Choose from hundreds of courses that can enrich and change your life. Classes fill quickly, so sign up for Summer 2018 now! Complete the registration form on page 26 to get started today.

Go to commed.smc.edu and sign up TODAY!

SANTA MONICA COLLEGE | SUMMER 2018

COMMUNITY EDUCATION
& Professional Development

This summer, look for possibilities in the most unlikely place...
Sizzling Summer Offerings that are Hard to Resist!

Featured Summer Lecture: Treasures of Asian Decorative Arts

NEW! Through lecture and slide illustration, learn about the rich aesthetics and the cultural histories behind Asian design. The decorative arts of China, Japan, India, and Korea will be discussed, with a look at the richness and variety of materials and techniques utilized by artists and craftspeople, and how the beauty and refinement of these artistic traditions served as inspiration for European and American decorative arts. A lecture not to be missed by art lovers everywhere!

See page 7 for more details.

Jumpstart on Language Skills

Summer is a great time to get a jumpstart on language skills! French Pronunciation Workshop is back to help Francophiles tame those pesky “r’s” in this Romance language. Don’t miss the very popular Beginning Spanish Level I & Level II, and register early, because this class has many fans who return time and again to perfect their Spanish skills. Attention Italian lovers: Rallegrarsi! Italian for Continuing Students will help students who have completed levels I & II enhance and improve the language skills they have gained in the basics classes; and Italian for Travelers will get you ready for survival Italian in four compact Thursday classes. Ciao bello, arriviamo!

See pages 7–8 for more details.

Something New and Hot:

How to Write Funny and Stand-Up Comedy Workshop with Comedy Store Graduation Show are now longer, more in-depth, and more popular than ever. Spaces are limited to ensure quality, so register early!

NEW! Portrait Workshop: Shooting & Retouching is a lifesaver for those who want to present their best side to the world. Learn beauty retouching using Photoshop, guaranteed to radically change the way you retouch photos with amazing, natural results.

Two Saturdays are all it takes to get on your way to Smartphone Photography the smart way. Class will include a field trip for actual shooting on location, to practice what you’ve learned. If you are loving the convenience of your phone, it is time for you to learn how to take award-worthy photos!

NEW! Blog Writing for Beginners makes its debut this summer to show you the ins and outs for blog writing so you can attract viewership, a must for novice bloggers.

Summer is all about fun, but who says we can’t mix fun and business? NEW! Networking for Your Career: Perfect the Informational Interview is the perfect workshop to help you start networking meaningfully to advance your career and build connections that matter.

See pages 10–12, 16–17 for more details.
COMMUNITY EDUCATION
SUMMER 2018

CONTENTS

PERSONAL INTEREST ........ 4
Art | Crafts | Enrichment | Home & Garden | Just for Fun | Languages | Music | Photography | Stage & Screen | Writing | Summer Reading Program

HEALTH & FITNESS .......... 12
Dance | Fitness & Relaxation | Health & Safety | Self Development | Sports

TEST PREPARATION......... 14
TOEFL Preparation

KIDS & TEENS............... 14
Summer Reading Programs

PROFESSIONAL DEVELOPMENT ........... 16
Business and Finance | Test Preparation | Career Enhancement | Computer and Internet Courses | Entrepreneurial Training | Fashion | Money Management | Health Professions | Notary Public/ Renewal

ON THE NET ....................... 21
Bartending | Driver Education | Notary

TO REGISTER ....................... 24

REGISTRATION FORM ..... 26

ABOUT COMMUNITY EDUCATION
To meet the lifelong learning needs of the community, SMC Community Education offers hundreds of classes to individuals who wish to explore their personal interests or enhance their careers. Our low-cost, not-for-credit Community Education courses are designed to enrich lives through hands-on workshops and lively classes in art, writing, dance, and many other areas, with special classes for children and teens. Our fee-based professional development and continuing education programs and seminars strive to promote career development and professional training and certification. Classes on a wide range of topics are also offered online. For more information, please visit our website at commed.smc.edu or call the SMC Community Education office at (310) 434-3400.

OFFICE LOCATION
SMC Community Education
SMC Bundy Campus
3171 S. Bundy Dr., Room 112
Los Angeles, CA 90066

HOW TO REGISTER FOR CLASSES:

ONLINE
commed.smc.edu

PHONE
(310) 434-3400, option 2

EMAIL
CommEd@smc.edu

IN PERSON
By appointment only.
SMC Bundy Campus
3171 S. Bundy Drive,
Room 112
Los Angeles, CA 90066
PERSONAL INTEREST

Our Personal Interest courses are a great way to explore and develop new or longtime personal interests and hobbies, as well as prepare to take that next step in your personal and family projects.

