Choose from hundreds of courses that can enrich and change your life. Classes fill quickly, so sign up for Fall 2015 now! Complete the registration form on page 42 to get started today. Go to commed.smc.edu and sign up TODAY!

“Observatory at Night” by Dean Reyes
SMC Community Education Student Photo Contest Winner

See inside back cover for more details
Earn and Learn – Better Opportunity Awaits!

**Professional Development Courses**

We know how busy you are—work, family, and still looking for ways to improve yourself for a better tomorrow. We get it, and we are here for you. Our Professional Development offerings are always expanding with short-term classes that are easy on your wallet and easy on your schedule.

**Entrepreneurial Training**

QuickBooks I & II (page 32) are conveniently scheduled on the same day, so you can make the most of your time. Newly added Business Planning Series (page 31) will help the entrepreneur in you kickstart that business venture you’ve always dreamed about.

**Real Estate**

Our very popular and rigorous Real Estate courses (page 34), offered only twice a year, are back this Fall. If you want to take the State exam to be a real estate salesperson, you can’t afford to miss these classes this semester. Sign up early and take the first step to a new career!

**Customer Service Academy**

Our Customer Service Academy is a 10-module course that will give you the tools you need to deliver exceptional customer service to your clients. Learn how to handle both internal and external customers, organize your workplace around service-oriented values, and build an effective team that increases productivity, and much more. This short series can be taken individually or together to earn a certificate of completion from Santa Monica College Community Education. **Sign up for all 10 classes at the same time for $849**, and receive your certificate before Christmas. It’s the best gift you can give yourself, or your employees!

See pages 26–27 for more details.

**Get OMCP Certified**

Social media is not going away. Launch your career as an Online Marketing Certified Professional (OMCP) with our Market Motive courses. Study online—on your own time—and you could finish in as little as 3 months! So open the door to more jobs and better pay. For details, go to commed.smc.edu, select “Courses,” then click “Career Enhancement” under Professional Development.

**Paralegal Academy**

Professional Paralegal Certification

Our first set of Paralegal Academy courses launched in June, and our second set starts October 5. Train for this high-paying job in as little as 11 months. Your future in the legal field could start here.

*Source: Bureau of Labor Statistics (BLS)

<table>
<thead>
<tr>
<th>City</th>
<th>Average Salary</th>
</tr>
</thead>
<tbody>
<tr>
<td>Stockton, CA</td>
<td>$66,000*</td>
</tr>
<tr>
<td>San Francisco, CA</td>
<td>$62,500*</td>
</tr>
<tr>
<td>San Jose, CA</td>
<td>$61,900*</td>
</tr>
<tr>
<td>Los Angeles, CA</td>
<td>$60,000*</td>
</tr>
</tbody>
</table>

*Source: Department of Labor

See page 28 for more details.

---

**Average Salaries for Paralegal Professionals**

- Stockton, CA: $66,000*
- San Francisco, CA: $62,500*
- San Jose, CA: $61,900*
- Los Angeles, CA: $60,000*
ABOUT COMMUNITY EDUCATION
To meet the lifelong learning needs of the community, SMC Community Education offers hundreds of classes to individuals who wish to explore their personal interests or enhance their careers. Our low-cost, not-for-credit Community Education courses are designed to enrich lives through hands-on workshops and lively classes in art, writing, dance, and many other areas, with special classes for children and teens. Our fee-based professional development and continuing education programs and seminars strive to promote career development and professional training and certification. Classes on a wide range of topics are also offered online. For more information, please visit our website at commed.smc.edu or call the SMC Community Education office at (310) 434-3400.

HOW TO REGISTER FOR CLASSES:

ONLINE
commed.smc.edu

PHONE
310-434-3400

EMAIL
CommEd@smc.edu

FAX
310-434-3409

MAIL
SMC Community Education
1900 Pico Boulevard
Santa Monica, CA 90405

VISIT
SMC Bundy Campus
3171 S. Bundy Drive, Room 112
Los Angeles, CA 90066
8:30 am to 5 pm, M-F

PERSONAL INTEREST ........4
Art | Crafts | Enrichment | Food & Dining | Home & Garden | Just for Fun | Languages | Music | Photography | Stage & Screen | Trips, Tours & Excursions | Writing

HEALTH & FITNESS ........... 19
Dance | Fitness & Relaxation | Health & Safety | Sports

INTERNATIONAL STUDENTS ..................... 23
TOEFL Preparation

KIDS & TEENS .................... 23
Enrichment

PROFESSIONAL DEVELOPMENT ............. 24

ON THE NET ..................... 35
ed2go | Driver Education | Notary | Personal Fitness Training Certificate | Gatlin Career Certificate Programs

TO REGISTER .................... 40
REGISTRATION FORM ..... 42
Our Personal Interest courses are a great way to explore and develop new or longtime personal interests and hobbies, as well as prepare to take that next step in your personal and family projects.

Art

Please note: Most art classes require students to provide their own supplies. These are NOT included in the course fee, unless otherwise noted. A supply list will be sent with your confirmation.

Glass Fusing: Big Ideas for Small Projects
Discover how to use fused glass to create jewelry, holiday ornaments, suncatchers, and other small items. Learn about glass choices, preparation, cutting, and composition, and find out how to do basic wire wrapping, gluing, and jewelry assembly. Experiment with the materials, then apply your own distinctive style to the pieces you create. Materials fee $50 at class covers basic tools and various types of glass and other materials. Advanced students with tools pay $15 materials fee at class.

$219 | Terri Bromberg
SMC Main Campus, Art 124
Fri 9:00a – 2:00p  Sep 4 – Oct 9
Fri 9:00a – 2:00p  Oct 16 – Nov 20

Creating Comics & Graphic Novels
Want to create your own comic book or graphic novel? In a hands-on workshop combining lectures, demonstrations, and lots of hands-on training, learn the basics of the entire creative process, including concept and script development, page layout, various pencil and ink techniques, printing, publishing, and marketing. Whether you’re putting together a 10-page autobiographical ashcan or a 200-page superhero manifesto, this workshop shows you how to do it! Materials fee $5 at class.

$99 | Neal Yamamoto
SMC Bundy Campus, Room 435
Sat 10:00a – 12:00p  Sep 12 – Oct 17

Stone Carving
Learn stone carving techniques using traditional hand tools: sculpture hammer, chisel, rasp and file. Finish your work by sanding, polishing and mounting on a wood base. Create three dimensional abstract or representational sculptures. Bring sketched ideas to the first meeting. Beginning students will purchase alabaster or soap stone at the first meeting. Stones will range approximately $20-$40, plus $20 for finishing supplies. Basic tools provided for use in class. Advanced students may continue on existing projects. Materials fee $60 at class.

$219 | Terri Bromberg
SMC Main Campus, Art 124
Sun 1:00p – 5:00p  Sep 13 – Oct 25*
*No class on Oct 11.

Introduction to Mosaic Art
Acquire the skills to create mosaic art. As you custom-decorate a small flowerpot with your choice of ceramic, glass, bead, stone, shell, and other materials, learn about the history, design, styles, and cutting techniques used in mosaics. Supply list provided at registration on class confirmation. Continuing students who would like to create a different kind of mosaic piece should register into Mosaic Art II. Materials fee $40 at class.

$129 | Carmelo Fiannaca
SMC Main Campus, Art 124
Sat 9:00a – 1:00p  Sep 19 – Oct 17
Mosaic Art II
Prerequisite: Introduction to Mosaic Art. Explore how to design your own project—from murals, tables, and mirror frames, to shoes, old instruments, and turning masks into sculptures—as you learn how to cover flat and 3-dimensional surfaces. Also, find out more about the materials and tools that are used for variable assemblage art in a course that offers a great study of concept techniques for commercial or personal art. You will need to purchase all materials for the project. Repeat students should consult instructor before the course begins. Materials fee $20 at class.
$129 | Carmelo Fiannaca
SMC Main Campus, Art 124
Sat 11:00a – 3:00p  Sep 19 – Oct 17

Art Experiences for Non-Artists
Experience how it feels to be an artist. Let a gentle specialist in healing creators’ block guide you through step-by-step drawing, painting, and creativity exercises in a relaxing, supportive, fun atmosphere. Feel the incredible high of finding the secrets that awaken the art maker innate in us all! If you’re an absolute beginner—or someone who’s become separated from your art—here’s the class to begin your art journey! If you’re an ‘Art Experiences’ grad, come reconnect or step up to your next level! Bring a 6B drawing pencil and a sketchbook of any size to class.
$99 | Marey Barthoff
SMC Main Campus, Art 102
Sat 1:00p – 4:00p  Sep 19 – Oct 24

Japanese Calligraphy in Multi-Art Forms
Discover the exciting field of Japanese calligraphy. Develop your artistic skills with traditional tools and the instructor’s unique teaching methods. Explore the historical background of this beautiful art form through the incorporation of Japanese poetry, dance movements, and music. “It will center you and delight all your six senses!”
$95 | Kazuko
SMC Main Campus, Art 118
Sat 2:30p – 5:30p  Oct 10 – Nov 14
*No class on Oct 31.

The Creativity Workshop – Healing & Transformation Through Creative Arts
Find out how to integrate visual art with writing and movement for personal growth and professional advancement. Reduce stress and increase work and personal satisfaction by exploring the arts in a supportive setting. Rejuvenate yourself and witness the profound creativity within each person participating in this workshop, including you! The expressive arts provide an active, in-depth, and vivid avenue for well-being and personal expression. The processes covered in this workshop are valuable in therapeutic settings. This workshop is designed for all levels of creative experience, and will be held at a local private studio (address will be provided at registration). Materials fee $10 at class.
$139 | Patrisha Thomson
Thomson Art Studio, Art Studio
Sat 9:00a – 4:00p  Nov 7 – Nov 14

PAINTING

Exploring Oil Painting: Interpretations from the Masters & Other Sources
Explore various ways of interpreting color, paint, brushstrokes, and composition, and how to apply them to your own creations with the challenge of oils. All skill levels can benefit from this hands-on course, and no prior experience using oils is required. Bring to first class meeting: powder pastels, soft vine charcoal, single-edged razor blade, typing paper, a 9x12-inch sheet of cardboard, and push pins. If you have prior drawing or painting experience, bring along 2 photos of your work. Textbook: ‘Matisse (Perfect Squares)’ and bring to first class (Approx. $12).
$99 | Jean Nunes
SMC Main Campus, Art 102
Fri 6:30p – 9:30p  Sep 11 – Oct 16

Contemporary Figure Painting
Discover how to use photographs of the figure as subject and inspiration in a contemporary painting course using oil or acrylic. You’ll be encouraged to develop your own ‘voice’ through a sustained, individualized studio practice. As you learn painting and design basics and how to find the poetic focus and essence of the pose, you’ll also explore the fundamentals of portrait painting and color theory with reference to art history. Life drawing experience is useful but not required.
$99 | Jessica Minckley
SMC Main Campus, Art 100
Sat 9:30a – 12:30p  Sep 12 – Oct 17

JAPANESE CALLIGRAPHY – Kazuko

“Thank you for opening the door of the beautiful Japanese Kanji. I love the grace of the characters the way you draw them. I hope to learn more and become much better under your guidance. Thank you for being my teacher!”
—Christine F.
**Drawing**

**Pastels & More**
Explore abstraction and abstract (as well as representational) images from various sources—including yourself—in a hands-on workshop that focuses on the powder pastel palette. Learn about rich color harmonies, composition, and expression. We’ll also touch on the use of oil pastel and the optional use of collage. Bring to first class meeting: India ink; a small, inexpensive ‘multipurpose’ soft brush; soft vine charcoal; powder pastels; scissors; typing paper; a 9x12-inch sheet of cardboard, and push pins. Textbook: “Matisse (Perfect Squares)” and bring to first class (Approx. $12.)

$99 | Jean Nunes
SMC Main Campus, Art 120
Sat 2:45p – 5:45p Oct 31 – Dec 12*
*No class on Nov 28.

**Basic Life Drawing**
Learn to draw the human form in a class designed for creative individuals with little figure drawing experience. Work with charcoal, graphite, and Conte crayon as you explore the creative use of materials to portray and interpret the figure within the composition. You’ll receive direction on proportion, volume blocking, and some anatomy in the first three weeks, then learn about special techniques for drawing knees, elbows, feet, hands, and the head. You will be working with live models. Recommended textbook (not required; available online): Complete Guide to Life Drawing, by Gottfried Bammes (ISBN-10: 1844486907).

$199 | Jessica Minckley
SMC Emeritus College, Room 204
Tue 6:00p – 9:30p Sep 8 – Oct 13
Tue 6:00p – 9:30p Oct 20 – Nov 24

**Introduction to Basic Drawing**
Learn how to compose with line, shape, tone, and color in a class designed to introduce you to the basics of drawing from life. Using still-life setups and our environment as sources of visual inspiration, you’ll find out how to work with perspective, positive and negative shape, and texture as you explore the use of traditional drawing materials. A great class for beginners!

$99 | Freddie Manseau
SMC Emeritus College, Room 204
Wed 6:30p – 9:30p Sep 16 – Oct 21
Thu 6:30p – 9:30p Sep 17 – Oct 22

---

**Painting in Watercolor – Level 1**
Come try your hand at a wonderful art form with subtle nuances and spontaneity, as well as brilliance and control. Learn traditional watercolor techniques through invaluable demonstrations that will give you a solid foundation. Watercolor is a medium that’s not as unforgiving as you might think, so come find out about some surprising tricks that will wash away those fears!

$99 | Freddie Manseau
SMC Main Campus, Art 102
Sun 10:00a – 1:00p Sep 13 – Oct 18
Sun 10:00a – 1:00p Oct 25 – Dec 6*
*No class on Nov 29.

**Painting in Watercolor – Level 2**
Join a class designed for those who wish to improve and guide their watercolor techniques toward a more personal and creative direction. In a supportive, constructive, and stress-free environment, learn how to achieve desired effects that will enhance previous painting attempts, and find out about effective methods for attaining more satisfying results with new projects.

$99 | Freddie Manseau
SMC Main Campus, Art 102
Sun 2:00p – 5:00p Sep 13 – Oct 18
Sun 2:00p – 5:00p Oct 25 – Dec 6*
*No class on Nov 29.

**Sumi-e Painting**
Explore the fundamentals of the ancient art of Sumi-e (“ink picture”) painting, and discover how just a few simple strokes of the brush can express an idea. Enrich your knowledge of a different art technique with ancient and Eastern roots, and learn about the traditional art and culture of Japan. Optional $15 for a painting kit.

$89 | Sherry Davis
SMC Main Campus, Art 118
Sat 10:00a – 12:00p Sep 19 – Oct 17

**Painting – Level I**
NEW! Find out how to achieve your objectives in your own work in a workshop for painters of all skill levels, tailored to your individual needs, with plenty of one-on-one time with your instructor. Bring your project to class for a customized demonstration on how to problem-solve your particular issue, or bring an idea that you don’t know how to paint for a step-by-step ‘how to’ walkthrough.

$99 | Jessica Minckley
SMC Main Campus, Art 100
Sat 9:30a – 12:30p Oct 24 – Dec 5*
*No class on Nov 28.
**JEWELRY**

**Jewelry: Beginning Wire Wrapping**

NEW! Take your beaded jewelry to the next level! Learn how to add variety and interest to your jewelry designs in this skill-building class. Become familiar with wire gauges and their specific uses, and the best tools for wire wrapping. Learn the simple eye and the classic wire wrap, and then use your new skills to make a beaded rosary-style bracelet. Tools provided for use in class. Materials fee $25 at class.

$49 | Laura Souder  
SMC Main Campus, Business 111  
Sat 9:00a – 12:00p  
Sep 12

**Creating Chains & Clasps from Wire**

Learn how to bend silver, copper, and brass wire into chains and clasps for necklaces, bracelets, and other jewelry. Learn basic wire looping and wrapping techniques, then put your new knowledge to work as you make three types of decorative chain, coils, clasps, jump rings, chandelier earrings, decorative headpins, and caged beads. You’ll have assorted beads to choose from, and complete at least one bracelet, necklace, and pair of earrings in class. You will also take

**Bead & Jewelry Basics**

Earrings! Bracelets! Necklaces! Learn to make them all—and do easy repairs—in this hands-on basic jewelry workshop. We’ll cover stringing beads on various types of wire and cord, attaching clasps, wire-wrapping and looping, pearl knotting, bead weaving, and basic chain maille. You’ll complete two pieces of jewelry each week, and take home detailed instructions for future projects. Be prepared to purchase some jewelry tools in class at discounted prices ($6 each). Do NOT buy any new tools until after class discussion. Bring to class a small towel and any jewelry tools you already own. Materials fee $45 at class.

$59 | Susan Ryzak  
SMC Emeritus College, Room 205  
Tue 6:30p – 9:30p  
Sep 29 – Nov 3
home detailed, illustrated instructions that you can refer to for future projects. Bring to class any jewelry tools you already have. You can purchase any other tools you need from the instructor at reduced prices. Materials fee $45 at class.

$59 | Susan Ryza
SMC Emeritus College, Room 408
Tue 7:00p – 9:30p Nov 3 – Nov 17

Jewelry:
Make Your Own Clasps & Findings
NEW!
Make your jewelry designs truly unique! Find out how to hand-forge your own clasps, ear wires, connectors, and links. Learn specific uses in jewelry for several gauge sizes of soft copper wire. Start making your own distinctive signature designs by handcrafting your jewelry components! Tools provided for use in class. Materials fee $25 at class.

