a good stretch with **Mat Pilates** (page 13) and strengthen your core with this tried-and-true exercise!
- Acquire the power to save by taking the **AHA Heartsaver CPR with AED** (page 13) class. It may be the most important 3½ hours you've ever spent!
- Get the hang of meditating with **Introduction to Basic Mindfulness** (page 6) and improve your concentration and de-stress at the same time!
- Our popular **Basic Organic Gardening 101** (page 7) will prepare you for a wonderful garden in Fall! If you've never done it, give it a try!
- **Manga Drawing 101** (page 5) is a different kind of art, but not just limited to manga fans! Explore a new genre and everything it has to offer. You just might surprise yourself.
- Our TOEFL class has added three new, intensive one-day workshops for **Speaking** (6/27), **Writing** (7/11), and **Listening** (7/18)—take them this summer to ace the exam! See pages 14–15 for more details.

QUESTIONS? EMAIL US AT [COMMED@SMC.EDU](mailto:COMMED@SMC.EDU) OR CALL 310-434-3400

SANTA MONICA COLLEGE  
**COMMUNITY EDUCATION**

Go to [commed.smc.edu](http://commed.smc.edu) and sign up TODAY!

# REGISTER FOR SUMMER 2017 CLASSES

## Avid Media Composer Certification Prep Workshop

The workshop is now two whole days on Saturdays, with an additional Saturday for testing.

Avid Media Composer is the industry standard when it comes to professional editing of feature films, documentaries, and all forms of broadcast digital media. Be acknowledged by AVID as having mastered industry standards. To gain the title of Avid Certified User for Media Composer, you must take two foundational courses before sitting for the certification exam.

Santa Monica College is an Avid Learning Partner qualified to offer these courses.

See page 16 for more details.

**Choose from hundreds of courses that can enrich and change your life. Classes fill quickly, so sign up for Summer 2017 now! Complete the registration form on page 26 to get started today.**

**Go to [commed.smc.edu](http://commed.smc.edu) and sign up TODAY!**

# COMMUNITY EDUCATION

Santa Monica Community College District  
1900 Pico Blvd., Santa Monica, CA 90405  
[www.smc.edu](http://www.smc.edu) | [commed.smc.edu](http://commed.smc.edu)

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College