Art

Please note: Most art classes require students to provide their own supplies. These are NOT included in the course fee, unless otherwise noted. Please check class supply list online.

Creating Comics & Graphic Novels
Want to create your own comic book or graphic novel? In a hands-on workshop combining lectures, demonstrations, and lots of hands-on training, learn the basics of the entire creative process, including concept and script development, page layout, various pencil and ink techniques, printing, publishing, and marketing. Whether you’re putting together a 10-page autobiographical ashcan or a 200-page superhero manifesto, this workshop shows you how to do it! Materials fee $5 at class.

$99 | Neal Yamamoto
SMC Bundy Campus, 221
Sat 10:00 a.m. – 12:00 p.m. Jun 30 – Aug 4

Creating Comics & Graphic Novels, Part II
Improve your penciling and inking techniques and expand your writing and visual storytelling skills to make your comic books and graphic novels spark! Explore how to create your own characters and stories—and complete a concept bible and/or an 8-page mini-comic/ashcan—in this very hands-on workshop, which mixes lectures, demonstrations, and technique development. All levels of art experience welcome, but novices are encouraged to first take “Creating Comics & Graphic Novels.”

$99 | Neal Yamamoto
SMC Bundy Campus, 221
Sat 1:00 p.m. – 3:00 p.m. Jun 30 – Aug 4

Stone Carving
Learn stone carving techniques using traditional hand tools: sculpture hammer, chisel, rasp and file. Finish your work by sanding, polishing and mounting on a wood base. Create three dimensional abstract or representational sculptures. Bring sketched ideas to the first meeting. Beginning students will purchase alabaster or soap stone at the first meeting. Stones will range approximately $20-$40, plus $20 for finishing supplies. Basic tools provided for use in class. Advanced students may continue on existing projects. Materials fee $60 at class.

$219 | Terri Bromberg
SMC Main Campus, Art 124
Sun 1:00 p.m. – 5:00 p.m. Jul 1 – Aug 5

The Art of Glass Fusing
Explore the art of using a kiln to fuse together pieces of glass. Find out about glass choices, preparation, cutting, and composition. Then experiment with the materials and apply your own style and creative ideas as you learn how to use a variety of fusing and slumping techniques, how to use a kiln, and what you need to know about firing programs, annealing times, and recordkeeping. Materials fee $100 for new students and $30 for returning students at class covers first few projects. Plan to spend an additional $100 (or more, depending on the size and complexity of the work you wish to design) during a class field trip (to be arranged) to learn about, choose, and purchase additional materials for the remainder of the course. As this class is in high demand with limited seating, all registrations are final, and NO REFUNDS, CREDITS, or TRANSFERS will be given.

$239 | Terri Bromberg
SMC Main Campus, Art 124
Fri 9:00 a.m. – 2:00 p.m. Jul 6 – Aug 10

Japanese Calligraphy in Multi-Art Forms
Prerequisite: First time student must complete Introduction of Japanese Calligraphy before enrolling in this class. Discover the exciting field of Japanese calligraphy. Develop your artistic skills with traditional tools and the instructor’s unique teaching methods. Explore the historical background of this beautiful art form through the incorporation of Japanese poetry, dance movements, and music. “It will center you and delight all your six senses!” Each class is a new creation and divided into three
levels based on technique and skills, so newer students are inspired by their more skilled counterparts, and advanced students see how far they have progressed.

$99 | Kazuko
SMC Main Campus, Art 118
Sat 10:00 a.m. – 1:00 p.m. Jul 7 – Aug 4

DRAWMing

Colored Pencil Techniques & Drawing
WOW! That’s colored pencil? Yes, it is, and you can learn how to get those vibrant colors and complex textures. Experiment with a variety of techniques for using wax- and oil-based colored pencils, water soluble pencils, and various papers and mixing media as you explore color theory, composition, project design, and finding a personal style. Drawing experience helpful, Continuing students welcome. Materials fee $10 at class.

$99 | Arlene Weinstock
SMC Emeritus Campus, 205
Tue 6:30 p.m. – 9:00 p.m. Jun 19 – Jul 24

Colored Pencil for Continuing Students
If you’ve completed “Colored Pencil Techniques” and are ready to work on projects of your own, come build on the basics and learn new techniques to make your own art. You’ll receive individual instruction to advance your colored pencil and art-making skills. Materials fee $10 at class.