$49 | Laura Souder
SMC Main Campus, Business 111
Sat 9:00a – 12:00p Nov 21

Stamped Metal Jewelry
Personalize your own jewelry with inspirational messages, designs, and names! In this hands-on class, learn foundational metal stamping techniques, and become familiar with the right tools and their uses. Practice stamping copper blanks to make into your choice of a bracelet or earrings during class, and try colored patinas to further enhance your designs. Tools provided for use in class. Beginning and intermediate students welcome. Materials fee $25 at class.

$49 | Laura Souder
SMC Main Campus, Business 111
Sat 1:00p – 4:00p Nov 21

TEXTILE ARTS

Beginning Knitting
In a hands-on workshop, learn all the basic knitting skills, including casting on and casting off, the knit stitch and purl stitch, and various finishing techniques. Find out how to work with plain and textured yarns, basic knitting patterns, and circular needles. You’ll develop your knitting skills by creating a hand-knit scarf and a hat or small stuffed animal. Bring #10 knitting needles and 1 skein of worsted weight yarn.

$129 | Sharon Omi
SMC Bundy Campus, Room 436
Mon 7:00p – 9:30p Sep 14 – Nov 2

Sewing Machine Basics
What’s a seam allowance? Find out the answer when you join us in learning the basic stitches, seams, and operations of your sewing machine. In a fun, hands-on class, uncover the mystery of stitch length and width, backstitching, zigzag, winding a bobbin, and basic sewing tools while working on a small project. Bring to class a full-sized sewing machine in good working order with a pair of sharp scissors and a sack lunch. Materials fee $20 at class.

$69 | Rebecca Prange
SMC Main Campus, Business 111
Sat 9:30a – 2:30p Sep 19

Shibori – Japanese Tie Dyeing
Discover the ancient art of binding, stitching, and dyeing fabrics to give cloth a three-dimensional look. Come learn 4-6 simple techniques for binding and stitching, the basics you need to know about dyes and textiles, and how to set dyes into fabric. Learn how to create inexpensive but personal dyed shibori silk scarves to give to family and friends. This is a very hands-on class, so wear old clothes you won’t mind getting messy. Bring to class 8-10 regular sewing needles, colored thread, scissors, a 6” ruler, pencil, paper and a sack lunch. This class is only offered once a year; don’t miss it, register today! Materials fee $25 at class.

$89 | Charlotte Chen
SMC Main Campus, Art 126
Sun 9:00a – 1:30p Oct 4 – Oct 11

Hand Embroidery
What’s all the ‘hoop-la’ about hand embroidery? Join us in this one-day workshop and find out! Hand embroidery is a gratifying craft that’s completely portable, with no machinery noise or bulky heavy tools. You’ll learn the three primary stitches, plus some fancier ones, as well as how to hoop your work, transfer designs, and tie beautiful hidden, secure knots. Bring to class a sack lunch or snack. Materials fee includes all supplies to get you started. Materials fee $25 at class.

$49 | Rebecca Prange
SMC Main Campus, Business 111
Thu 6:30p – 9:30p Oct 15
Enrichment

An Introduction to Ayurveda
Come explore Ayurveda, the sister science to yoga and an ancient holistic system of medicine from India still in practice today. In this fun and informative class, you will learn basic Ayurveda principles for bringing balance through diet and lifestyle choices. Find out how to apply these principles to receive instant benefits to help you improve relationships, be healthier, and achieve your life goals. No prior knowledge of Ayurveda or yoga is required. The classes combine interactive lectures with experiential exercises to accommodate a variety of learning preferences and to ensure a pleasant experience for all.

$69 | Lois Leonhardi
SMC Bundy Campus, Room 236
Tue 6:30p – 9:30p Sep 29 – Oct 6

The Brain Class – Change Your Mind
Help your brain to function at its peak! In a class that combines lecture and seated activity, learn exciting new ‘brain power’ activities to boost your mental focus, create healthier brain cells, and even be less forgetful. Find out about specific actions that threaten and those that help promote brain health. The ‘Body Moves for Brain Power’ segment of this class is designed to stimulate brain-cell activity and improve blood flow to the brain. The patterns, actions, and training are done from a chair and are meant to inspire brain-cell growth. Class size is limited, so sign up right away! Materials fee $30 at class.

$49 | Debbi Harper
SMC Bundy Campus, Room 436
Sat 9:00a – 12:00p Oct 3

Food & Dining

Sensational Sushi – Level 1
Do you love sushi? Would you like to be able to impress your friends and family by preparing sushi that tastes like it was made in your favorite sushi bar? Then sign up for this sensational sushi course, and come learn how to make your own edible masterpieces. In just 3 hours, you’ll learn all the basics, from slicing the fish and vegetables, to preparing the sushi rice and rolling incredible edibles... in short, nothing will be left out! Best of all, we’ll eat as we go, so by the time the class is over, you’ll not only be capable of making sushi in your own kitchen, but also be very full. Make sure you come to class hungry! Bring a sharp knife and a cutting board to class. Materials fee $15 at class.

$59 | Nikki Gilbert
SMC Main Campus, Business 111
Sat 11:00a – 2:00p Nov 14

Home & Garden

Drought Tolerant Landscaping
Come find out how wonderful and easy-care drought-tolerant landscaping can be. In a highly informative seminar, explore various options for removing lawns and replacing them with stylish and decorative drought-tolerant plantings and ground covers, gravel, decomposed granite, bark, and other materials. Includes a field trip to a Playa Vista park focusing on drought-tolerant plants.

$59 | Charlotte Chen
SMC Bundy Campus, Room 236
Sat 9:00a – 1:00p Oct 3

Landscape Design & Construction
Find out from a featured landscaper on HGTV’s “Landscapers’ Challenge” how to analyze an existing house and yard to make the best landscaping decisions. Learn a step-by-step approach to begin a landscaping project that can be added to and enjoyed as it matures with age. Classes cover how, where, and when to start a project, and how to design for hillside, sunny, shady, small, and large lots. Bring to class your site photos and a site plan (a hand-drawn one is fine), a 5-gallon Rhaphiolepis plant, and pruning shears.

$69 | Charlotte Chen
SMC Bundy Campus, Room 236
Sat 9:00a – 2:00p Nov 7 – Nov 14

Just for Fun

Beginning Bridge
Learn a fast and easy way to play bridge in a class designed for those who have never played this card game, have limited experience playing it, or who played it years ago and need a refresher course. Materials fee $7 at class.

$89 | Candace Scott
SMC Bundy Campus, Room 436
Tue 7:00p – 9:00p Sep 8 – Oct 20*
*No class on Sep 22.
Tue 7:00p – 9:00p Oct 27 – Dec 1

SMC Community Education | commed.smc.edu | 310-434-3400 | 9
**Intermediate Bridge**
In a fun and exciting class, continue developing and building on your skills and strategies for playing bridge. Materials fee $7 at class.

$89 | Candace Scott  
SMC Bundy Campus, Room 436  
Wed 7:00p – 9:00p  
*No class on Sep 23.  
*No class on Nov 11.

**Candy’s Bridge Club – Supervised Play**
Come practice bridge with Candy. Bridge is a fun game of learning from trials and errors but you will only get better by playing. Enjoy the company of others while improving your bridge skills; this is a class where you relax, have fun, while sharpening your brain learning new strategies in this popular card game. All levels welcome.

$89 | Candace Scott  
SMC Bundy Campus, Room 436  
Thu 7:00p – 9:00p  
*No class on Nov 11.

**Practical Tarot – The Minor Arcana**
Learn about the Tarot’s Minor Arcana and the various meanings and ways to interpret its 56 cards (four suits of 14 cards each). Without memorizing the meanings of each card, discover how variations in the cards’ artwork, combined with your own intuitive abilities, can enhance and enrich a Tarot reading. After taking this class, you’ll have a better understanding of how the cards of the Minor Arcana can add layers and clarify a Tarot reading. You’ll practice what you learn in each class by playing Peter Rosson’s “Tarot Profiling Game.” If you have a Tarot deck, bring it along to class.

$99 | Davida Rappaport  
SMC Bundy Campus, Room 240  
Tue 6:45p – 9:45p  
*No class on Oct 15.

**Practical Tarot – The Major Arcana**
Learn how to read Tarot cards like a pro! Start with a brief introduction to the Major Arcana (archetype cards) and the Minor Arcana (four suits of 14 cards each), then take a journey through the powerful symbols of the 22 cards in the Major Arcana. Without memorizing the meaning of each card, discover how variations in the cards’ artwork, combined with your own intuitive abilities, can enhance and enrich a Tarot reading. After taking this class, you’ll be able to perform a successful Tarot reading for yourself using just the Major Arcana—or even a single card! If you have a Tarot deck, bring it to class.

$99 | Davida Rappaport  
SMC Bundy Campus, Room 240  
Tue 6:45p – 9:45p  
Oct 27 – Dec 1

**Languages**
Note: Some language classes may require a textbook, which is NOT included in course fee. Level 2 classes are a continuation of Level 1.

**Accent Reduction – American English**
Do people often ask you to repeat what you’ve said? Is a thick accent preventing you from advancing professionally? In an interactive, information-packed course, learn the secrets to speaking clear, easily understood American English, and find out how to avoid—or fix—the most common errors made by foreign speakers of English, regardless of their native language. Required textbook (available online): *Mastering the American Accent with Audio CDs* by Lisa Mojsin (ISBN-10: 0764195824). Please bring your textbook to our first class.

$89 | Nicola McGee  
SMC Bundy Campus, Room 428  
Tue 6:30p – 8:30p  
*No class on Sep 15.

**More Accent Reduction – American English**
Created in response to popular demand, this class is designed to complement the original Accent Reduction course and give you the chance to further improve your skills in speaking American English. No prerequisite; continuing and new students are welcome to join the class. Required textbook (available online): *Mastering the American Accent with Audio CDs* by Lisa Mojsin (ISBN-10: 0764195824). Please bring your textbook to our first class.

$89 | Nicola McGee  
SMC Bundy Campus, Room 428  
Tue 6:30p – 8:30p  
Oct 8 – Oct 13

**Practical Conversational English**
Join this lively class and learn practical, useful English. Improve your ability to speak and understand everyday English and idioms as you explore American life and culture. Here is a unique chance to practice your English while conversing with people from all over the world. Students must have intermediate to advanced conversational skills; continuing and new students are welcome to join the class. You may enroll at any time, but there will be NO credit, refund, or proration of enrollment fees. Educational hours awarded based on attendance, NOT class length, and are NOT for transfer credit. Required textbook: *Perfect Phrases...*

$159 | Nicola McGee
SMC Bundy Campus, Room 428
Fri 9:30a – 12:30p  Sep 11 – Oct 16
Fri 9:30a – 12:30p  Oct 30 – Dec 11*
*No class on Nov 27.

**Beginning Conversational Chinese – Level 1**
It’s said that Chinese is a difficult language to learn, but this friendly class with a focus on speaking and listening will take you on a pleasant journey into the rich culture and language of China. Learn basic Chinese vocabulary and develop conversation skills that you can use to communicate with neighbors, relatives, coworkers, and others, in both personal and business situations. Class is conducted Mandarin Chinese.

$99 | Lucy Liao
SMC Bundy Campus, Room 216
Tue 7:00p – 9:30p  Sep 8 – Oct 20

**Beginning Spanish – Level 1**
If you have very little knowledge of Spanish, here’s an opportunity to learn the basics for effective communication. Materials fee $10 at class.

$99 | Cecilia Dighero
SMC Bundy Campus, Room 435
Tue 6:30p – 9:30p  Sep 8 – Oct 13
Tue 6:30p – 9:30p  Oct 20 – Dec 1*
*No class on Nov 10.

**Beginning Spanish – Level 2**
Expand your vocabulary and knowledge of Spanish grammar in this continuation of Beginning Spanish – Level 1. Optional language CDs for $10. Materials fee $10 at class.

$99 | Cecilia Dighero
SMC Bundy Campus, Room 435
Wed 6:30p – 9:30p  Sep 9 – Oct 14
Wed 6:30p – 9:30p  Oct 21 – Dec 2*
*No class on Nov 11.

**Spanish for Absolute Beginners**
If you’re an absolute beginner when it comes to studying or speaking Spanish, here’s a chance to ‘meet’ the language and start getting acquainted with it. Learn how to say the alphabet, use numbers, tell time, and use the verb ‘to be.’ Pick up some basic vocabulary that will help you describe things and people, as well as express your wants and desires.

$99 | Paola Barcaccia
SMC Bundy Campus, Room 228
Thu 6:30p – 9:30p  Sep 8 – Oct 13

**Beginning Italian – Level 1**
Prepare your spirit of adventure and get ready to embark on an engaging journey through the Italian language. Explore the basics of Italian grammar, pronunciation, numbers, and verbs through an introduction of the most beautiful cities in Italy. Your practical vocabulary and phrases will be enhanced as you learn about Italian culture, art, and lifestyle. Buon viaggio! Materials fee $10 at class.

$99 | Paola Barcaccia
SMC Bundy Campus, Room 228
Thu 6:30p – 9:30p  Sep 9 – Oct 15

**Beginning Italian – Level 2**
Prerequisite: Beginning Italian – Level 1 or equivalent class. Leave your luggage at home, but come take a “journey” to Italy that will improve your skills in understanding and communicating in Italian. Expand your knowledge of Italian culture, art, and literature as you build your vocabulary and learn useful expressions and idioms. Through the immersion in historical and cultural situations, learn the present and past tense of the most frequently used verbs, the basic structure of the Italian sentence, and what you need to know about adverbs and pronouns. Materials fee $10 at class.

$99 | Paola Barcaccia
SMC Bundy Campus, Room 228
Thu 6:30p – 9:30p  Oct 29 – Dec 10*
*No class on Nov 26.

**Beginning Italian – Combo, Levels 1 & 2**
In response to popular demand, we’ve added a second level of Beginning Italian and an attractive combination package. You may enroll in either level—note that Level 2 requires either Beginning Italian – Level 1 or some familiarity with basic Italian—but you’ll enjoy a substantial DISCOUNT if you sign up for BOTH levels at the same time (the
courses run consecutively). Materials fee $20 at class.

$159 | Paola Barcaccia
SMC Bundy Campus, Room 228
Thu 6:30p – 9:30p Sep 10 – Dec 10*
*No class on Nov 26.

**Conversational Italian**

Prerequisite: Intermediate Italian or instructor’s permission. Immerse yourself in the Italian language in a friendly, encouraging class that focuses on conversation. Enhance and nurture your skills in speaking, reading, and understanding Italian as you take part in discussions on different aspects of Italian culture—including art, literature, cinema, theater, and music (pop and opera)—learn practical phrases and Italian idioms, and read Italian newspapers, and find out how to express opinions on current Italian events. Materials fee $10 at class.

$99 | Paola Barcaccia
SMC Bundy Campus, Room 228
Sat 11:00a – 1:00p Sep 12 – Oct 17
Sat 11:00a – 1:00p Oct 24 – Dec 5*
*No class on Nov 28.

**Conversational Italian – Combo**

Practice your Italian all semester and enjoy a significant discount when you sign up for the combo class.

$159 | Paola Barcaccia
SMC Bundy Campus, Room 228
Sat 11:00a – 1:00p Sep 12 – Dec 5*
*No class on Nov 28.

**Kaffeeklatsch ohne Kaffee**

Sprechen Sie Deutsch? Don’t let your ability to speak a second language go to waste! If you are a native speaker of German—or a non-native with advanced German language skills—and you want to retain your language fluency, this is the class for you! Guided by a native German language teacher, come polish your conversational skills and expand your vocabulary through discussions on a variety of topics, including current affairs.

$99 | Ursula Fox
SMC Bundy Campus, Room 240
Sat 10:00a – 12:00p Sep 19 – Oct 24

**Beginning Conversational French – Level 1**

In a relaxed and supportive atmosphere, learn the basic French vocabulary you need—including useful phrases and idioms!—to carry on simple conversations in everyday situations. To help you develop a Parisian accent and a foundation for understanding fluent idiomatic speech, this course explores the characteristics of spoken French, and includes systematic practice in pronouncing French sounds. Find out about French customs and social etiquette, and get a glimpse of contemporary French life through French-language videos. Occasional sing-alongs with recordings of popular French songs add to the fun! Materials fee includes textbook and two pronunciation CDs. Materials fee $30 at class.

$99 | Margaret Drach
SMC Bundy Campus, Room 328
Sat 1:00p – 4:00p Sep 19 – Oct 24

**Music**

**Beginning Guitar**

Have a guitar sitting somewhere, just waiting to be played? Ever wanted to strum the strings and make music, but think it’s too hard for you? With a little practice, anyone can learn to play the guitar, so sign up for this class designed to transform your view of the guitar into the joyous, creative, and accessible musical instrument that it is. Learn the open chords that form the basics of guitar music, and gain an overview of basic music theory. You and your fellow students will help pick the pieces to be taught, so everyone will have a choice of music. Bring to class your guitar—acoustic, classical (nylon strings), or electric (no amp needed, but small amp OK). Required textbook (please purchase before attending class): *Hal Leonard Guitar Method, Second Edition – Complete Edition*, by Will Schmid and Greg Koch (ISBN-13: 9780881881394).

$99 | Peter Risi
SMC Performing Arts Center, Room 104
Tue 6:30p – 8:00p Sep 8 – Oct 20*
*No class on Sep 22.

**Beginning Piano – Playing for Fun**

Have you always wanted to learn to play the piano? Here’s your chance! Using a quick and easy modern method, develop basic piano skills as you learn about notes, rhythm, chords, and pedaling, and how to apply these basics to popular and classical music. No prior piano knowledge or experience required. Materials fee $14 at class.

BEGINNING ITALIAN – Paola Barcaccia

Mrs. Barcaccia is fantastic — organized, kind, knowledgeable, inventive, fun. Mrs. Barcaccia is a treasure.

—Susie D.
$99 | Sarah Olim  
SMC Performing Arts Center, Room 200  
Sat 2:30p – 5:30p  
Sep 12 – Oct 17

**Popular Piano**

Prerequisite: Ability to read simple melodies. Explore a different approach to popular music through the use of chords. Learn how to take the melody and chords of a popular song and improvise your own arrangement through the use of chord voicing, pop rhythms, and left-hand bass lines. Materials fee $14 at class.

$99 | Sarah Olim  
SMC Performing Arts Center, Room 200  
Mon 6:30p – 9:30p  
Sep 21 – Oct 26

**Learn to Play Guitar in a Day!**

This unique one-day workshop, as seen on PBS, is for busy adults without the time for weekly music lessons. It’s a crash course that will get you strumming and picking in just one day! You’ll learn basic chords, simple strumming and picking patterns, tuning techniques, how to play familiar songs, guitar care, and much, much more! Bring to class your acoustic guitar. Materials fee includes book and electronic tuner. Materials fee $30 at class.

$79 | Marlene Hutchinson  
SMC Performing Arts Center, Room 103  
Sat 10:00a – 3:00p  
Oct 17

**Continuing Piano – Playing for Fun**

Refine your piano skills and take it to the next level! Brush up on music theory, technique, and sight-reading. Develop an ear for chords, expand your repertoire in all inversions, and hone your improvisation and transposition skills. Learn how to harmonize your own melodies and reharmonize jazz standards, and impress your family and friends this Spring! Bring the music you would like to work on to class. Materials fee $14 at class.

$99 | Sarah Olim  
SMC Performing Arts Center, Room 200  
Sat 2:30p – 5:30p  
Oct 24 – Dec 12*  
*No class on Oct 31, Nov 28.

**Contemporary Singing Techniques**

Whether you want to audition for “The Voice” or just want to learn to sing in tune, here’s a chance to learn all the techniques you need to step onstage and start singing. Breathing, range, intonation, vocal power, blending with registers, gaining confidence, and overcoming performance anxiety are just some of the topics we’ll cover in a safe, fun atmosphere. This unique “Vocal Yoga” method uses techniques ranging from Yoga, Chi Gong, and The Bel Canto School of Singing to Roy Hart Extended Voice Work, Fitzmaurice Voicework, and more to free the voice. Beginners welcome! Materials fee $17 at class.

$99 | Heather Lyle  
SMC Performing Arts Center, Room 103  
Sat 12:00p – 2:00p  
Oct 24 – Nov 21

**Healthy Harmonica**

Breathing is our foundation when playing the harmonica. Take the simplest of pop, folk, and blues melodies and invigorate them with simple, but powerful, techniques to make any song deeply expressive. No previous ability to read or play music required—just a desire to have fun and feel more alive! You will need a C-major diatonic harmonica. If you don’t already have a harmonica, you can purchase one in class for about $12. Materials fee $15 at class.

$39 | Dave Broida  
SMC Bundy Campus, Room 216  
Thu 6:00p – 7:30p  
Oct 29

**Beginning Blues Harmonica**

Come have fun learning tricks and techniques to make the harmonica cry, laugh, wail, and scream! We’ll get you jammin’ the Blues immediately, and you don’t need any prior musical or harmonica experience. Just bring along a love of the Blues and a C-major diatonic harmonica. If you don’t already have a harmonica, you can purchase one in class for about $12. Materials fee $15 at class.

$49 | Dave Broida  
SMC Bundy Campus, Room 216  
Thu 7:45p – 9:30p  
Oct 29

**Guitar II**

NEW! Suggested prerequisite: Beginning Guitar or skills in basic note reading, ability to play a few open position chords, and a general basic feel for the guitar. If you want to move ahead in your guitar playing and build on the introductory elements you’ve previously learned, here’s the right class to get you to the next level.

$99 | Peter Risi  
SMC Performing Arts Center, Room 104  
Fri 6:30p – 8:00p  
Oct 30 – Dec 11*  
*No class on Nov 27.
Photography

Tourist for A Day: Cellphone Photography
Find out how to use your smartphone to take amazing pictures as you capture the mood and feel of the city as a tourist. Travel through Downtown LA and learn to see the city as never before! Develop a pair of discerning eyes by exploring the basics of composition, shapes, overall architectural patterns, and lighting. Find out about free apps that will make your images even more interesting and ready to upload and share through your online photo albums. The skills you acquire will help you photograph any city easily and successfully. All smartphones—iPhone, Android, and Windows—welcome! Optional class to review your work will be held July 25, 10:00 am – 12:00 pm at Bundy 228. Optional materials fee $15.

$89 | Brian Leng
Meet at Philippe The Original, 1001 N. Alameda St., Los Angeles
Sat 10:00a – 6:00p  Sep 19

Night Lights @ Santa Monica Pier
Ever wondered how to capture the gorgeous nightscape without the use of flash? Learn how to take photographs at the iconic Santa Monica Pier at night using just the available light! Using a time exposure, see how it affects the colorfully-lit moving Farris Wheel! This hands-on workshop begins at SMC’s main campus with a review of technical procedures for nighttime photography, then puts what you’ve learned to work at Santa Monica Pier. You’ll receive one-on-one guidance from your instructor, giving you the chance to expand your knowledge and produce awesome works of art. Please bring your camera, tripod, jacket/sweater, water, snack, cell phone, small flashlight or camping headlamp.

$79 | Brian Leng
SMC Bundy Campus, Room 236
Sat 4:00p – 9:00p  Oct 10

PHOTO WORKSHOPS
Our Photo Workshops—led by professional photographers who teach in the Santa Monica College Photography Department—will take your passion for photography to new levels!

Workshops range from basic camera skills all the way up to studio lighting and portfolio development. You’ll gain hands-on experience at every stage, with instructors who share their years of knowledge as they work beside you to show you how to get the shots you want.

So sign up now, and start creating better photographs!

Basic Photography
Make your digital camera work for you. Learn about using available light (natural or artificial), composition, exposure, and techniques that turn snapshots into professional-quality photographs. You’ll shoot slides that will be shown and discussed in class. Bring your cameras and camera instruction manuals to the first class. Digital and film cameras are welcome. Bring your camera to the second class.

$99 | Larry Jones
SMC Bundy Campus, Room 217
Wed 6:30p – 9:30p  Sep 9 – Oct 14
Wed 6:30p – 9:30p  Oct 21 – Dec 9*  
*No class on Nov 11, Nov 25.

Black & White Printing Refresher
Do you have files and files of black and white negatives—or even rolls of film—from the era of true printing? Here’s the perfect opportunity for you to refresh and improve your darkroom skills while printing images from your own negatives. Learn how to use the enlarger and the procedures for developing prints, toning prints, and the presentation of images. Also, learn how to process your own black and white film. Beginners welcome. Materials fee $25 at class.

$129 | Ed Mangus
SMC Main Campus, Drescher Hall 127
Sun 1:00p – 6:00p  Sep 20 – Oct 25

On the Street with Your Camera
Learn how to capture images the way documentary photographers do. If you are an intermediate/advanced photographer, find out how to use imagery to make statements without words. This hands-on workshop covers composition, visual direction, lighting (natural and flash), proper lens selection, and controlling depth of field. With an emphasis on the styles of Henri Cartier-Bresson, Keith Carter, Gordon Parks, Mary Ellen Mark, W. Eugene Smith, and Garry Winogrand, photo assignments feature the significance of conveying a story (photo essay or photo story), an environmental portrait, and ‘the decisive moment’ with your images.

$99 | Ed Mangus
SMC Main Campus, Drescher Hall 115
Sat 2:00p – 6:00p  Sep 26 – Oct 24

Beyond Basic Photography
If you take consistently good pictures and feel confident in your basic knowledge of your Digital Single-Lens Reflex camera (DSLR), f-stops, shutter speeds, focus, and...
exposure controls, this class will take you one step farther. Learn the details of color, composition, lighting conditions, and visual perspective through a variety of photography assignments.

$99 | Ed Mangus
SMC Bundy Campus, Room 217
Tue 6:30p – 9:30p    Oct 27 – Dec 1

Outdoor Lighting for Portraits
In a hands-on workshop, find out how to master the control of natural light to create dynamic outdoor portraits. Explore the proper use of fill and light modeling equipment to gain greater lighting control. Learn how to select and control backdrops and backgrounds, how to set the right exposure by controlling the foreground and background, and how to use reflectors, flags, scrim, and diffusion to make your portraits perfect.

$69 | Ed Mangus
SMC Main Campus, Drescher Hall 110
Sat 10:00a – 2:00p    Nov 7

Stage & Screen

Stand-Up Comedy Workshop with Comedy Store Graduation Show
Hone your skills as a stand-up comic in an exciting hands-on workshop designed for both the absolute beginner—as well as those already showcasing around town—and culminates with a Comedy Store Graduation Show. Learn techniques the pros use for joke writing, finding your comic personae and POV, and making the best choices for connecting with an audience. Also, gain an understanding of the business side of comedy, and how stand-up intersects with the world of sit-com development.

$99 | Jonathan Solomon
SMC Bundy Campus, Room 235
Thu 6:30p – 9:30p    Sep 10 – Oct 15

Director’s Journal: How to Develop Your Directorial Style
Make the most of your journey from the first read to the red carpet! A director is foremost a storyteller with a unique vision that’s a mix of knowledge, talent, taste, and instinct. Whether you’re a director for hire who needs to present the vision to a producer, or a director/producer developing your own material from scratch, you need to know which methods will help you strengthen your vision. In a hands-on workshop featuring examples from produced movies, learn how to create your Journal—a powerful tool used by professional directors—and explore new techniques you can apply immediately to your own projects.

$179 | Simone Bartesaghi
SMC Bundy Campus, Room 121
Wed 6:30p – 9:30p    Sep 16 – Oct 21

On Set Production
NEW! Preparing a short or a feature as Line Producer? Want to know how to be the most effective 1st Assistant Director? Working for the first time as Script Supervisor? If you want to find out how a real ‘below the line’ crew works, this is the class for you. Learn skills and methods that can open up real careers on movie sets from real Production Managers and Coordinators, 1st and 2nd Assistant Directors, Line Producers, Script Supervisors, 1st and 2nd Assistant Cameras, Grips, and Electricians from the Film Industry, who will share their experiences and take a hands-on approach to teaching you their tricks and techniques.

$179 | Simone Bartesaghi
SMC Bundy Campus, Room 121
Thu 6:30p – 9:30p    Sep 17 – Oct 22

Vocal Yoga
Explore the leading technique in voice work for actors today! Fitzmaurice Voicework uses modified yoga postures to unblock the breath and open the voice. Learn a series of exercises that promote vocal freedom, resonance, and power, and that can help you uncover deep layers of tension that might be hindering your voice and creative expression. These techniques can be used as a highly effective vocal/physical warm-up to incorporate into any training routine you use. Bring to class a yoga mat and small pillow.

$49 | Heather Lyle
SMC Performing Arts Center, Room 102
Sat 12:30p – 3:30p    Sep 26

Commercials, Improv, Acting and Filming
In a high-energy course that has it all, learn what you need to know about the TV commercial process. We’ll cover how to read copy and cue cards, how to get an agent, what kind of pictures you need, and how to build your resume. We’ll also develop your abilities at improv—a skill that’s become critically important in today’s auditions—and review the acting basics that can be used in all areas of the Industry. At our final class, we’ll FILM on camera, review footage, and critique.

$79 | Priscilla Barnstable
SMC Bundy Campus, Room 440
Sat 3:00p – 5:00p    Oct 3 – Oct 24
Advanced Screen Writing: From Page to Screen
Prerequisite: Introduction to Screenwriting or previous screenwriting experience. Empower yourself in your journey from the blank page to the silver screen! In a hands-on workshop for screenwriters who have written at least a short or a feature film, gain practical tools to solve both storytelling and business issues. Find out how to address typical concerns of a screenwriter—from researches to writer’s block, from story structure to how to market your script—and pick up tips and techniques you can immediately apply to your own materials.

$179 | Simone Bartesaghi
SMC Bundy Campus, Room 121
Wed 6:30p – 9:30p Oct 28 – Dec 9* *No class on Nov 11.

An Introduction to Voiceovers
Don’t miss this fun, empowering introductory workshop covering the different types of voiceovers and what tools are needed to succeed in the voiceover arena. You’ll be coached on voiceover techniques and receive a professional voiceover evaluation. By the end of the workshop, you’ll have the necessary knowledge to help you decide if this is something you’d like to pursue.

$49 | Voices for All
SMC Bundy Campus, Room 216
Thu 7:00p – 9:00p Nov 5

Trips, Tours & Excursions

Santa Barbara Polo with Champagne and Lunch
NEW! Even if you know nothing about polo, you’ll love this outing! Get into the spirit with champagne and mimosas as you travel by motorcoach to the renowned Santa Barbara Polo & Racquet Club. Join the excitement and enjoy a box lunch as you watch the skillful horses and riders compete in the finals of the America Cup. Remember the scene in “Pretty Woman” where guests help ‘fix’ the grass divots on the field? Here’s your chance to join in on the fun tradition. Tent with field-level seating and shade will be provided (grandstand seating also available). Bring along a hat, sunscreen, and a sunshade or umbrella (a sweater or light jacket is also recommended). Availability is limited, so make plans to book your tour soon! ALL registrations are final, and NO REFUNDS, CREDITS, or TRANSFERS will be given. Price is subject to change and does NOT include lunch. Tours depart from SMC’s Bundy Campus on time, so please be prompt. Parking is free. Please note: When signing up, please provide your full legal name as it appears on your driver’s license or other government-issued identification that you will be presenting to Amtrak on tour day.

$99 | Good Times Travel
Meet at SMC Bundy Campus East Parking Lot
Sun 10:00a – 6:30p Jul 26

Del Mar Races by Rail with Coastal Train Ride
NEW! Spend an exciting day at the racetrack in beautiful Del Mar, “Where the Turf Meets the Surf.” Motorcoach to San Juan Capistrano, then ride the rails south along the coast to Solano Beach. Explore the shops and restaurants at the European-style Del Mar Plaza, where you can purchase and enjoy a lunch or snack. Then head to the Del Mar Racetrack, which has attracted visitors since the gates opened in 1937 and Bing Crosby greeted fans. Enjoy shaded clubhouse seating and a race program as you watch at least seven of the day’s races. Bring along a hat and sunscreen (a sweater or light jacket is also recommended). Availability is limited, so make plans to book your tour soon! ALL registrations are final, and NO REFUNDS, CREDITS, or TRANSFERS will be given. Price is subject to change and does NOT include lunch. Tours depart from SMC’s Bundy Campus on time, so please be prompt. Parking is free. Please note: When signing up, please provide your full legal name as it appears on your driver’s license or other government-issued identification that you will be presenting to Amtrak on tour day.

For more information, please call (310) 434-3400.

$89 | Good Times Travel
Meet at SMC Bundy Campus East Parking Lot
Thu 8:00a – 8:00p Aug 20

Gems of Downtown: A Discovery of the Senses
Come explore Union Station and the delectable artistic and edible delights of its surrounding neighborhoods. Start the adventure at the historic Union Station, featured in numerous films and TV shows, and visit the MTA Gateway Plaza and Metro Headquarters building. Lunch at Philippe’s—one of LA’s oldest restaurants (established in 1908) and home of the original French Dip Sandwich—then tour La Placita. Stroll along Olvera Street and enjoy its colorful market and festivities. Visit the Avila Adobe, Chinese American Museum, Pico House, Sepulveda House, Siqueiros mural, and the main square with the 1884 Plaza Firehouse, and see as much nearby public art as possible. If you like, finish up your tour with a relaxing cup of tea in the Chado tea house’s Japanese garden. Wear comfortable walking shoes and casual clothes, and be prepared to walk.
Metro fare, parking, and lunch costs are NOT included in tour fee.

$42 | Gayle Gale
Meet inside Main Entrance to Union Station, 800 N. Alameda St., Los Angeles
Sun 10:30a – 4:30p Sep 20

Tourist for A Day: Cellphone Photography
Find out how to use your smartphone to take amazing pictures as you capture the mood and feel of the city as a tourist. See the Tourist for A Day: Cellphone Photography listing in this schedule’s Photography section for additional details.

$42 | Gayle Gale
Meet inside Main Entrance to Union Station, 800 N. Alameda St., Los Angeles
Sun 10:30a – 4:30p Sep 20

Night Lights @ Santa Monica Pier
Ever wondered how to capture the gorgeous nightscape without the use of flash? Learn how to take photographs at the iconic Santa Monica Pier at night using just the available light! See the Night Lights @ Santa Monica Pier listing in this schedule’s Photography section for additional details.