$99 | Arlene Weinstock
SMC Emeritus Campus, 205
Tue 7:00 p.m. – 9:30 p.m. Jun 19 – Jul 24

Introduction to Basic Drawing
Learn how to compose with line, shape, tone, and color in a class designed to introduce you to the basics of drawing from life. Using still-life setups and our environment as sources of visual inspiration, you’ll find out how to work with perspective, positive and negative shape, and texture as you explore the use of traditional drawing materials. A great class for beginners!

$99 | Freddie Manseau
SMC Emeritus Campus, 204
Wed 6:30 p.m. – 9:30 p.m. Jun 27 – Aug 8*
*No class on Jul 4.
Thu 6:30 p.m. – 9:30 p.m. Jun 28 – Aug 9*
*No class on Jul 5.

PAINTING

Experimenting with Oil Paint
Learn to paint more creatively. In this class, find out how to use oil paint alla prima (working quickly using layers of wet paint) to explore techniques for painting gesturally, emphasizing depth and realism, improving composition, increasing visual impact, and painting inventively. Open to students at all levels, including experienced painters looking to make their work more original, as well as beginners who wish to learn simple, but effective painting techniques. All levels welcome!

$99 | Todd Carpenter
SMC Emeritus Campus, 204
Tue 6:30 p.m. – 9:30 p.m. Jun 19 – Jul 31*
*No class on Jul 17.

Plein Air Outdoor Watercolor Painting
Outdoor painting and watercoloring known as “Plein Air” has been enjoyed and used through the centuries by people of all ages. Join us for 6 onsite visits to noteworthy places in the community—Water Gardens, Will Rogers State Beach, Palisades Park, Douglas Park, Lake Shrine Self-Realization Center, and Tongva Park—and enjoy the outdoors as you learn how to quickly sketch and render perspective views using simple pencil and watercolor techniques.

$119 | Tony Tran
Offsite, Location TBA
Sat 9:00 a.m. – 12:00 p.m. Jun 23 – Jul 28
Paint Anything!
Join us for a fast-paced, energetic course in the wonders of making paintings! If you are a beginning or intermediate painter, explore how to use multiple painting mediums—watercolor and gouache, or acrylic and oil paints—or focus on working with the medium of your choice. Learn about a new method of painting each week, and discover how to use new or non-art materials like liquid masking fluid, spraypaint, enamel, and collage, just to add some fun! We have a rapidly forming community of painters who are excited to get to know you.

$99 | Todd Carpenter
SMC Main Campus, Art 100
Sat 1:00 p.m. – 4:00 p.m. Jun 23 – Aug 4*
*No class on Jul 21.

Painting in Watercolor – Level 1
Come try your hand at a wonderful art form with subtle nuances and spontaneity, as well as brilliance and control. Learn traditional watercolor techniques through invaluable demonstrations that will give you a solid foundation. Watercolor is a medium that’s not as unforgiving as you might think, so come find out about some surprising tricks that will wash away those fears!

$99 | Freddie Manseau
SMC Main Campus, Art 220
Sun 10:00 a.m. – 1:00 p.m. Jul 1 – Aug 5

Painting in Watercolor – Level 2
Join a class designed for those who wish to improve and guide their watercolor techniques toward a more personal and creative direction. In a supportive, constructive, and stress-free environment, learn how to achieve desired effects that will enhance previous painting attempts, and find out about effective methods for attaining more satisfying results with new projects.

$99 | Freddie Manseau
SMC Main Campus, Art 220
Sun 2:00 p.m. – 5:00 p.m. Jul 1 – Aug 5

Sumi-e Painting
Explore the fundamentals of the ancient art of Sumi-e (‘ink painting’) painting, and discover how just a few simple strokes of the brush can express an idea. Enrich your knowledge of a different art technique with ancient and Eastern roots, and learn about the traditional art and culture of Japan. Painting kit is available to purchase in class, or a list of supplies can be found on class confirmation.

$89 | Sherry Davis
SMC Bundy Campus, 339
Sat 10:00 a.m. – 12:00 p.m. Jul 7 – Jul 28

Crafts

Sewing Machine Boot Camp
Through a series of project-based, step-by-step exercises, learn how to use the Juki power industrial single needle and overlock machines, the most commonly used precision sewing machines for industrial apparel construction. Master winding the bobbin, threading, changing the needle, and balancing tension—as well as stitching and clean finishing various types of seams—as you create a drawstring tote bag and drawstring shorts. Special emphasis will be placed on best practices for safety and preventing common machine problems. No prior experience necessary. Course provides extra practice and enrichment for superior results in Apparel Construction (Fashion 3) for fashion majors. Materials fee $15 at class.