$79 | Brian Leng
Meet at Philippe The Original, 1001 N. Alameda St., Los Angeles
Sat 10:00a – 6:00p Sep 19

Go Ahead, Bake My Day! L.A. Bakery Tour with Step-On Guide and Tam O’Shanter Inn Lunch
NEW! There’s no better smell or taste than fresh bread at a bakery! On this fun ‘foodie’ tour, a step-on guide joins us for a visit to Asian, European, Mexican, Armenian, and Cuban bakeries in the LA area. You’ll get to sample everything from churros to the finest breads, as well as head to a bread lounge to taste some olive oils. Enjoy a lunch of your choice of a prime rib sandwich, turkey sandwich, or Cobb salad at the charming, historic Tam O’Shanter Inn, a cozy Scottish inn replica established by Lawrence Frank and Walter Van de Kamp, founders of the Van de Kamp’s Holland Dutch Bakeries and Lawry’s Restaurants. Availability is limited, so make plans to book your tour soon! ALL registrations are final, and NO REFUNDS, CREDITS, or TRANSFERS will be given. Price is subject to change. Tours depart from SMC’s Bundy Campus on time, so please be prompt. Parking is free. For more information, please call (310) 434-3400.

$89 | Good Times Travel
Meet at SMC Bundy Campus
Sun 8:15a – 4:15p Oct 4

The Los Angeles Underground Art Museum
Gilbert “Magu” Lujan, Sheila Klein, May Sun, Margaret Garcia, Jonathan Borofsky, Anne Marie Karlsen, Terry Schoonhoven: These are just some of the many artists whose work is featured in the Underground Art Museum. Come join an exciting daylong tour that takes you on a point-to-point excursion through this extensive museum and includes walking tours of many of its surrounding neighborhoods. The Underground Art Museum stretches from North Hollywood...
all the way to Downtown LA, and while most people call it by its other name—the Metro Red Line—you’ll be one of the few who gets to explore the spectacular art, distinctive architecture, special sights/sites, and other hidden treasures of LA with an informative guide. Wear comfortable walking shoes and casual clothes. Metro fare and lunch costs are NOT included in tour fee.

$42 | Gayle Gale
Meet at the entrance of Hollywood and Vine Metro
Sun 10:30a – 4:30p  Oct 25

Huntington Library: A Day in the Art Collections, Gardens, and English Tea
NEW! In 1903, Henry Huntington purchased the San Marino Ranch, a working ranch with citrus groves, nut and fruit orchards, and alfalfa crops. Today, the estate is home to more than a dozen spectacular gardens spread across 120 acres, along with one of the most distinguished collections of 18th- and 19th-century British paintings, sculpture, and decorative arts outside London, as well as an American art collection spanning from the 1690s to the 1950s. Start the tour with a visit to the art galleries and Henry and Arabella Huntington’s Beaux Arts-style home. Enjoy a delicious buffet luncheon and tea at the Rose Garden Tea Room overlooking three acres of roses. After lunch, spend time in the various gardens, where you can just relax, walk about, or break out the sketchpad. Wear comfortable walking shoes and casual clothes, and bring along your sketchpad.

$99 | Eleanor Schrader
Meet at the entrance to the Huntington Library, 1151 Oxford Road, San Marino
Sat 10:00a – 4:00p  Nov 7

Spanish Colonial Revival Architecture & Malibu Potteries Tile: Adamson House and Serra Retreat
NEW! Enjoy a private tour with an architectural expert in Malibu at the Adamson House, an exquisite example of a richly colored, elegant Spanish Colonial Revival-style home with resplendent Malibu Potteries tile. After lunch at your choice of local eateries, rejoin the group for a visit to the Serra Retreat, where you’ll take in panoramic ocean and mountain views as you stroll among restful and inspirational gardens, complete with fountains and Malibu Potteries tile. Wear comfortable walking shoes and casual clothes. Beach parking and lunch costs are not included. Materials fee $7 at class.

$45 | Eleanor Schrader
Meet at the entrance to Adamson House, 23200 Pacific Coast Highway, Malibu
Tue 10:30a – 3:00p  Nov 10

Christmas in the Castle with Tea Brunch
Enjoy an early tea ‘brunch’ at a lovely Old Pasadena tea room offering a variety of tasty teas, finger sandwiches, scones, cakes, and other goodies. Visit the iconic home décor store Stats, a virtual wonderland of holiday accessories and decorations. Then, a very special treat awaits us at Pasadena’s historic Castle Green. Normally closed to the public, Castle Green opens its doors once a year, offering a chance to explore this treasure—all dressed up for the holidays! One of Southern California’s most stunningly original buildings, this historical landmark and former hotel built in 1898 has played host to vacationing tycoons, celebrities, presidents, and film crews. Now the private residence of designers, musicians, and artists, it features an architectural mix of Moorish, Spanish, Victorian, and other styles. On a self-guided tour—with homeowners available to share stories and answer questions—walk the corridors and enter the Grand Salon, the Moorish and Turkish Rooms, the Palm Room, Sunroom, and Veranda. Visit up to 20 individual apartments, all featuring different designs. Availability is limited, so make plans to book your tour soon! Price is subject to change. Tour departs promptly at 10:15 a.m. from SMC’s Bundy Campus. Parking is free. For more information, please call (310) 434-3400.

$99 | Good Times Travel
Meet at SMC Bundy Campus East Parking Lot
Sun 10:15a – 5:15p  Dec 6

Downtown’s Hidden Art Treasures
Start the day with the current exhibition at the Museum of Contemporary Art (MOCA) in California Plaza. Then, as time permits, take a 2-3-mile walking tour of the exciting public art at several of downtown’s architecturally distinctive buildings, including the Disney Hall grounds, Cathedral of Our Lady of the Angels, One Bunker Hill, and the IM Pei, Bradbury, and Oviot buildings. We’ll also take a break for lunch at the historic, newly renovated Grand Central Market. Wear comfortable clothes and walking shoes, and be ready to walk! Museum admission, Metro fare, and lunch are NOT included in tour fee.

$42 | Gayle Gale
Meet at MOCA, 250 South Grand Avenue
Sun 10:30a – 4:30p  Dec 13

at commed.smc.edu
Writing

Creative Writing Workshop
In a hands-on writer’s workshop, learn how to revise and polish your stories to develop their full potential. Bring to class your fiction or creative nonfiction work-in-progress, and—in a positive and supportive environment—you’ll receive meaningful feedback and helpful critiques from your instructor and fellow writers.

$99 | Monona Wali
SMC Bundy Campus, Room 236
Wed 1:00p – 4:00p Sep 9 – Oct 21*
*No class on Sep 23.
Wed 1:00p – 4:00p Oct 28 – Dec 9*
*No class on Nov 11.

Introduction to Screenwriting
In an intensive course that introduces you to the fundamentals of dramatic screenwriting, find out about the tools that screenwriters have at their disposal to communicate their ideas. Gain hands-on experience through weekly writing exercises that develop specific screenwriting skills, then read your work aloud in class and take part in friendly discussions and critiques to understand your writing and what about it works, what doesn’t, and why.

$99 | Aaron Henry
SMC Emeritus College, Room 407
Thu 6:30p – 9:30p Sep 10 – Oct 15

Memoir Writing Workshop
You know the situation: your life. Now how do you craft a meaningful story from it? Come find out how to create a focused narrative out of the many fascinating elements of your life. In a positive and supportive atmosphere, explore the different facets of memoir writing, including setting and place, point of view, voice, character arcs, and engaging details.

$99 | Monona Wali
SMC Bundy Campus, Room 440
Thu 6:30p – 9:30p Sep 10 – Oct 22*
*No class on Sep 24.
Thu 6:30p – 9:30p Oct 29 – Dec 10*
*No class on Nov 26.

How to Write Funny
In a hands-on workshop featuring lectures, in-class writing exercises, and supportive feedback, discover how to write a comedic piece that is part story, part essay, part dialogue, and entirely, uniquely ‘you.’ Learn all about the tools, techniques, and tricks that comedy writers use to get laughs in sitcoms, screenplays, blogs, stories for live performance, and even business presentations. You’ll also make an exciting discovery: There are no limits to what can be written ‘funny!’ Anything on your mind and in your heart can be expressed through humor. And last, but not least, we’ll have lots of fun and laughs along the way.

$129 | Jonathan Solomon
SMC Bundy Campus, Room 235
Thu 6:30p – 9:30p Oct 22 – Dec 10*
*No class on Nov 26.

Poetry Writing & Reading Workshop
Improve your writing by reading exciting poets! If you’re a beginning reader of poetry or an already practicing poet, come discover the secrets of poetic form, metaphor, imagery, rhythm, and much more by looking deeply into the works of a wide range of poets—from Shakespeare and the classics to the best international, American, and LA poets—such as Nick Laird, Marianne Moore, Lucille Clifton, Charles Bukowski, Mark Strand, Wallace Stevens, Stevie Smith, and John Ashbery. We’ll discuss formal, free verse, and/or experimental poems, depending on the interests of class members. In a supportive setting, take part in reading and writing exercises that will deepen your appreciation of poetry and further your own work. Materials fee $5 at class.

$89 | Betzi Richardson
SMC Bundy Campus, Room 212
Sat 11:00a – 1:00p Oct 31 – Dec 12*
*No class on Nov 28.

HEALTH & FITNESS

Dance

Original Samba Reggae with Sleyk
NEW! If you’re new to Brazilian dance or just want to hone your basic skills, come learn the moves of Samba Reggae and Samba Regional. In a class that focuses on building community through dance, experience the joy of Brazilian culture as you explore each style’s origin, musicality, and major players. You’ll
finish with a gentle cool down, and leave feeling refreshed and rejuvenated. It’s a great workout and LOTS of FUN!  
$99 | Sileyk da Bahia  
SMC Performing Arts Center, Room 102  
Thu 6:30p – 8:00p  Sep 10 – Oct 15

**Ballroom Dance – Take a Chance!**  
Shall we Swing? Will we Waltz? Try a Tango?  
Chance a Cha Cha? Look forward with a Foxtrot? Move to that Mambo beat? Or get ready to Rumba? Two of these dances will be taught for each 6-week session. Come join us, because no matter what the dance of the moment is, you’ll have fun, and delight in the amazing joy of dancing. Open to singles and couples. Please wear soft shoes to protect the floor.  
$99 | Kathy Levyn  
SMC Emeritus College, Room 304  
Thu 7:00p – 8:30p  Sep 10 – Oct 15  
Thu 7:00p – 8:30p  Oct 29 – Dec 10*  
*No class on Nov 26.

**Adult Ballet I**  
Learn ballet technique in an active workshop that introduces you to the basics of ballet barre and center exercises and emphasizes the development of correct body alignment and basic core strength. Workshop covers fundamental movement concepts, ballet terminology, and body and foot positions. Optional materials fee of $20 for classical ballet flash cards.  
$119 | Cynthia Molnar  
SMC Performing Arts Center, Room 102  
Mon 7:45p – 9:00p  Sep 14 – Oct 19

**Nightclub Salsa Dancing – Level 1**  
Dance with your heart and soul to Salsa’s fiery African-Cuban beat. Learn the basic steps and turns of this upbeat, exotic, and sensual dance style, one of the most tantalizing since the birth of rhythm! Open to singles and couples. High heel dance shoes with wrap-around ankle straps and soft-soled shoes recommended.  
$89 | Isabelle Pampillo  
SMC Emeritus College, Room 304  
Tue 7:45p – 9:15p  Sep 15 – Oct 20

**Argentine Tango I & II**  
Explore the dance of passion, sensuality and let it move you from your soul out. Through an easy-to-follow method, learn how to lead and follow in this dance of fire! You’ll gain a cultural experience you’ll never forget, as well as a new lifestyle that will add joy and excitement to your life! This class is open to both Level I and Level II students.  
$89 | Isabelle Pampillo  
SMC Emeritus College, Room 304  
Wed 7:45p – 9:15p  Sep 16 – Oct 21

**Cardio Salsa**  
Want to take Zumba to the next level? Here’s a dynamic, energetic Latin dance workout that incorporates authentic Salsa, Cha-Cha, Merengue, Ballroom, Bachatta, Rhumba, Argentine Tango, and Ballet for the cool down. Learn how to move like a pro to the infectious rhythms of the latest music releases, and shed the calories while having fun. No partner required, and no dance experience necessary! Caution: This class is highly addictive. We have a large group of “Salsaholics”!  
$89 | Jackline Daneshrad  
SMC Emeritus College, Room 304  
Tue 6:00p – 7:00p  Oct 27 – Dec 1

**Fitness & Relaxation**

**Total Body Workout**  
NEW! Wishing you had a toned and sculpted body? This is the right class for you! All major muscle groups will be addressed in a workout that starts with a fun low-impact warm-up, followed by a sculpt session using hand weights, resistance tubing, medicine balls, and Thera bands. Comprehensive stretching of the upper and lower body for a strong, long, lean, and toned physique are included, along with special balance and posture exercises. Materials fee $15 at class.  
$89 | Jackline Daneshrad  
SMC Emeritus College, Room 304  
Tue 6:00p – 7:30p  Sep 8 – Oct 20*  
*No class on Sep 22.

**The Alexander Technique**  
Discover how to help yourself look and feel better and more relaxed, using a technique developed by FM Alexander to free your body of the tension, stress, and pain brought on by daily activities and habits. Find out how to recognize your own particular habits and how they affect you. Learn how to apply the Alexander Technique in your daily life—standing, sitting, carrying groceries, or even brushing your teeth—to find an ease in both TEACH A CLASS FOR SMC COMMUNITY EDUCATION

More info at commed.smc.edu or call 310.434.3400
movement and rest. This introductory course is limited to 10 students. Due to the high demand for this course, students are limited to experiencing this course one time only. Wear comfortable clothing and bring a large towel to first class.

$85 | Desmond Ondatje 
SMC Emeritus College, Room 307 
Wed 6:30p – 8:00p  Sep 9 – Oct 14 
Wed 6:30p – 8:00p  Oct 28 – Dec 9*
*No class on Nov 11.

Introduction to Iyengar Yoga
Learn hatha yoga the Iyengar way, a systematic approach to yoga developed by BKS Iyengar that is appropriate for anyone interested in more energy, strength, relaxation, and well-being. Iyengar yoga focuses on alignment in poses to help you improve your posture, increase your physical strength and flexibility, expand your body awareness, and support your ability to relax. Wear comfortable clothing and bring a yoga mat to class.

$79 | Douglas Dee 
SMC Emeritus College, Room 308 
Wed 7:00p – 8:30p  Sep 9 – Oct 14 
Wed 7:00p – 8:30p  Oct 28 – Dec 9*
*No class on Nov 11.

Zumba® Toning
Zumba Toning—combining targeted body-sculpting exercises and high-energy cardio work with Latin-infused Zumba moves—is a calorie-torching, strength-training dance/fitness party. Learn how to use lightweight, maraca-like toning sticks to enhance rhythm and tone all your target zones, including arms, abs, and thighs. It’s a perfect way to sculpt your body naturally, while having a blast! No dance experience required!

$59 | Valerie Lernihan 
SMC Emeritus College, Room 304 
Mon 6:30p – 7:30p  Sep 14 – Oct 19 
Mon 6:30p – 7:30p  Oct 26 – Dec 7*
*No class on Nov 16.

Mat Pilates
Learn the techniques of Pilates, a system of controlled exercises that engage the mind and condition the total body. Find out how to activate the “powerhouse” muscles and conscious breathing to strengthen, lengthen, and tone the abdomen, pelvic cavity, lower back, glutes, hips, and thighs. Learn how to use concentrated movements of your arms and legs to create long, lean muscles and improve your body’s alignment, enhance your balance, and increase muscular control. Therapeutically based, Pilates is ideal for rehabilitating selected injuries. Bring to class a yoga or Pilates mat. A ring and theraband will also be required (instructor will provide information).

$89 | Valerie Lernihan 
SMC Emeritus College, Room 304 
Mon 7:45p – 8:45p  Sep 14 – Oct 19 
Mon 7:45p – 8:45p  Oct 26 – Dec 7*
*No class on Nov 16.

Qigong Intro: 4-Minute Fitness
Want the health benefits of yoga and Tai Chi, but don’t have the desire to learn all their complicated movements and complex terminology or the time to spend hours each week practicing their techniques? Discover a unique—and complete—body-mind fitness program that combines elements of Tai Chi, Qigong, yoga, and modern motivational techniques into one concentrated system. It’s a workout that’s easy to learn, easy to remember, easy to do, and best of all, takes only 4 minutes a day! $20 Optional materials fee.

$39 | Frank Blaney 
SMC Bundy Campus, Room 123 
Thu 6:00p – 8:30p  Oct 1

Body Moves for Brain Power – Smart Exercises
Computer games and crossword puzzles are not enough to keep your brain working at its peak as you age! Come participate in the research-based activities (mostly in the

SMC Community Education | commed.smc.edu | 310-434-3400 | 21

HEALTH & FITNESS | FALL 2015

Badminton & Table Tennis
Beginning and Intermediate Levels
TABLE TENNIS: Coaching workshops at 12p & 2p ($6/$4), open play 2p-9p ($6/$4)
BADMINTON: open play 12p-9p ($6/$4)
BASKETBALL: open play 8a-12p ($4/$2)

SMC Pavilion | Email kidd_jo@smc.edu for details.
chair) that incorporate rhythmic patterns and sequences designed to stimulate brain-cell function, boost focus, enhance blood flow to the brain, and improve mental responses. Research is showing that you can significantly reduce the risk of developing symptoms of Alzheimer’s disease by addressing the reversible risk factors. That all sounds brilliant, but the truth is this class is more fun than you can possibly stand! Space is very limited, so sign up right away, and get ready to feel better and think better! Optional materials fee $15 includes activity kit: exercise booklet, bean bags, dowel, and ball.