$139 | Barbara Rain
SMC Main Campus, Business 107
Sat 10:00 a.m. – 2:00 p.m. Jun 23 – Jul 14

Pet Couture: From Rags to Riches
NEW! Wish your pet had a cuddly coat to keep warm while looking stylish, but never found one that was just right? Create your own sustainable pet couture. Learn how to measure your pet correctly and use basic sewing techniques with gluing and pinning to create original designs, using fabric scraps, dead stock fabrics, and deconstructed clothing. You can even bring your own treasured pieces to cut and create. Basic sewing skills are recommended, but not necessary. Your pet will never be seen in the same outfit twice! Materials fee $20 at class.

$89 | Jan Ardell
SMC Main Campus, Business 107
Sat 10:00 a.m. – 1:00 p.m. Jul 21 – Aug 4
### Enrichment

**Introduction to Mindfulness Meditation**
Ever wanted to learn how to meditate? Want to improve your ability to concentrate, or to de-stress from the pressures of everyday life? Basic Mindfulness is a clear, easy way to begin. In a supportive class that includes simple instructions and brief in-class guided meditation sessions, learn how to enhance your clarity of sense perception, build your concentration power, and develop equanimity and restfulness in ways that can be applied directly to daily life.

$99 | Betzi Richardson  
SMC Bundy Campus, 436  
Wed 7:00 p.m. – 9:00 p.m.  
Jun 27 – Aug 8  
*No class on Jul 4.*

**Treasures of Asian Decorative Arts**
NEW! Explore the rich aesthetics of Asian design within the cultural histories in which they were created. Through lecture and slide illustrations, find out about the decorative arts of China, Japan, India, and Korea, and the richness and variety of materials and techniques utilized by the artists and craftspeople. We’ll also examine how the beauty and refinement of these artistic traditions served as inspiration for European and American decorative arts.

$25 | Eleanor Schrader  
SMC Main Campus, HSS 165  
Sat 10:00 a.m. – 1:00 p.m.  
Jul 14

**Home & Garden**

**Basic Organic Gardening 101**
Discover the basics of sensible organic gardening. Find out how to build good soil, what you need to know about amendments and fertilizers, and tricks and tips for beautiful gardens, even in containers and tiny spaces. Learn about water-saving irrigation, how to start seeds and nurse them into healthy seedlings, and how to pick the best transplants at the nursery. Also, find out how, when, and how much to prune, and how to choose and care for your garden tools to make them last. Materials fee $10 at class.

$109 | Christy Wilhelmi  
SMC Main Campus, Art 118  
Sun 3:00 p.m. – 5:00 p.m.  
Jul 8 – Jul 29

### Just for Fun

**Practical Tarot – The Minor Arcana**
Learn about the Tarot’s Minor Arcana and the various meanings and ways to interpret its 56 cards (four suits of 14 cards each). Without memorizing the meanings of each card, discover how variations in the cards’ artwork, combined with your own intuitive abilities, can enhance and enrich a Tarot reading. After taking this class, you’ll have a better understanding of how the cards of the Minor Arcana can add layers and clarify a Tarot reading. You’ll practice what you learn in each class by playing Peter Rosson’s “Tarot Profiling Game.” If you have a Tarot deck, bring it along to class.

$99 | Davida Rappaport  
SMC Bundy Campus, 235  
Tue 6:45 p.m. – 9:45 p.m.  
Jun 19 – Jul 31  
*No class on Jul 3.*

**Languages**

**Note:** Some language classes may require a textbook, which is NOT included in course fee. Level 2 classes are a continuation of Level 1.

**Beginning Spanish – Level 1**
If you have very little knowledge of Spanish, here’s an opportunity to learn the basics for effective communication. Materials fee $10 at class.

$119 | Cecilia Dighero  
SMC Bundy Campus, 435  
Tue 6:30 p.m. – 9:30 p.m.  
Jun 19 – Jul 31  
*No class on Jul 3.*

**Beginning Spanish – Level 2**
Expand your vocabulary and knowledge of Spanish grammar in this continuation of Beginning Spanish—Level 1. Optional language CDs for $10. Materials fee $10 at class.

$119 | Cecilia Dighero  
SMC Bundy Campus, 435  
Wed 6:30 p.m. – 9:30 p.m.  
Jun 20 – Aug 1  
*No class on Jul 4.*

“Best language class I’ve ever taken! And I’ve taken a lot!”  
—Allan C.
Accent Reduction – American English
Do people often ask you to repeat what you’ve said? Is a thick accent preventing you from advancing professionally? In an interactive, information-packed course, learn the secrets to speaking clear, easily understood American English, and find out how to avoid—or fix—the most common errors made by foreign speakers of English, regardless of their native language. Required textbook (available online) : Textbook required: Mastering the American Accent Second Edition, (black cover with downloadable audio) by Lisa Mojsin (ISBN: 978-1-4380-0810-3). Please bring your textbook to our first class.
$89 | Nicola McGee
SMC Bundy Campus, 213
Tue 6:30 p.m. – 8:30 p.m.  Jun 26 – Jul 31

Italian for Continuing Students
NEW! Do you have a basic knowledge of Italian? Come practice and improve your understanding of Italian, and develop your confidence speaking it. Expand your language skills and vocabulary as you use Italian to converse about family, friends, traveling, and interests, as well as to describe present and past events. Materials fee $12 at class.
$99 | Silvia Masera
SMC Bundy Campus, 239
Tue 6:30 p.m. – 9:30 p.m.  Jul 10 – Aug 7

Italian for Travelers
In a short course specifically designed for travelers, immerse yourself in a fun, relaxed atmosphere as you learn practical Italian used in common travel situations, such as asking for directions, finding accommodations, ordering at restaurants, and more! Emphasis will be on developing your conversational and listening skills, with a splash of the colorful cultural that is uniquely Italian. Materials fee $12 at class.
$99 | Silvia Masera
SMC Bundy Campus, 239
Thu 6:30 p.m. – 9:30 p.m.  Jul 12 – Aug 2

Intensive French Pronunciation Workshop
Do you wish you could speak French with a French accent, as well as understand it? Learn how French sounds are the way they are in an intensive workshop that explains their combinations and alphabets. Improve your listening skills in French, and practice pronouncing French words correctly, so you can “navigate” your way through your trip to France or a French-speaking country. No prior knowledge of French necessary. Materials fee includes CD plus text. Materials fee $15 at class.
$99 | Peter Risi
SMC Performing Arts Center, 104
Tue 6:30 p.m. – 8:00 p.m.  Jun 26 – Aug 7*  
*No class on Jul 3.

Music

Contemporary Singing Techniques
Whether you want to audition for “The Voice” or just want to learn to sing in tune, here’s a chance to learn all the so-called “fundamentals of contemporary singing.” Breathing, range, intonation, vocal power, blending with registers, gaining confidence, and overcoming performance anxiety are just some of the topics we’ll cover in a safe, fun atmosphere. This unique “Vocal Yoga” method uses techniques ranging from Alexander Technique, Yoga, and Chi Gong, to The Bel Canto School of Singing, Fitzmaurice Voicework, and more to free the voice. Beginners welcome! Materials fee $17 at class.
$129 | Heather Lyle
SMC Performing Arts Center, 103
Mon 6:45 p.m. – 8:45 p.m.  Jun 18 – Jul 16

Beginning Guitar
Have a guitar sitting somewhere, just waiting to be played? Ever wanted to strum the strings and make music, but think it’s too hard for you? With a little practice, anyone can learn to play the guitar, so sign up for this class designed to transform your view of the guitar into the joyous, creative, and accessible musical instrument that it is. Learn how to read music, play the open chords that are widely used in guitar music, and gain an overview of basic music theory. You and your fellow students will help pick the pieces to be taught, so everyone will have a choice of music. Bring to class your guitar—acoustic, classical (nylon strings), or electric (no amp needed, but small amp OK). Required textbook (please purchase before attending class): Hal Leonard Guitar Method, Second Edition—Complete Edition, by Will Schmid and Greg Koch (ISBN-13: 9780881881394). This book can also be used for those who will be attending the Guitar II class.
$99 | Peter Risi
SMC Performing Arts Center, 104
Tue 6:30 p.m. – 8:00 p.m.  Jun 26 – Aug 7*  
*No class on Jul 3.
Photography

PHOTO WORKSHOPS
Our Photo Workshops—led by professional photographers who teach in the Santa Monica College Photography Department—will take your passion for photography to new levels!

Workshops range from basic camera skills all the way up to studio lighting and portfolio development. You’ll gain hands-on experience at every stage, with instructors who share their years of knowledge as they work beside you to show you how to get the shots you want.

So sign up now, and start creating better photographs!