$49 | Debbi Harper
SMC Bundy Campus, Room 436
Sat 9:00a – 10:00a Oct 10 – Oct 31*
Sat 9:00a – 10:00a Nov 7 – Nov 21

Easy Qigong: Medical Vitality Method
NEW! Looking for an easy way to reduce stress, enhance your health, and gain some simple self-care tools? Check out this ancient Qigong form, one of the most popular in China and considered a powerful immune-system booster in traditional Chinese medicine. The easy-to-learn form is easy on the joints and can be adapted to individual physical circumstances. It’s also extremely relaxing and fun! No prior experience required.

$89 | Frank Blaney
SMC Emeritus College, Room 308
Thu 5:30p – 6:30p Oct 15 – Nov 19

Health & Safety

PetSaver: First Aid, CPR & Care for Your Dog or Cat
In a program designed for pet owners and pet-care professionals, learn valuable first-aid skills and information to help keep your pets happy and healthy. Find out about proper restraining and muzzling; how to perform rescue breathing and CPR; how to deal with choking; how to care for senior pets; what you need to know about your pet’s dental health; and much more! You will receive a certificate valid for 2 years upon successful completion of the program. Materials fee $20 at class.

$89 | Irwin Thall
SMC Main Campus, Business 111
Sat 9:00a – 4:00p Nov 7

AHA Heartsaver CPR with AED
(Adult, Child, & Infant)
Learn the basic techniques of cardiopulmonary Resuscitation (CPR) and how to use an automated external defibrillator (AED). Find out how to recognize and respond to major life-threatening injuries like heart attack, stroke, choking, and breathing problems. This course is designed for all lay rescuers, such as family members or caregivers of elderly or dependent adults, parents or guardians of children and infants, airline personnel, and/or security guards. Materials fee $15 at class.

$49 | John Lynch
SMC Bundy Campus, Room 216
Thu 6:00p – 9:30p Nov 12

Sports

Basketball for the Rest of Us
If you’re an adult who enjoys playing basketball, but aren’t very good at it, this is the workshop for you! In a friendly environment, join others with similar skill levels, and enjoy the chance to play more meaningfully and to increase your skill through increased participation in the game. You’ll be playing actual games, including full court, half court, 2-on-2, and 1-on-1. There are programs for the high and low end of athletic ability; this class is designed for the rest of us who are in between these two extremes. Please wear appropriate athletic shoes and clothing.

$99 | Richard Hoffman
SMC Main Campus, Gym 100
Tue 7:15p – 8:15p Sep 8 – Dec 1

Fundamentals of Horsemanship
Learn the basics of horseback riding in a fun class that combines classroom instruction, groundwork, and riding instruction in the ring or on the trail. Get comfortable around horses, develop a secure seat, and find out how to communicate intelligently with the horse while you are in the saddle. Also, learn and practice safety rules around the stable, on the horse, and when riding with others. You must be at least age 18 and have a maximum weight of 175 pounds to participate in this class. Prior to the first class, please call Lynn Carr at (310) 454-0343 for security gate code and directions.
Attention, Au Pairs!

EARN EDUCATIONAL HOURS

You can earn educational hours on a per-hour-attended basis by taking ANY of our Community Education classes.

* Educational hours are awarded based on attendance, NOT class length, and are NOT for transfer credit.

Go to commed.smc.edu and click on “Au Pairs”

INTERNATIONAL STUDENTS

TOEFL Preparation

Preparing for the TOEFL
Do you need a high TOEFL score to get accepted to your dream college? Do you lack confidence in your ability to earn that score? If so, this is the TOEFL preparation course for you! The course—designed to deliver the skills, strategies, and confidence you need to succeed on the TOEFL—will expand your English vocabulary, strengthen your grammar skills, improve your reading comprehension, and help you understand and apply test-taking strategies for success.

$129 | Lisa Saperston
SMC Bundy Campus, Room 217
Thu 6:30p – 9:30p Sep 17 – Oct 22

KIDS & TEENS

Please note: Art supplies are NOT included in the course fee, unless otherwise noted. Children MUST BE PICKED UP ON TIME after class.

Enrichment

Piano Magic (Ages 5 – 8)
Are you a future Bach, Beethoven, or Chopin? Come to a fun and creative class and explore playing the piano through singing, musical games, and projects. Get familiar with the piano keyboard, learn the basics of note and rhythm reading, and develop your music listening skills. (Attention, parents! This class will provide you with insight into whether your child would enjoy the systematic study of piano.) It is NOT NECESSARY to have a piano at home. Materials fee $10 at class.

$259 | James Wyllie
James Wyllie’s Equestrian Education Center, Saddlerock Ranch
Sat 1:00p – 2:00p Sep 12 – Oct 17
Sat 1:00p – 2:00p Oct 31 – Dec 12*
Sun 1:00p – 2:00p Sep 13 – Oct 18
Sun 1:00p – 2:00p Nov 1 – Dec 13*
Tue 1:00p – 2:00p Sep 15 – Oct 20
Tue 1:00p – 2:00p Nov 3 – Dec 8

More Piano Magic!
Come learn more about playing the piano in a fun and creative class! We’ll use songs, musical games, and projects to help you become more familiar and comfortable with the piano keyboard, develop your music listening skills, and expand your abilities in reading notes and rhythmic notation. (Attention, parents! This class will provide you with insight into whether your child would enjoy the systematic study of piano.) It is NOT NECESSARY to have a piano at home. Materials fee $10 at class.

$69 | Sarah Olim
SMC Performing Arts Center, Room 104
Sat 12:30p – 1:30p Sep 12 – Oct 17

$69 | Sarah Olim
SMC Performing Arts Center, Room 104
Sat 12:30p – 1:30p Oct 24 – Dec 12*
* No class on Oct 31, Nov 28.

ON THE NET

Looking for online classes?
See our listings on page 35

KIDS & TEENS | FALL 2015
PROFESSIONAL DEVELOPMENT

Develop new skills—or expand your current ones—through SMC's Community Education courses. These classes are designed to help you develop the necessary workplace skills and career development plan to get a job, keep a job, or get promoted on the job!

Business and Finance

Teach Me China: Mastering the Art of Doing Business in China
Teach Me China is an exceptional live seminar series with corresponding work books that will lock you into the critical issues you must learn before setting off toward business development in China. This course will empowered to engage in a genuine look at how one is or might be running a company in China by providing a cultural and political foundation to your understanding of the Chinese marketplace and the 1.4 billion consumers in China that you cannot afford to dismiss. In this course you will learn about dealing with Chinese investors, Chinese government and how it functions on many levels, legal and contract issues, etiquette considerations, pre-market due diligence and how Face and Guanxi work in Chinese culture, and much more. Please note: Portion of the course may be taught through live video streaming.

$1,650 | Michael Polin
SMC Bundy Campus, Room 123
2:00p – 4:00p     Sep 9 – Oct 14 (6-weeks)

Property Management 101
Do you have what it takes to manage rental property? If you are actively looking to purchase a piece of income property, or if you have suddenly become the owner of real estate, find out what you need to know about the most important aspect of rental housing management: keeping the unit occupied with paying tenants who don’t destroy it or terrorize the neighbors! Learn how to prepare a property for rent, set rents and security deposits, develop a cost-effective marketing campaign, and show your rental unit to prospective tenants. Find out about techniques for good tenant selection, how to meet minimum standards required for a property to be habitable, proper insurance, how to work with contractors for maintenance, and how to deal with tenants who overstay (and don’t pay). Materials fee $15 at class.

$249 | Kellie Nicholson
SMC Bundy Campus, Room 435
Mon 6:00p – 10:00p     Sep 21 – Oct 5

Make Extra Income: Auto Wholesale Business from Home
Supplement your income through buying and selling wholesale cars from home. In this DMV-approved course, find out what is required to become a licensed auto dealer and operate a profitable used car business from your computer. Discover how and where to buy cars at wholesale prices, and how to sell them at retail prices for good profits. Learn 6 techniques you can use to generate cashflow. You’ll receive a list of more than 300 dealer-only auctions across the USA selling cars below wholesale. A DMV certificate of completion—which qualifies you to take the California Vehicle Dealer/Autobroker exam—will be awarded upon successfully completing the course. Materials fee $20 at class.

$99 | Wayne Williams
SMC Bundy Campus, Room 236
Mon–Tue 6:00p – 9:00p     Sep 21 – Sep 22

The Business of Bartending
Learn to bartend like a rock star! Sign up for an exceptional course that not only prepares you to work as a bartender in all types of establishments, but also teaches you the business side of the beverage industry. Professional bartending requires so much more than simply putting ice in a glass and adding ingredients. Find out the secrets to providing excellent customer service, and learn a common-sense approach to bartending that is crucial to being a successful bartender and a valued employee. Actual liquor cannot be used in class, but you’ll be taught in detail how to practice making cocktails on your own, including how to pour the perfect shot, what you need to know about wine and champagne service, and what glassware to use for what types of cocktails. You’ll also learn about high-volume sales techniques, laws that apply to the bar business, and dealing with job interviews and resumes. In addition to class lectures, test and activities, you will be given an online test and homework assignments. Upon completion of the course, you will receive a Professional Certificate for Bartending. Those who score 90% or above on the quizzes may also test for the Master’s Certificate of Excellence. This course also includes additional testing for “Serving Alcohol Responsibly” with certification for those who pass. Materials fee $50 at class.

$149 | Kellie Nicholson
SMC Bundy Campus, Room 435
Sat 10:00a – 3:00p     Sep 19 – Sep 26

SMC Bundy Campus, Room 335
$129 | Angela Young
Mon 6:00p – 10:00p     Sep 21 – Sep 26
PROFESSIONAL DEVELOPMENT | FALL 2015

SMC Community Education | commed.smc.edu | 310-434-3400

PROFITABLE CAREER IN IMPORTING/EXPORTING SERIES

You’re welcome to attend any or all sessions in the series. The discount rate applies only if you register to attend all four sessions.

Series Pricing: $129/all four classes; $39/class.

Become a Successful Entrepreneur in the Import/Export Business

Introductory Seminar: If you dream of owning your own profitable and fascinating business venture, explore the wide range of opportunities available in the import/export business. In an information-packed introductory seminar, learn about: international trade shows and fairs; how to find a profitable product and sources of products in the US and abroad; negotiating with foreign and domestic suppliers; US Customs rules and procedures; international banking procedures; shipping and insurance; and the most profitable ways to sell your products.

$39 | Sinclair Rimmon
SMC Main Campus, Math Complex 4
Sat 10:00a – 12:00p Oct 17

Channels of Distribution in Importing/Exporting

Channels of Distribution in Importing/Exporting: If you’re looking for specific information to expand your knowledge of the importing and exporting business, you’ll find it at this seminar. Topics include the most profitable ways to sell your products; profile of a successful importer and exporter; sources of international marketing information; general international trade procedures; marketing research; channels of distribution; and more!

$39 | Sinclair Rimmon
SMC Main Campus, Math Complex 4
Sun 10:00a – 12:00p Oct 17

Assertive Communication to Reach Your Goals & Life Fulfillment

This is a practical seminar for communicating powerfully and effectively to achieve win-win results. Learn the delight of communicating assertively with grace and without anxiety. Find out how to express yourself clearly, explain your ideas convincingly, and motivate others to believe in you. You’ll learn how to deal effectively with day-to-day situations in your job, business, or profession; how to face difficult or ‘ornery’ people with confidence, ease, and success; how to realize your potential and develop a more rewarding life and fulfillment; and how to expand the quality of your interpersonal relationships and the magnitude of your achievements.

$39 | Sinclair Rimmon
SMC Main Campus, Math Complex 4
Sun 1:00p – 3:00p Oct 17

FIND THE CAREER THAT’S RIGHT FOR YOU

• Find Training Programs at SMC
• Compare Wages and Employment Trends
• Find “Live Jobs” in Your Field
• Build a Professional Resume in Minutes

THIS SERVICE IS OPEN TO OUR COMMUNITY.

www.smc.edu/careercoach

Santa Monica College

CAREER COACH

THIS SERVICE IS OPEN TO OUR COMMUNITY.
Communication
Communication is a key to customer service success. To best serve both our internal and external customers, we must understand what they want, when they want it, why they want it and what their expectations are. How can we figure all of this out if we aren’t good listeners and communicators? This course covers verbal and nonverbal communication, as well as superior listening skills. You will have the opportunity to practice techniques.

$99 | SMC Staff
SMC Bundy Campus, Room 240
Mon, Wed 3:00p – 7:00p  Sep 14 – Sep 16

Customer Service
Explore key skills and attitudes necessary to effectively meet the customer’s needs. You will be introduced to concepts and appropriate techniques for dealing with internal and external customers, enhancing customer satisfaction and insuring positive communication.

$99 | SMC Staff
SMC Bundy Campus, Room 240
Mon, Wed 3:00p – 7:00p  Sep 21 – Sep 23

Team Building
If we don’t have it together with our internal customers, that often translates into poor customer service for our external customers. Working as a team can increase productivity, enhance project management, reduce business conflicts, and create superior customer service. Learn the ‘styles’ of your co-workers so you can work together better.

$99 | SMC Staff
SMC Bundy Campus, Room 240
Mon, Wed 3:00p – 7:00p  Sep 28 – Sep 30

Attitude
Having the right attitude has a positive impact on the workplace and our interactions with our customers. Explore how attitudes at work positively and negatively affect customer service, the organization’s image, and productivity and employee retention. The best selling training video ‘FISH’ will be featured.

$99 | SMC Staff
SMC Bundy Campus, Room 240
Mon, Wed 3:00p – 7:00p  Oct 5 – Oct 7

Customer Service Academy
Be the Best of the Business!
Complete all 10 modules and receive a certificate from SMC Community Education, or choose the ones most suited to your needs.

Sign up for all 10 classes for $849 and receive a certificate.
Values and Ethics

Ethical behavior affects what happens in the workplace. This course provides the opportunity to evaluate ethical behavior and what’s appropriate and what’s not. A 3-step checklist is introduced to help you recognize ethical behavior.

$99 | SMC Staff
SMC Bundy Campus, Room 240
Mon, Wed 3:00p – 7:00p  Oct 12 – Oct 14

Conflict Management

Conflict gets in the way of good business. Explore the causes and impact conflict can have on customer service. Learn strategies and techniques for resolving tough issues and how to turn a difficult customer into a loyal one.

$99 | SMC Staff
SMC Bundy Campus, Room 240
Mon, Wed 3:00p – 7:00p  Nov 2 – Nov 4

Stress Management

Did you know 1 million Americans call in sick every day because of stress-related reasons? This costs organizations money—especially in lowered productivity. This course defines what stress is and how it affects both our employees and the workplace. Causes of stress are identified and dozens of stress management tips and techniques are delivered and practiced.

$99 | SMC Staff
SMC Bundy Campus, Room 240
Mon, Wed 3:00p – 7:00p  Oct 19 – Oct 21

Decision Making & Problem Solving

Many of us face a constant barrage of workplace decisions and problems to be solved. Regardless of our job responsibilities in the company, we are responsible for smart choices. Learn decision-making styles, processes, and techniques, and when they should be applied. Learn how to be a creative problem solver.

$99 | SMC Staff
SMC Bundy Campus, Room 240
Mon, Wed 3:00p – 7:00p  Nov 16 – Nov 18

Time Management

The workplace demands efficiency and productivity. The way we manage our time has an impact on our ability to get things done. Explore time management techniques at work that will help you stay in balance and be more effective in the workplace.

$99 | SMC Staff
SMC Bundy Campus, Room 240
Mon, Wed 3:00p – 7:00p  Oct 26 – Oct 28

Managing Change

We face constant change in the workplace. Explore our natural tendencies and the tendencies of our customers to resist change. Learn skills to adapt and accept change.

$99 | SMC Staff
SMC Bundy Campus, Room 240
Mon, Wed 3:00p – 7:00p  Nov 30 – Dec 2
Career Enhancement

Fundraising for Nonprofits
Are you a volunteer, board member, or on the staff of a not-for-profit? Learn and develop easy and effective ways to ask for donations. Find out how to raise money from major donors, how to attract supporters to help you with fundraising, and how to write marketing materials that inspire people to give. Learn about organizations that have quickly doubled their donations, how they did it, and how you can, too. Optional materials fee $14.95.

$129 | Shar McBee
SMC Bundy Campus, Room 236
Thu 7:00p – 9:00p  Oct 1 – Oct 29

Self-Esteem: Boosting Your Emotional and Physical Health
Low self-esteem can negatively affect virtually every part of your life, including your relationships, your job, and your health. Find out how you can raise your self-esteem to a healthy level, even if you’ve harbored a negative self-image since childhood. The techniques you’ll learn can help you boost your self-esteem by changing unhealthy thinking and behavior patterns, as well as help you recognize, challenge, and ultimately replace negative thoughts or inaccurate beliefs with more positive, realistic ones.