SATURDAY
Sat 12:30 p.m.–1:00 p.m. Jul 7 – Aug 4
Sat 1:00 p.m.–1:30 p.m. Jul 7 – Aug 4
Sat 1:30 p.m.–2:00 p.m. Jul 7 – Aug 4
Sat 2:00 p.m.–2:30 p.m. Jul 7 – Aug 4
Sat 2:30 p.m.–3:00 p.m. Jul 7 – Aug 4
Sat 3:00 p.m.–3:30 p.m. Jul 7 – Aug 4
Sat 3:30 p.m.–4:00 p.m. Jul 7 – Aug 4
Sat 4:00 p.m.–4:30 p.m. Jul 7 – Aug 4
Sat 4:30 p.m.–5:00 p.m. Jul 7 – Aug 4

WEDNESDAY
Wed 6:00 p.m.–6:30 p.m. Jul 11 – Aug 8
Wed 6:30 p.m.–7:00 p.m. Jul 11 – Aug 8
Wed 7:00 p.m.–7:30 p.m. Jul 11 – Aug 8
Wed 7:30 p.m.–8:00 p.m. Jul 11 – Aug 8
Wed 8:00 p.m.–8:30 p.m. Jul 11 – Aug 8
Wed 8:30 p.m.–9:00 p.m. Jul 11 – Aug 8

Basic Photography
Make your digital camera work for you. Learn about using available light (natural or artificial), composition, exposure, and techniques that turn snapshots into professional-quality photographs. You’ll shoot slides that will be shown and discussed in class. Bring your cameras and camera instruction manuals to the first class. Digital and film cameras are welcome. Bring your camera to the second class.

$99 | Larry Jones
SMC Bundy Campus, 217
Wed 6:30 p.m.–9:30 p.m. Jun 20 – Aug 1
*No class on Jul 4.

Beyond Basic Photography
If you take consistently good pictures and feel confident in your basic knowledge of your Digital Single-Lens Reflex camera

$189 | Sarah Olim
SMC Performing Arts Center, 105

One-On-One Piano (5 years – Adult)
Finally! One-on-one piano lessons that are truly affordable, and private instruction is the best way to learn to play the piano. These 30 minute sessions are open to adults or children and will progress at their own pace. Beginners will focus on note reading, rhythm reading and music theory while more advanced students will work on chord progressions, inversions, and piano technique. Materials used will depend on experience and music style. Students should have a piano/keyboard at home for daily practice.

$189 | Sarah Olim
SMC Performing Arts Center, 105
(DSLR), f-stops, shutter speeds, focus, and exposure controls, this class will take you one step farther. Learn the details of color, composition, lighting conditions, and visual perspective through a variety of photography assignments.

$99 | Larry Jones
SMC Bundy Campus, 217
Thu 6:30 p.m.–9:30 p.m.  Jun 21 – Jul 26

Hand Coloring Photos
Discover the boundless artistic expression of hand coloring photographs in a hands-on workshop that covers both the traditional style popular in the mid-19th century, as well as updated techniques for digital prints. In a supportive and inspiring environment, learn about tinting materials and techniques as you apply color to photo prints and transform them into unique works of art. Paints, pencils, and prints are provided in class. Materials fee $20 at class.

$69 | Nancy Kaye
SMC Bundy Campus, 212
Sat 9:00 a.m.–12:00 p.m.  Jun 23 – Jun 30

Composition & Creativity
Sign up for an intensive workshop that examines compositional principles, image psychology, and artistic viewpoints relevant to photographers as they develop their personal visual identity. You will have weekly hands-on assignments and shooting exercises that explore a variety of concepts in a class that will be fiercely analytical of your images along with iconic works of Irving Penn, Hiro, Horst, and others. This is a great class for photographers who want to develop their portfolio, as well as working professionals who want to bring new perspective to their work. Bring to class a DSLR camera with manual settings and lenses with focal range from 24mm-105mm.

$179 | Steve Anderson
SMC Main Campus, Business 131
Sat 9:30 a.m.–11:30 a.m.  Jun 23 – Jul 14

On the Street with Your Camera
Learn how to capture images the way documentary photographers do. If you are an intermediate/advanced photographer, find out how to use imagery to make statements without words. This hands-on workshop covers composition, visual direction, lighting (natural and flash), proper lens selection, and controlling depth of field. With an emphasis on the styles of Henri Cartier-Bresson, Keith Carter, Gordon Parks, Mary Ellen Mark, W. Eugene Smith, and Garry Winogrand, photo assignments feature the significance of conveying a story (photo essay or photo story), an environmental portrait, and ‘the decisive moment’ with your images.

$119 | Ed Mangus
SMC Main Campus, Business 133
Sat 2:00 p.m.–6:00 p.m.  Jul 7 – Aug 4

Smartphone Photography
NEW! Explore Los Angeles with the wide-eyed perspective of a photographer and learn how to capture the mood and feel of the city using the camera in your smartphone. In a two-week workshop that combines classroom instruction with hands-on work on an outdoor field trip, learn to develop a pair of discerning eyes, and find out what to look for and how to take artistic photographs that are more than just snapshots. Includes discussion of smartphone apps and accessories that can be used to enhance your photos. Location of field trip will be given at first class.

$99 | Ed Mangus
SMC Main Campus, Business 133
Sat 9:00 a.m.–12:00 p.m.  Jul 7 – Jul 14

Black & White Printing – Advanced
Prerequisite: Beginning and/or Intermediate Black and White Printing, or instructor’s consent. Refine your skills in creating high-quality, fiber-based black-and-white prints. Learn advanced printing techniques from an experienced instructor as you explore special toning techniques that can make your images stand out. The photo lab features high-quality chemicals and an individual enlarger for each student. Bring printing supplies and negatives to first class meeting. Attending the first class meeting is mandatory. Materials fee $25 at class.

$139 | Ed Mangus
SMC Main Campus, Drescher Hall 127
Sun 1:00 p.m.–6:00 p.m.  Jul 8 – Aug 5

Portrait Workshop:
Shooting and Retouching
NEW! Prerequisites: Familiarity with Mac or PC and basics of Photoshop tools (selection, clone, healing brush, and layers). Explore how to shoot and retouch portraits. In a class that takes you through the processes step by step, learn how to set up portrait lighting using studio strobes or natural outdoor or window light as you photograph a professional model in a lighting studio. Then move into a computer lab—where you will have an individual computer and graphics tablet to work with—and find out how to use Photoshop to retouch your images with clean, natural, and realistic looking results. You’ll also pick up some of the “tricks of the trade” the pros use as you create a final photo ready for magazine publication or to hand to a client. Bring to class your DSLR camera with a 50mm-200mm or zoom lens. Camera ready for magazine publication or to hand to a client. Bring to class your DSLR camera with a 50mm-200mm or zoom lens. Camera

NEW! Explore Los Angeles with the wide-eyed perspective of a photographer and learn how to capture the mood and feel of the city using the camera in your smartphone. In a two-week workshop that combines classroom instruction with hands-on work on an outdoor field trip, learn to develop a pair of discerning eyes, and find out what to look for and how to take artistic photographs that are more than just snapshots. Includes discussion of smartphone apps and accessories that can be used to enhance your photos. Location of field trip will be given at first class.

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Portrait Workshop:
Shooting and Retouching
NEW! Prerequisites: Familiarity with Mac or PC and basics of Photoshop tools (selection, clone, healing brush, and layers). Explore how to shoot and retouch portraits. In a class that takes you through the processes step by step, learn how to set up portrait lighting using studio strobes or natural outdoor or window light as you photograph a professional model in a lighting studio. Then move into a computer lab—where you will have an individual computer and graphics tablet to work with—and find out how to use Photoshop to retouch your images with clean, natural, and realistic looking results. You’ll also pick up some of the “tricks of the trade” the pros use as you create a final photo ready for magazine publication or to hand to a client. Bring to class your DSLR camera with a 50mm-200mm or zoom lens. Camera
must have synch for strobe connection. Materials fee $25 at class.
$179 | Natasha Calzatti
SMC Main Campus, Business 131
Sat, Sun 10:00 a.m. – 2:00 p.m.  Jul 28 – Jul 29

Stage & Screen

Advanced Screenwriting: From Page to Screen
Prerequisite: Introduction to Screenwriting or previous screenwriting experience. Empower yourself in your journey from the blank page to the silver screen! In a hands-on workshop for screenwriters who have written at least a short or a feature film, gain practical tools to solve both storytelling and business issues. Find out how to address typical concerns of a screenwriter—from researches to writer’s block, from story structure to how to market your script—and pick up tips and techniques you can immediately apply to your own materials.

$149 | Simone Bartesaghi
SMC Bundy Campus, 212
Wed 6:30 p.m. – 9:30 p.m.  Jun 20 – Aug 8*
*No class on Jul 4, Jul 25.