$69 | Inner Fitness
SMC Bundy Campus, Room 440
Tue 6:00p – 8:00p  Oct 6 – Oct 13

Dealing with Difficult and Demanding People
Never again fall victim to those who love to make life miserable for the rest of us. Learn concrete techniques for dealing with difficult people in the workplace and at home. Discover specific strategies to get adversaries to cooperate, bullies to back off, wallflowers to open up, and chronic complainers to quiet down. Find out how you can approach your job with more enjoyment, deal with coworkers and family members with greater confidence, and improve cooperation, collaboration, and compromise to create a more productive and satisfying workplace and home life.

$99 | Inner Fitness
SMC Bundy Campus, Room 440
Tue 6:00p – 8:00p  Nov 3 – Nov 17

Certificate Program

Professional Paralegal Certification
Launch a new career with great earning power as a paralegal—in just 11 months!—and gain a marketable edge in today’s competitive workplace. Our program’s 400+ hours of instruction focus on competency-based learning objectives to develop your critical thinking and analytical skills, and to prepare you to handle day-to-day tasks and responsibilities in ANY type of law practice. A certificate of completion is awarded upon successful completion of the course and qualifies you to work as a paralegal under a licensed attorney in California. Class size extremely limited, so sign up right away!

$5,250 | Thornhill Publishing
SMC Bundy Campus, Room 235
Tue, Thu 6:30p – 9:30p & Sat 9:00a – 1:00p  Oct 15 – Dec 19*
*No class on Nov 26, Nov 28.

Complete the registration form on page 42.

Computer and Internet Courses

ADOBE PHOTOSHOP, ILLUSTRATOR, AND WEBSITE DESIGN SERIES
Sign up for workshops that show you how to use Photoshop and Illustrator to create and enhance your photographs and design ideas and/or to design and publish your own websites. These are hands-on classes, with each student working at an individual computer. You’re welcome to attend one or more of these workshops. The discount rate applies only if you pre-register to attend two or three workshops.

Series Pricing: $569/three classes; $399/two classes; $229/class

Adobe Photoshop (Level I)
Learn to harness your imagination and create your own dreamworlds with Adobe Photoshop. Discover how to turn ordinary photographs into works of art. Gain an understanding of the basic principles of photo management for professional use. This intensive six-week workshop on the world’s most popular computer graphic application covers all general categories of digital imaging for use in both print and on the Web.

$229 | Gregory Van Zuyen
SMC Bundy Campus, Room 127
Mon 6:45p – 9:45p  Sep 14 – Oct 19
Adobe Illustrator (Level I)
Master the artist inside you. Adobe Illustrator puts all the tools in your hand to render professional graphics and exciting designs for greeting cards, posters, T-shirts, and more! Learn how to use Illustrator to create company logos and colorful artwork for a variety of uses, including printing and fashion design.

$229 | Gregory Van Zuyen
SMC Bundy Campus, Room 127
Wed 6:45p – 9:45p Sep 16 – Oct 21

Design & Publish Your Own Websites
Prerequisite: Familiarity with Adobe Photoshop. Learn everything you need to create your own website using Adobe Dreamweaver and other programs. In a class that demystifies the Internet and provides a broad base of knowledge on how to begin publishing on the web, gain a basic understanding of HTML, CSS, and formats such as WordPress, and how to use them to design interactive webpages. Develop the skills to create simple animations, rollovers, and behavior scripts to help you better manage and profit from existing sites.

$229 | Gregory Van Zuyen
SMC Bundy Campus, Room 127
Wed 6:45p – 9:45p Oct 28 – Dec 9*
*No class on Nov 11.

COMPUTER BASICS FOR THE EVERYDAY & MS WORD AND EXCEL FOR THE JOB MARKET
Sign up for Computer, Internet and E-mail Basics for the Everyday and MS Word and MS Excel for Entering the Job Market and enjoy a discount! Please look under individual class listings for course details.

Series Pricing: $119/two classes; $69/class

Computer, Internet, and Email Basics for the Everyday
Attaching photos and documents to your email seems daunting? The Internet seems like an ocean of information you just can’t conquer? This introductory computer workshop is ideal if you need everyday computer basics to cope in the rapidly evolving world of the Internet. Come find out about computer hardware, software, using MS Windows, various browsers for the Internet, email, and file management. Gain an overview of networks, and learn how to bookmark webpages and save files so you can find them later. You will leave the class feeling confident about performing Internet searches for jobs, information, and material items. This is a hands-on class, with each student working at an individual computer. Bring to class a USB flash drive, along with a notebook and pen.

$129 | Odemaris Valdivia
SMC Bundy Campus, Room 127
Fri 9:00a – 4:00p Oct 23

SOCIAL MEDIA

Facebook & Social Media Marketing
Market your business using Facebook and other social media sites. Find out about proven social-media marketing techniques and tools you can use to get leads, find prospective clients, and attract people to your Facebook page and other websites. Learn how to build a Facebook page for your

$69 | Richard Utas
SMC Bundy Campus, Room 127
Sat 9:00a – 1:00p Oct 17

MS Word and MS Excel for the Job Market
Gain confidence to enter or return to the job market by developing your computer skills. Learn the basics for creating MS Word documents and MS Excel spreadsheets. As you create simple Word documents and a sample resume, you will find out how to use bullets and numbering, set margins, make font changes, and set styles. Working in Excel, you will learn the basics of math functions, copy and paste functions, margins, and linking as you create a sample budget sheet. This is a hands-on class, with each student working at an individual computer. Bring to class a USB flash drive flash drive, along with a notebook and pen.

$69 | Richard Utas
SMC Bundy Campus, Room 127
Sat 2:00p – 6:00p Oct 17

Fundamentals of Microsoft Excel 2010 for the PC – Creating Spreadsheets
Prerequisite: Familiarity with Windows and the mouse. In a one-day professional course on Microsoft Excel 2010, learn how to create a professional worksheet, build formulas on a worksheet, use automatic functions on a worksheet, create professional charts, and sort and filter databases lists. Class combines hands-on experience with lectures and in-class practice exercises. You will have your own individual computer to use during class. Bring a USB flash drive (or memory stick; no CDs), a notebook, and a pen to class. Course guide and files of practice exercises included in registration fee. Bring a sack lunch.

$129 | Odemaris Valdivia
SMC Bundy Campus, Room 127
Fri 9:00a – 4:00p Oct 23
Employment Training Panel List

You could be eligible for State funding for career training!

Santa Monica College is a certified ETPL provider. Let us be your destination for your Employment Training Panel needs. Make a commitment to make your dream job a reality.

ETPL Process

1. **Determine Eligibility:** Meet with a case manager at your local branch of America’s Job Center—a one-stop shop for employment and training services—to find out if you qualify for training funds.

2. **Referral Notice:** If you qualify, your case manager will send a referral notice to SMC Community Education to confirm your course costs and start date. SMC Community Education must complete, sign, and return the referral notice to your case manager in order to go to the next step.

3. **Training Agreement:** America’s Job Center sends a training agreement to SMC Community Education. The agreement states that America’s Job Center agrees to pay for your training, and the terms for how payment will be remitted. The training agreement must be signed by SMC’s Director of Community Education and returned to your local branch of America’s Job Center for final signature.

4. **Fully Executed Training Agreement:** After America’s Job Center places its final signature on the agreement, a copy is sent to SMC. The agreement confirms that you can begin training as outlined in the agreement.

5. **Registration in Course:** SMC Community Education will register you in your course and send you a confirmation via email.

ETPL Training Courses offered through SMC Community Education

- Paralegal Academy ............................................................ page 28
- Phlebotomy Certification .................................................... page 34
- Customer Service Academy .............................................pages 26–27
- Online Social Media Marketing Professional Certificate Training
  (Call 310-434-3400 for additional listings)

update your skills

COMMUNITY EDUCATION > SMC

w w w . u p d a t e U R s k i l l s . c o m

310.434.3400
business, how to create content and use promotions such as coupons and contests to attract fans and followers, how to connect your website to Facebook, and much more! Materials fee $30 at class.

$49 | Bob Cohen
SMC Bundy Campus, Room 240
Thu 6:30p – 9:30p  Sep 17

Blogging for Fun & Profit
Find out what a blog is and where blogs are found, then learn how to create your own blog. Explore how to use blogs to share information, ideas, pictures, and videos with family, friends, organizations, and customers. Discover how to use your blog to make money through affiliate programs and other methods, and how to use your blog effectively on social media sites. Materials fee $30 at class.

$49 | Bob Cohen
SMC Bundy Campus, Room 240
Thu 6:30p – 9:30p  Oct 1

iPhones, iPads, & I’m Lost!
Today’s iPhone and iPad can do so much more than make calls and transmit text. Come explore what you really have at your fingertips! Find out how to make the most of your iPhone or iPad as you learn how to set up and use it for email, texting, Bluetooth, and WiFi networks. Pick up tips and techniques for installing apps, taking and sending terrific photos, and making your iPhone or iPad even smarter. IPhone or iPad not required for this class. Class does not cover use of Droids. Materials fee $30 at class.

$49 | Bob Cohen
SMC Bundy Campus, Room 240
Thu 6:30p – 9:30p  Nov 5

Entrepreneurial Training

BUSINESS PLANNING SERIES
Register for two classes in this series at the same time to save $10. Register for all four at the same time to save $15, plus get a FREE 20-minute phone consultation regarding the next step for your business or idea. Must call office for discount. Please look under individual class listings for course details.

Series Pricing: Save $15/four classes; Save $10/two classes

Creating A Successful Business
Everything month $43,000 new businesses get started, with only half of them surviving at least five years. Be a survivor! This essential seminar will help you lay the groundwork for a thriving business, exploring such topics as: identifying opportunity and market size, market analysis, measuring the risk/reward ratio, protecting your ideas, and pricing your goods and services. You’ll also learn about financial projections and be introduced to a variety of funding options. You’ll leave this class with a working template for creating a successful business.

$59 | Gerald Anderson
West Los Angeles College
Sat 9:00a – 12:00p  Sep 19 – Sep 26

Creating A Business Plan
Whether just getting started or already in business, developing a sound business plan is essential. It’s necessary for obtaining many types of financing and helps evaluate opportunities. Discover the elements necessary to a business plan and how to go about creating one. Learn about defining market opportunities, unique selling advantages, marketing strategies, management structure, corporate culture and financial projections. You’ll leave class with a working template and the knowledge needed to create your own business plan.

$59 | Gerald Anderson
West Los Angeles College
Sat 9:00a – 12:00p  Oct 3 – Oct 10

Creating a Growth Plan for Your Business
Want your business to grow? Existing businesses and funded ventures need to have a practical growth strategy to get to the next stage in the small business development life cycle. We will guide you through the six stages of business development and explain how to define your growth objectives, plan strategies for achieving the objectives, and execute/accomplish the objectives. You’ll also delve into what drives value in your business and the things that affect those drivers, both good and bad.

$59 | Gerald Anderson
West Los Angeles College
Sat 9:00a – 12:00p  Oct 17 – Oct 24

Creating A Business Budget
This hands-on training is a must for any business owner. Gain financial empowerment and awareness—if not prowess—in understanding business finances and how to run a business “by the numbers.” Find out how to collect and record financial data and assess operational performance to make sound business decisions. Explore the balance sheet,
FALL 2015

PROFESSIONAL DEVELOPMENT

SMC Community Education  |  commed.smc.edu  |  310-434-3400

profit and loss statement, statement of cash flows and cash management report. Other topics include labor estimating, pricing and job costing, variance analysis, key indicator reporting, and much more. You will complete an overhead budget during class.

$59 | Gerald Anderson
West Los Angeles College,
Sat 9:00a – 12:00p  Oct 31 – Nov 7

QuickBooks I: Mastering the Basics
In a seminar providing basic hands-on training for managing financial information, learn about invoicing, receiving payments, making deposits, cash memos, cash sales, and estimates. Bring to class a USB flash drive to save all your work. You do not need to own the software to attend this workshop.

$50 | Miriam Aguilar
SMC Bundy Campus, Room 127
Sat 8:30a – 12:30p  Oct 24

QuickBooks II: Beyond the Basics
Learn purchase orders, inventory, entering and paying bills, writing checks, sales tax, reports, memorizing transactions, and bank account reconciliations. Please bring your own USB Flash Drive to save all your work. You do not need to own the software to take this workshop.

$50 | Miriam Aguilar
SMC Bundy Campus, Room 127
Sat 1:00p – 4:00p  Oct 24

Health Professions

Phlebotomy Certification
Phlebotomy Technicians are in demand as one of the fastest growing occupations in healthcare. Launch your career as a Phlebotomy Technician, collecting blood samples from patients in a hospital, clinical laboratory, medical office, or clinic. Through lectures and hands-on training, learn what you need to know about the circulatory system, venipuncture technique and specimen collection, risk factors and complications, and quality assurance. This course provides a complete learning experience—with 42 hours of classroom instruction and a 40-hour hands-on externship—and prepares you to take the national exam to become a Certified Phlebotomy Technician. A certificate of completion is awarded upon successful completion of the course. You must be at least 18 years old or older and have a high school diploma or equivalent. Payment plans available. To register, call (888) 745-3268, and mention Santa Monica College.

$2,500 | Training Specialists
SMC Bundy Campus, Room 217
Sat 9:00a – 4:00p  Sep 12 – Oct 24

Counseling, Social Work, & Behavioral Therapy

The Creativity Workshop – Healing & Transformation Through Creative Arts (CE Credit)
Find out how to integrate visual art with writing and movement for personal growth and professional advancement. Reduce stress and increase work and personal satisfaction by exploring the arts in a supportive setting. Rejuvenate yourself and witness the profound creativity within each person participating in this workshop, including you! The expressive arts provide an active, in-depth, and vivid avenue for well-being and personal expression. The processes covered in this workshop are valuable in therapeutic settings. Learn how you—as a healing professional—can incorporate these creative tools into a therapeutic and healing practice. This workshop is designed for all levels of creative experience, and will be held at a local private studio (address will be provided at registration). THIS WORKSHOP IS OPEN TO THE GENERAL PUBLIC. This workshop meets the qualifications for 12 hours of continuing education credit for MFTs and/or LCSWs as required by the California Board of Behavioral Sciences – BBS Provider 3048. Additional cost for processing CE credits is $35, paid directly to instructor. Materials fee $10 at class.

$139 | Patrisha Thomson
Thomson Art Studio, Art Studio
Sat 9:00a – 4:00p  Nov 7 – Nov 14

Landscape Professional

Sustainable Landscape Design
Learn the fundamental principles of sustainable landscaping and how to incorporate these ideas into your next design. See examples of local landscapes, and explore the blueprint for their success. Find out how to develop a landscape-plan set to submit for project review. Explore how to integrate green roofs, rain harvesting,
greywater, and permeable paving into your next project. Learn more about local regulations and rebates, and enjoy an opportunity to network with landscaping experts.

FREE | Russell Ackerman
SMC Bundy Campus, Room 217
Tue 4:00p – 7:00p  Sep 15

**Sustainable Landscape Installation**

Pass your next inspection! Learn how to “read” and install a sustainable landscape design. Find out about all the elements of a successfully installed project—including irrigation parts, plant material, and permeable hardscapes—and how to integrate recycled materials and local resources into your next project. Learn more about local regulations and rebates, and enjoy an opportunity to network with landscaping experts.

FREE | Russell Ackerman
SMC Bundy Campus, Room 217
Tue 4:00p – 7:00p  Oct 13

**Money Management**

**How to Maximize Your Social Security Benefits**

Filing for Social Security benefits can be stressful. Failing to use the right strategy when choosing when and how to claim benefits can cost you a lot of money, and potentially put your surviving spouse at financial risk. Don’t leave thousands of dollars “on the table” simply because you don’t understand how to optimize your benefits. Join us for an informative and easy-to-understand seminar that explores how you can maximize your Social Security income. Gain the knowledge you need to make an educated and confident election decision. This seminar is designed to assist those who have not yet, but will soon begin receiving their Social Security retirement benefits, and those who have begun their payments within the past year.

$49 | Searchlight Financial
SMC Bundy Campus, Room 216
Wed 6:30p – 8:00p  Sep 23

**Passport to Retirement**

Many adults feel that the most critical financial concern they face is whether they will be able to afford to retire some day. They fear they may outlive their money and they don’t understand the basics of retirement planning and investment management. Learn about the most common roadblocks to retirement-planning success and how to avoid them. Explore how to use stocks, bonds, mutual funds, and other investments to pursue your retirement goals. Find out about proven strategies that will arm you with the information you need to make good retirement decisions. You may bring your spouse or a guest to class at no extra cost.

$79 | Paul Heising
SMC Bundy Campus, Room 228
Wed 6:30p – 9:00p  Sep 23 – Oct 14
Sat 9:30a – 12:00p  Sep 26 – Oct 17

**Living Trusts**

Find out what a living trust is and why almost every homeowner needs one. Learn about the advantages of having a living trust, how such a trust works, what decisions you need to make before creating a living trust, why Powers of Attorney are important, what assets to put into the trust and how to get them there, how to amend a living trust, and what the difference is between a will and a living trust.

$49 | Joe DeCarlo
SMC Bundy Campus, Room 216
Wed 6:30p – 9:00p  Sep 23

**Smart Money Fundamentals**

Learn how to invest intelligently and profitably to secure your financial future. Find out how to select a financial advisor, and what you need to know about annuities, bonds, gold, mutual funds, stocks, real estate, and Social Security. Pick up tax-savings ideas, and find out how to manage credit and debt, and increase FICO scores. Discover time-tested strategies to help you make informed investment decisions, including how to figure out how much you need to put away to retire. As a bonus, an Economic Forecast 2015 will be included. You are invited to bring your spouse or a guest at no extra cost.

$55 | Searchlight Financial
SMC Bundy Campus, Room 216
Thu 6:30p – 9:00p  Oct 22

**Notary Public/Renewal**

**Become a Notary in One Day**

Start your own business, become a more valuable employee, provide customer service for your business or organization, earn additional income, or get recommissioned as a Notary Public! Sign up for this intensive one-day seminar designed to equip you with everything you need to know to become an effective Notary. Find out about the laws that all California Notaries are required to know, as well as what you need to know to pass the State exam (required to be taken every 4 years), identify document signers, keep
a journal, fill out certificates, and avoid lawsuits. Seminar includes a practice Notary Public Exam. No admittance to seminar after 8:30 a.m. and you must be on time when returning to the classroom from a break, due to State regulations. If you wish, you can register and take the State exam immediately after completing the seminar. To take the exam, you must be at least 18 years old, have NO felonies on your record, and present: (1) a check made payable to the Secretary of State in the amount of $40 (for new applicants and renewals); (2) a current driver’s license with photo, state-issued ID card, or other appropriate photo ID; (3) a 2"x2" color passport photo; and (4) two sharpened #2 pencils. PLEASE NOTE: Upon passing the exam, you are required to submit Live Scan fingerprints (details will be provided at the seminar). Cooperative Personal Services will begin exam registration takes at 4:00pm with the exam directly following. Materials fee $30 at class. $99 | Carrie Christensen SMC Bundy Campus, Room 213 Sat 8:00a – 6:00p Oct 3

Renew as a Notary in One Day!
Do you need to renew your status as a Notary? Do it the easy way! Sign up for this 3-hour, State-approved refresher course, and review all the laws, regulations, and other factors that apply to you as a Notary. If your commission has lapsed you must take a 6-hour approved course before taking the exam. Materials fee $30 at class. PLEASE NOTE: You will be required to pass the State exam and to submit ‘Live Scan’ fingerprints (details will be provided at the seminar). If you wish, you can register and take the State exam immediately after completing the seminar. To take the exam, you must be at least 18 years old, have NO felonies on your record, and present: (1) a check made payable to the Secretary of State in the amount of $40; (2) a current driver’s license with photo, state-issued ID card, or other appropriate photo ID; (3) 2x2 passport photo; and (4) two sharpened #2 pencils. Exam registration takes place from 4:15pm to 5pm. The exam will be from 5pm to 6pm. Exam seating limited—seats will be assigned to those registered first. Materials fee $30 at class. $50 | Carrie Christensen SMC Bundy Campus, Room 213 Sat 12:30p – 6:00p Oct 3

Real Estate
These courses meet the California Bureau of Real Estate (BRE) requirements for applicants for California Real Estate License examinations. To apply for and take the BRE examination, you are required to satisfactorily complete Real Estate Principles, Real Estate Practice, and one more class of your choice. Each course consists of 45 hours of classroom instruction plus a final exam. You must complete the course AND take and pass the final exam to receive credit for the course. The final exam is given at the final class meeting, and there will be NO MAKE-UP EXAM. To receive the BRE-sanctioned certificate of completion for the course, you must have at least 85% attendance— which means you may not miss more than 3 classes—and you must pass the final exam with a score of 70% or better.

For all exams (including practice exams), you must bring to class two No. 2 pencils with eraser, a 100-question Scantron Form No. 882-E (available for purchase at the SMC Bookstore), and a basic 4-function calculator.

The cost of any books required for a course is included in the course registration fee unless otherwise noted.

Real Estate Principles (1403-93)
This 45-hour course is required for the California Bureau of Real Estate Licensing Exam in order to work as a real estate salesperson in California; students are mandated by the California Bureau of Real Estate to have an attendance of 85% and pass the final exam with a score of 70% or better. Mandatory textbook fee $50 is not included in tuition and will be collected upon registration; textbooks will be distributed at first class meeting. For subsequent classes, you are expected to read each required chapter(s) PRIOR to the class meeting, to assist you in understanding the materials presented in class. Materials fee $50 at class. $249 | John Anderson SMC Bundy Campus, Room 428 Mon 6:30p – 9:30p Aug 31 – Dec 14*

*No class on Sep 7.

Real Estate Practice (1404-93)
This 45-hour course is a practical study of California real estate to assist licensees, property owners or managers, and others interested in the practice of real estate. This course is a requirement for a California Bureau of Real Estate Salesperson’s License; students are mandated by the California Bureau of Real Estate to have an attendance of 85% and pass the final exam with a score of 70% or better. Mandatory textbook fee of $50 will be collected at

FALL 2015 | PROFESSIONAL DEVELOPMENT

SMC Community Education | commed.smc.edu | 310-434-3400
SMC Community Education offers a wide variety of courses online. These classes are especially convenient for those with work, school, or childcare commitments, physical disabilities, limited access to transportation, or other circumstances that make it difficult to participate in a traditional classroom setting. Our online business and professional courses are designed to increase your success in the business world.

### ed2go

#### ABOUT THE COURSES: Online courses offered through ed2go use an attractive, image-laden Web interface. Courses run for 6 weeks (with a 2-week grace period at the end), and can be completed entirely from your home or office at any hour. Courses are project-oriented and include lessons, quizzes, hands-on assignments, discussion areas, supplementary links, and more.

Unless otherwise noted, all courses are open to both Windows PC and Mac users. Class fee is $99 unless otherwise noted. Fee may be higher if class provides professional certification.

#### REQUIREMENTS: You must have Internet access, e-mail, one of the following browsers (Mozilla Firefox, Microsoft Internet Explorer – 9.0 or above, Google Chrome, or Safari), and Adobe PDF plug-in (a free download obtained at Adobe.com) to participate in these classes. Some courses may have additional requirements. Lessons, lecture notes, assignments, additional course information, and instructor’s comments are picked up—at the Online Instruction Center. If the class you choose requires a certain program you must have the required program on your computer, it is not provided with the course.

#### START DATES & REGISTRATION:
Every online course we offer—including the specialty ones listed only online—has a new section starting on:

- **Wednesday, September 16**
- **Wednesday, October 14**
- **Wednesday, November 11**
- **Wednesday, December 9**

### ONLINE WRITING CLASSES

#### Grammar Refresher

- Fee: $99
- Instructor: John Anderson
- Location: SMC Bundy Campus, Room 428
- Dates: Wed 6:30p – 9:30p, Sep 2 – Dec 16*
  
  *No class on Nov 11.

#### Correcting Oral & Written Errors

- Fee: $99
- Instructor: John Anderson
- Location: SMC Bundy Campus, Room 428
- Dates: Thu 6:30p – 9:30p, Sep 3 – Dec 17*
  
  *No class on Nov 26.

### COMING THIS FALL!

**AVIATION GROUND SCHOOL** returns to SMC’s Airport Arts Campus.

Call (310) 434-3400 AFTER AUGUST 21 for details.

---

### COMING THIS FALL!

**ON THE NET** – **ONLINE CLASSES** | FALL 2015

---

ON THE NET

SMC Bundy Campus, Room 428

$249 | John Anderson

Graduate of the course will be entered into a drawing for a chance to win a trip to San Francisco.

Legal Aspects of Real Estate (1406-93)

Real estate is the most valuable asset most people will ever own, yet many real estate agents receive inadequate training in how to avoid potential legal problems related to its sale and/or purchase. Doing an honest job for clients and staying out of litigation is important! This 45-hour course is designed to provide a basic introduction to contract law and what makes a real estate contract valid. Class also provides an overview of disclosure laws and what real estate agents should and should not reveal; how to handle ethical problems and laws regarding racial discrimination and “steering”; potential problems to be on the watch for; and how to use negotiation as a means to avoid conflict. The course fulfills a basic real estate course requirement for a California Real Estate License, but is also suitable for anyone seeking insight before making a real estate purchase. Materials fee covers the cost of textbook that will be distributed at first class meeting. For subsequent classes, you are expected to read each required chapter(s) PRIOR to the class meeting, to assist you in understanding the materials presented in class. Materials fee $50 at class.

$249 | Ronald Vitale

Graduate of the course will be entered into a drawing for a chance to win a trip to San Francisco.

Thu 6:30p – 9:30p, Sep 3 – Dec 17*
  
  *No class on Nov 26.

SMC Bundy Campus, Room 428

---

### COMING THIS FALL!

**AVIATION GROUND SCHOOL** returns to SMC’s Airport Arts Campus.

Call (310) 434-3400 AFTER AUGUST 21 for details.
### Online Personal Enrichment Classes

<table>
<thead>
<tr>
<th>Course</th>
<th>Price</th>
</tr>
</thead>
<tbody>
<tr>
<td>Drawing for the Absolute Beginner</td>
<td>$99</td>
</tr>
<tr>
<td>Secrets of Better Photography</td>
<td>$99</td>
</tr>
<tr>
<td>Discover Digital Photography</td>
<td>$99</td>
</tr>
<tr>
<td>Mastering Digital Photography:</td>
<td></td>
</tr>
<tr>
<td>Photographing People</td>
<td></td>
</tr>
<tr>
<td>Making Movies with Windows XP</td>
<td>$99</td>
</tr>
<tr>
<td>Photoshop 7 for the Absolute Beginner</td>
<td>$99</td>
</tr>
<tr>
<td>Speed Spanish</td>
<td>$99</td>
</tr>
<tr>
<td>Speed Spanish II</td>
<td>$99</td>
</tr>
<tr>
<td>Beginning Conversational French</td>
<td>$99</td>
</tr>
<tr>
<td>Music Made Easy</td>
<td>$99</td>
</tr>
<tr>
<td>Ready, Set, Read</td>
<td>$99</td>
</tr>
</tbody>
</table>

### Online Computer Classes

**Online Business Classes**

<table>
<thead>
<tr>
<th>Course</th>
<th>Price</th>
</tr>
</thead>
<tbody>
<tr>
<td>Distribution &amp; Logistics Management</td>
<td>$99</td>
</tr>
<tr>
<td>Keyboarding (Windows Only)</td>
<td>$99</td>
</tr>
<tr>
<td>Computer Skills for the Workplace</td>
<td></td>
</tr>
<tr>
<td>(Windows Only)</td>
<td></td>
</tr>
<tr>
<td>Project Management Fundamentals</td>
<td>$99</td>
</tr>
<tr>
<td>Introduction to Nonprofit Management</td>
<td>$99</td>
</tr>
<tr>
<td>Marketing Your Nonprofit</td>
<td>$99</td>
</tr>
<tr>
<td>Learn to Buy and Sell on eBay</td>
<td>$99</td>
</tr>
<tr>
<td>Creating a Successful Business Plan</td>
<td>$99</td>
</tr>
<tr>
<td>Start and Operate Your Own</td>
<td></td>
</tr>
<tr>
<td>Home-Based Business</td>
<td></td>
</tr>
<tr>
<td>Start Your Own Consulting Practice</td>
<td>$99</td>
</tr>
<tr>
<td>Becoming a Grant Writing Consultant</td>
<td>$99</td>
</tr>
<tr>
<td>Wow, What a Great Event!</td>
<td>$99</td>
</tr>
<tr>
<td>Secrets of the Caterer</td>
<td>$99</td>
</tr>
<tr>
<td>Growing Plants for Fun and Profit</td>
<td>$99</td>
</tr>
<tr>
<td>Accounting Fundamentals</td>
<td>$99</td>
</tr>
<tr>
<td>Fundamentals of Supervision and Management</td>
<td></td>
</tr>
<tr>
<td>Administrative Assistant Fundamentals</td>
<td>$99</td>
</tr>
<tr>
<td>Become a Veterinary Assistant</td>
<td>$99</td>
</tr>
<tr>
<td>Six Sigma: Total Quality Fundamentals</td>
<td>$99</td>
</tr>
<tr>
<td>Real Estate Investing</td>
<td>$99</td>
</tr>
<tr>
<td>Stocks, Bonds, and Investing: Oh, My!</td>
<td>$99</td>
</tr>
</tbody>
</table>

### Online Test Preparation Classes

<table>
<thead>
<tr>
<th>Course</th>
<th>Price</th>
</tr>
</thead>
<tbody>
<tr>
<td>GED Preparation</td>
<td>$99</td>
</tr>
<tr>
<td>GED Preparation – Language Arts, Writing Test</td>
<td></td>
</tr>
<tr>
<td>GRE Preparation – Part 1</td>
<td>$109</td>
</tr>
<tr>
<td>(Verbal and Analytical)</td>
<td></td>
</tr>
<tr>
<td>GRE Preparation – Part 2</td>
<td>$109</td>
</tr>
<tr>
<td>(Quantitative)</td>
<td></td>
</tr>
<tr>
<td>SAT/ACT Preparation – Part 1</td>
<td>$99</td>
</tr>
<tr>
<td>(Verbal and Science Reasoning)</td>
<td></td>
</tr>
<tr>
<td>SAT/ACT Preparation – Part 2</td>
<td>$99</td>
</tr>
<tr>
<td>(Quantitative)</td>
<td></td>
</tr>
<tr>
<td>GMAT Preparation</td>
<td>$109</td>
</tr>
<tr>
<td>LSAT Preparation – Part 1</td>
<td>$99</td>
</tr>
<tr>
<td>LSAT Preparation – Part 2</td>
<td>$99</td>
</tr>
</tbody>
</table>

### Online Courses

<table>
<thead>
<tr>
<th>Course</th>
<th>Price</th>
</tr>
</thead>
<tbody>
<tr>
<td>Digital Photography Output</td>
<td>$99</td>
</tr>
<tr>
<td>PC Troubleshooting</td>
<td>$99</td>
</tr>
<tr>
<td>Introduction to Oracle</td>
<td>$99</td>
</tr>
<tr>
<td>(Windows Only)</td>
<td></td>
</tr>
<tr>
<td>Photoshop 7 for the Absolute Beginner</td>
<td>$99</td>
</tr>
<tr>
<td>Introduction to Photoshop 7</td>
<td>$99</td>
</tr>
<tr>
<td>Introduction to Photoshop CS4</td>
<td>$99</td>
</tr>
<tr>
<td>Making Movies with Windows XP</td>
<td>$99</td>
</tr>
<tr>
<td>Introduction to Visual Basic .NET</td>
<td></td>
</tr>
<tr>
<td>(Windows Only)</td>
<td></td>
</tr>
<tr>
<td>Introduction to Visual Basic 6.0</td>
<td>$99</td>
</tr>
<tr>
<td>(Windows Only)</td>
<td></td>
</tr>
<tr>
<td>A+ Certification Prep (Windows Only)</td>
<td>$109</td>
</tr>
<tr>
<td>C++ for the Absolute Beginner</td>
<td>$99</td>
</tr>
<tr>
<td>Network+ Certification Prep</td>
<td></td>
</tr>
<tr>
<td>(Windows Only)</td>
<td></td>
</tr>
<tr>
<td>Introduction to SQL (Windows Only)</td>
<td>$109</td>
</tr>
<tr>
<td>Introduction to Perl Programming</td>
<td>$99</td>
</tr>
<tr>
<td>(Windows Only)</td>
<td></td>
</tr>
<tr>
<td>Wireless Networking</td>
<td>$99</td>
</tr>
<tr>
<td>Introduction to Networking</td>
<td></td>
</tr>
<tr>
<td>(Windows Only)</td>
<td></td>
</tr>
</tbody>
</table>

**INTERNET COURSES**

<table>
<thead>
<tr>
<th>Course</th>
<th>Price</th>
</tr>
</thead>
<tbody>
<tr>
<td>Introduction to the Internet</td>
<td>$99</td>
</tr>
<tr>
<td>Creating Web Pages</td>
<td>$99</td>
</tr>
<tr>
<td>Designing Effective Websites</td>
<td>$99</td>
</tr>
<tr>
<td>Introduction to Macromedia Director MX 2004</td>
<td>$99</td>
</tr>
<tr>
<td>Introduction to Dreamweaver MX</td>
<td>$99</td>
</tr>
<tr>
<td>Introduction to Flash MX</td>
<td>$99</td>
</tr>
<tr>
<td>Introduction to Java Programming</td>
<td>$109</td>
</tr>
<tr>
<td>Achieving Top Search Engine Positions</td>
<td>$99</td>
</tr>
</tbody>
</table>

**ONLINE PERSONAL ENRICHMENT CLASSES**

<table>
<thead>
<tr>
<th>Course</th>
<th>Price</th>
</tr>
</thead>
<tbody>
<tr>
<td>Understanding Adolescents</td>
<td>$99</td>
</tr>
<tr>
<td>Medical Terminology: A Word Association Approach</td>
<td>$99</td>
</tr>
</tbody>
</table>

△ Classes on how to use other versions of this software are available. To see listings, go to [www.ed2go.com/smce](http://www.ed2go.com/smce) and click on <Courses>.
**Driver Education**

**Driver's Ed Online!**
Prerequisite: Must be age 15½ or older. Are you a teen or adult who wants to learn how to drive? Before you get behind the wheel, sign up for this online course—approved by the California Department of Motor Vehicles (DMV)—and find out about the rules of the road and how to stay safe under a wide range of driving situations. This comprehensive course is a 100% safe, secure, and convenient way to learn safe driving and accident prevention. A certificate of completion is awarded upon successfully completing the course and passing the exam. Open to both Windows PC and Mac users. You may start this course whenever it’s convenient for you to do so. Additional details and information will be provided at registration. Go to smc.driversedonline.com to register for this class. Open start date Fee: $29.50

**Traffic School Online!**
Got a ticket? Here’s a way to help you get it dismissed, stay point-free, and reduce insurance costs! Sign up for online traffic school—approved by the California Department of Motor Vehicles (DMV)—and gain a comprehensive review of the rules of the road, safe driving techniques, and how to prevent accidents. A certificate of completion is awarded upon successfully completing the course and passing the exam. Open to both Windows PC and Mac users. You may start this course whenever it’s convenient for you to do so. Additional details and information will be provided at registration. Go to trafficschoolonline.com to register for this class. Open start date Fee: $29.97

**Notary**

**Become a Notary Public Online!**
Learn everything you need to know—in an online course approved by the State of California—to take the State exam and be on your way to becoming a new or recommissioned Notary Public. All materials—including our Notary Public Sourcebook, which presents practice exams after each section, sample notary scenarios and certificates, marketing solutions, and the laws and regulations that apply to notaries—are included in the course fee. A certificate of completion is awarded upon receipt of an affidavit indicating the student has read all course materials. Open to both Windows PC and Mac users. You may start this course whenever it’s convenient for you to do so. Additional details and information on when and where to take the State exam will be provided at registration. Open start date Fee: $75

**Personal Fitness Training Certificate**

The Personal Fitness Training Professional Certificate program—offered as an online series of interactive courses with an optional field internship—is designed for individuals seeking an exciting new career in the emerging field of personal training, as well as established allied health and fitness professionals from all fields—including athletic trainers, wellness consultants, and registered dietitians—seeking continuing education. The Web-based program makes it convenient for you—regardless of where you are or the time of day—to fit the program’s courses into busy work and home schedules. You can earn your certificate in as little as five months or (if necessary) as long as two years. To qualify for the program certificate, you must enroll in the Personal Fitness Training Professional Certificate program and complete all 5 core courses. There is also an optional field internship. A certificate of completion is awarded upon successful completion of each course. Students who have completed the core Certificate may then register for the Advanced Professional Certificate program, which requires three additional courses. The Advanced Professional Certificate is designed for students interested in furthering their education in personal training by learning how to incorporate specialized resistance training, functional movements, and nutritional guidance into programs for their clients. The cost of any books or other materials required for a course is NOT included in the course registration fee. Information about textbooks and course materials will be provided when you register. For more information about the program and the jobs and careers it can lead to, please send email to the program coordinator, Ken Baldwin, M.Ed (kbpt@yahoo.com). Please visit www.efs.pageout.net for full course descriptions and an online demo. Classes are set up for open enrollment.

**PROFESSIONAL CERTIFICATE PROGRAM**

**Introduction to Exercise Science – Level I**
This online course helps students gain an understanding of musculoskeletal and
functional anatomy and the effects of exercise placed on joint structure during exercise movements.
Open enrollment Fee: $249

Introduction to Exercise Science – Level II
This online course teaches the personal trainer how the muscular, skeletal, and cardiorespiratory systems function with and without exercise conditioning.
Open enrollment Fee: $249

Health Risk Profiles and Fitness Assessment Techniques
This online course teaches the personal trainer how to assess and evaluate cardiorespiratory endurance, muscular testing techniques, flexibility, body-fat analysis, blood pressure, and body measurements based on ACSM guidelines.
Open enrollment Fee: $249

Business Administration and Management Aspects for Personal Trainers
This online course provides the personal trainer with a solid background in developing or starting a personal training business, and covers topics such as financial management, marketing strategies, and business plan development.
Open enrollment Fee: $249

The Science and Biomechanics of Resistance/Weight Training Techniques
This online course provides a systematic educational approach to teaching resistance/weight training movements.
Open enrollment Fee: $249

Functional Flexibility, Core, and Balance Training
This online course examines principles and techniques for evaluating and implementing exercise prescriptions that include instruction in flexibility, core, and balance training.
Open enrollment Fee: $249

Gatlin Career Certificate Programs

ABOUT THE PROGRAMS: Career training certificate programs offered online through Gatlin Education Services are designed to prepare students for developing expertise in their desired career field and/or for career certification exams. Programs are structured to meet specific learning requirements related to industry standards. Lessons, assignments, and other course elements are provided through the Gatlin website (www.gatlineducation.com). Each online course has a specific instructor assigned to help students with questions and problems. A certificate of completion is awarded upon successful completion of a course. Unless otherwise noted, programs are open to both Windows PC and Mac users. Brief program descriptions are presented here. Visit www.gatlineducation.com for detailed program descriptions and demos.

REQUIREMENTS: To participate in these programs, you must have Internet access, a current browser, and word processing software. Some courses may have additional requirements.

START DATES & REGISTRATION: You may start any of the Gatlin courses listed here whenever it’s convenient for you to do so. Signing up for a course is easy! Just go to www.gatlineducation.com and follow the instructions. You may also call (310) 434-3400. (Send e-mail to support@gatlineducation.com if you have technical questions prior to enrolling.)

Business Administration and Management Aspects for Personal Trainers
This online course provides the personal trainer with a solid background in developing or starting a personal training business, and covers topics such as financial management, marketing strategies, and business plan development.
Open enrollment Fee: $249

Certified Bookkeeper
Program for experienced bookkeeper’s leads to national certification by the American Institute of Professional Bookkeepers (AIPB). Textbook included in course fee.
80 Hours Fee: $1,795
Certified Mediator
Mediation and dispute resolution are rapidly growing fields of study and sought after skills in the workplace. This comprehensive course provides the core skill sets necessary for the practice of mediation. Textbook included in course fee.
60 Hours Fee: $1,595

Technical Writing
This program is designed for anyone who wishes to develop their technical writing abilities to a professional level. Students will learn research methods, audience considerations, style, drafting and revision techniques, how to work in a collaborative environment, and more.
80 Hours Fee: $1,595

CONSTRUCTION TECHNOLOGY PROGRAMS

Home Inspection Certificate
Program covers the principal components of home inspection procedures and processes.
200 Hours Fee: $2,095

HVAC Technician Certificate
Detailed preparation for entry-level positions in the HVACR industry, continuing education for upgrading skills, or becoming certified or licensed (NATE, etc.).
320 Hours Fee: $3,095

Freight Broker/Agent Training
Become a part of the exciting trucking, freight logistics, and transportation industries!
150 Hours Fee: $1,695

Principles of Green Building
The Principles of Green Buildings (PGB) course explains the science that individuals in the building, remodeling, or trade industries need to know to make buildings perform more efficiently.
30 Hours Fee: $595

HEALTHCARE PROGRAMS

Certified National Pharmaceutical Representative
Learn the skills necessary to become a certified Pharmaceutical Sales Representative including knowledge in pharmacology, medical terminology, physiology, and regulations for selling pharmaceuticals.
120 Hours Fee: $1,595

Emergency Management Training for First Responders
Emergency Management is one of the fastest growing professions. Learn the skills you need to break into this fast-growing profession.
300 Hours Fee: $1,995

Pharmacy Technician
Nationally recognized training program teaches the knowledge and skills to gain employment as a pharmacy technician in a hospital or retail pharmacy setting. All materials included in course fee.
240 Hours Fee: $1,795

Veterinary Assistant
Training program teaches the essential skills of a veterinary assistant to prepare students for an exciting new career in a veterinary office or hospital. Textbook included in course fee.
240 Hours Fee: $1,795

INTERNET, DESIGN, & TECHNICAL PROGRAMS

AutoCAD 2007
This nationally recognized AutoCAD online training program is an essential tool for those seeking AutoCAD training. AutoCAD 2007 is used by many industries including mechanical and civil engineering, architecture, and facilities planning and management. More employers are using AutoCAD, and need workers skilled in AutoCAD, than any other CAD system.
150 Hours Fee: $1,795

AutoCAD 2009
AutoCAD 2009 is the leading program for computer-aided design.
150 Hours Fee: $1,995

Forensic Computer Examiner
Students learn to retrieve evidence and prepare reports, based on that evidence, which will stand up in a court of law.
150 Hours Fee: $2,995

Graphic Design Certificate
The new software available today makes many people think they are artists. But most employers know better. This class, designed and taught by professional designers, teaches the skills that truly make a professional designer.
80 Hours Fee: $1,495
TO REGISTER

All major credit cards accepted. We will e-mail or send you confirmation within two days after receiving your request. If the course is full, we tell you immediately. If you don’t hear from us, please call for confirmation.

ONLINE: Go to commed.smc.edu
All major credit cards accepted.

BY PHONE: (310) 434-3400
Telephone Registration Hours are 8:30 am to 4 pm Monday through Friday. All major credit cards accepted.

BY EMAIL: commed@smc.edu

BY FAX: (310) 434-3409
All major credit cards accepted.

BY MAIL: Use the Registration Form in this schedule. Please write a separate check for each class, payable to Santa Monica College. Mail your registration form and check(s) to SMC Community Education, 1900 Pico Blvd., Santa Monica, CA 90405. We will send you maps, lists of materials, etc.

IN PERSON: The SMC Community Education office is located at the SMC Bundy Campus, 3171 S. Bundy Dr. (at Airport Ave.), Room 112, Los Angeles, CA 90066.

OFFICE HOURS: 8:30 am to 5 pm Monday through Friday.

HOLIDAYS: Classes do not meet on September 6–7, November 11, and November 26–29.

ACADEMIC CREDIT: SMC Community Education classes are not equivalent to credit classes, and cannot be used to meet prerequisites in the SMC credit program.

CLASS LOCATIONS/PARKING:
SMC Main Campus – 1900 PICO BLVD.
PERMIT/PAID PARKING – Parking on SMC’s main campus requires a decal or temporary parking pass at any hour Monday through Thursday, and until noon on Friday. Public parking on SMC’s main campus during those times is ONLY available in Lot 6 and costs $10 for the entire day/evening (no in-and-out privileges). Head-in parking ONLY.
FREE PARKING – On Fridays AFTER noon (12 pm) and on the weekends, parking on SMC’s main campus is FREE and no decal is required. Head-in parking ONLY.

SMC Airport Arts Campus – 2800 AIRPORT AVE.
Parking is free, but requires a decal, available from the SMC Campus Police truck onsite. Head-in parking ONLY.
SMC Bundy Campus – 3171 S. BUNDY DR. Parking is free, but requires a decal, available from the SMC Campus Police truck onsite. Decal is for Student Parking only – DO NOT PARK IN STAFF PARKING – YOU WILL BE TICKETED. Head-in parking ONLY.

SMC Performing Arts Center – 1310 ELEVENTH ST. Parking is free, but requires a decal, available from the parking attendant onsite. Decal is for Student Parking only – DO NOT PARK IN STAFF PARKING – YOU WILL BE TICKETED. Head-in parking ONLY.

SMC Emeritus College – 1227 SECOND ST. Parking is available in the City parking structure #2, located at the corner of Second St. and Wilshire Blvd. Parking is free for the first 90 minutes, $1 for the next hour, and $1.50 for each additional 30 minutes, up to a maximum of $14. Evening rates after 6pm may vary. Head-in parking ONLY.

CANCELLATION POLICY: Requests for withdrawal from a class must be submitted in writing at least five business days before the start date of the class. You will receive a credit voucher applicable to future classes. A minimum service charge of $10 will be withheld. Full refunds are granted only if a class is cancelled, discontinued, or rescheduled. Please allow 4 to 5 weeks for processing.

TRANSPORTATION, FIELD TRIPS, & EXCURSIONS: SMC Community Education does not provide transportation for any voluntary field trips or excursions to any off-campus locations. Although staff may assist in coordinating this transportation or may recommend travel routes, etc., Santa Monica College is in no way responsible and assumes no liability for any losses or injuries resulting from any non-District-sponsored transportation. If you ride with another SMC student, that student is not an agent of, or driving on behalf of, Santa Monica College. According to California Code of Regulations §55450, if you participate in a voluntary field trip or excursion, you are deemed to have held harmless the District and its officers, agents, and employees from all liability or claims which may arise out of or in connection with your participation in this activity.

SPECIAL NOTE: If you are a person with special needs, please make arrangements to bring along an aide or caregiver. Due to limited staff, SMC Community Education personnel cannot provide attendant services.

SMC ADMINISTRATION AND STAFF
Jeffery Shimizu, Interim Superintendent/President
Dr. Patricia Ramos, Dean, Workforce & Economic Development
Michelle King, Director, Career & Contract Education

SMC COMMUNITY EDUCATION STAFF
Alice Meyering; Jocelyn Winn

Schedule prepared by SMC Office of Marketing

SMC BOARD OF TRUSTEES
Rob Rader, Chair; Dr. Louise Jaffe, Vice Chair; Dr. Susan Aminoff; Dr. Nancy Greenstein; Dr. Margaret Quiñones-Perez; Barry A. Snell; Dr. Andrew Walzer; Jonathan Eady, Student Trustee; Jeffery Shimizu, Interim Superintendent/President
PLEASE REGISTER EARLY.
Many classes fill quickly. We cancel classes with low enrollment, so your early registration may assure that the class you choose will remain available. Payment may be cash, check, or credit card. REGISTER online at commed.smc.edu or in person at our office at the SMC Bundy Campus, 3171 S. Bundy Dr., Rm 112. Telephone hours are 8:30am to 4pm, Mon.–Fri. CALL (310) 434-3400 or FAX to (310) 434-3409. MAIL registration form and payment to: SMC Community Education, 1900 Pico Boulevard, Santa Monica, CA 90405. VISIT OUR WEBSITE AT: commed.smc.edu

PLEASE REGISTER EARLY.
Many classes fill quickly. We cancel classes with low enrollment, so your early registration may assure that the class you choose will remain available. Payment may be cash, check, or credit card. REGISTER online at commed.smc.edu or in person at our office at the SMC Bundy Campus, 3171 S. Bundy Dr., Rm 112. Telephone hours are 8:30am to 4pm, Mon.–Fri. CALL (310) 434-3400 or FAX to (310) 434-3409. MAIL registration form and payment to: SMC Community Education, 1900 Pico Boulevard, Santa Monica, CA 90405. VISIT OUR WEBSITE AT: commed.smc.edu

Please complete this form and email/fax it to us so we can schedule an appointment with you to get you started on your Legal Career Today!

Name ____________________________
E-mail ____________________________
Address __________________________
City & State & Zip__________________
Day Phone __________________________
Emergency Contact_________________
Relationship_______________________
Phone _____________________________

Will you be paying in full? ☐ Yes ☐ No
Will you be using the payment plan?_________________________

VISIT OUR WEBSITE AT: commed.smc.edu
Student Dean Reyes Wins Photo Contest

Congratulations to SMC Community Education student Dean Reyes, who won our first-ever Student Photo Contest with his beautiful image of the iconic Griffith Observatory, which graces the cover of this class schedule.

Dean’s photo places the observatory against a backdrop of a ghostly Downtown Los Angeles. Shot on a Nikon D700 with a 28-300mm lens, the image was taken as part of an assignment for the “Beyond Basics” photography class taught by Larry Jones.

Dean’s image was one of 63 submitted from 14 contestants, all current or former students. A panel of SMC judges selected the top three images, and then the public picked the winning photo through online voting that ended June 8.

Dean started taking photos on his many trips, teaching himself through trial and error. Then a former coworker suggested he take Jones’ “Basic Photography” class because she had learned so much in it herself.

“Since then, I’ve gone to private photography workshops that Larry has been offering over the years, in Malibu Creek and Joshua Tree,” Dean said. “And in reading my fellow finalist Andy House’s picture description, I’m encouraged to take the ‘On the Street with Your Camera’ class with Ed Mangus in the future.”

Dean, who is in his 30s, is a structural engineer and volunteers as a camp counselor for Camp Ronald McDonald for Good Times. He has also been a volunteer on a medical mission in remote areas of the Philippines.

In addition to House, whose photo “Sunrise Smoke” was taken in India, the other finalist is Susan Jackson, whose image “Shoes” was captured in Hollywood during the Scott Kelby World Wide Photo Shoot.
REGISTER FOR FALL 2015 CLASSES

Be Fit, Be Strong

As you explore the many possibilities to gain skills to make yourself more marketable, your health is more important than ever. Good thing we have just what you need! New **Qigong: Medical Vitality Method** is now a 6-week class to get your “chi” flowing on a regular basis.

Perennial favorites such as **Zumba** and **Iyengar Yoga** have devotees and are picking up speed, but don’t ignore newcomers like **Cardio Salsa, Mat Pilates**, and **Original Samba Reggae with Sleyk** that will jump start your fitness like nothing else. SMC Community Education has what you need to move forward in your life!

See pages 20–22 for more details.

*Early Bird Discount through September 7 for most Art and Photography courses!*  
*Certain restrictions apply.*

Choose from hundreds of courses that can enrich and change your life. Classes fill quickly, so sign up for Fall 2015 now!

Complete the registration form on page 42 to get started today.

Go to [commed.smc.edu](http://commed.smc.edu) and sign up TODAY!