Stand-Up Comedy Workshop with Comedy Store Graduation Show
Hone your skills as a stand-up comic in an exciting hands-on workshop designed for both the absolute beginner—as well as those already showcasing around town—and culminates with a Comedy Store Graduation Show (Depending upon dates and availability, graduation show may be hosted by the Hollywood Improv.) Learn techniques the pros use for joke writing, finding your comic persona and POV, and making the best choices for connecting with an audience. Also, gain an understanding of the business side of comedy, and how stand-up intersects with the world of sit-com development.

$129 | Jonathan Solomon
SMC Bundy Campus, 235
Wed 6:30 p.m. – 9:30 p.m.  Jun 20 – Aug 8*
*No class on Jul 4.

Commercials, Improv, Acting and Filming
In a high-energy course that has it all, learn what you need to know about the TV commercial process. We’ll cover how to read copy and cue cards, how to get an agent, what kind of pictures you need, and how to build your resume. We’ll also develop your abilities at improv—a skill that’s become critically important in today’s auditions—and review the acting basics that can be used in all areas of the Industry.

$79 | Priscilla Barnstable
SMC Bundy Campus, 440
Sat 3:00 p.m. – 5:00 p.m.  Jul 14 – Aug 4

An Introduction to Voiceovers
Prerequisite: Must be age 18 or over. Sign up for a fun, empowering introductory course that covers the different types of voiceovers and the tools you need to find success. You will be coached and later receive a professional voiceover evaluation. By the end of the course, you will have the knowledge necessary to help you decide if the voiceover is something you would like to pursue.

$49 | Voices for All Staff
SMC Bundy Campus, 216
Wed 6:00 p.m. – 8:00 p.m.  Jul 18

Writing

Blog Writing for Beginners
NEW! Explore the world of blogging, and how you can determine your own blog-writing path. Through blog examples and short writing prompts, learn the different factors to consider when starting a blog. Find out how to use tone, structure, and voice to write for a specific audience. Friendly in-class critiques will help you explore personal writing topics and produce a few sample posts, and you will leave class with a project outline for a blog and helpful strategies for garnering followers.

$99 | Anita Gill
SMC Bundy Campus, 436
Tue 6:30 p.m. – 8:30 p.m.  Jul 10 – Jul 31

Advanced Screenwriting: From Page to Screen
Prerequisite: Introduction to Screenwriting or previous screenwriting experience. Empower yourself in your journey from the blank page to the silver screen! In a hands-on workshop for screenwriters who have written at least a short or a feature film, gain practical tools to solve both storytelling and business issues. Find out how to address typical concerns of a screenwriter—from researches to writer’s
block, from story structure to how to market your script—and pick up tips and techniques you can immediately apply to your own materials.

$149 | Simone Bartesaghi
SMC Bundy Campus, 212
Wed 6:30 p.m. – 9:30 p.m.  Jun 20 – Aug 8*
*No class on Jul 4, Jul 25.

How to Write Funny
In a hands-on workshop featuring lectures, in-class writing exercises, and supportive feedback, discover how to write a comedic piece that is part story, part essay, part dialogue, and entirely, uniquely “you”. Learn all about the tools, techniques, and tricks that comedy writers use to get laughs in sitcoms, screenplays, blogs, stories for live performance, and even business presentations. You’ll also make an exciting discovery: There are no limits to what can be written “funny”! Anything on your mind and in your heart can be expressed through humor. And last, but not least, we’ll have lots of fun and laughs along the way.

$149 | Jonathan Solomon
SMC Bundy Campus, 235
Thu 6:30 p.m. – 9:30 p.m.  Jun 21 – Aug 9

Mindfulness and Fiction Writing
Meditation and writing bring awareness and help us remember who we are and where we come from. Explore how to connect meditation to writing and how to approach your writing with awareness of the senses, memory, and the imagination. Develop your ability to “pay attention” to the worlds you are creating in your writing, and discover how meditation and writing complement and help each other. Bring your work to class and discuss the writing that is before you, what is on the page, and how its potential might expand and fully come to life.

$79 | Nathalie Kramer
SMC Bundy Campus, 436
Thu 6:30 p.m. – 9:30 p.m.  Jul 19 – Aug 9

Summer Reading Program
The following popular course is taught by the Institute of Reading Development, whose professional instructors have been teaching people how to read and improve their reading skills since 1969. The Institute teaches thousands of students each year, in programs offered by numerous educational institutions and municipal agencies. To register, or for additional information, please call the Institute at (800) 978-3532.

Speed Reading for Work, School, and Recreation
(For Adults, College Students, & Entering 12th Graders)
When you complete this exciting adult speed reading program, you will be reading novels, newspapers, and most business and school materials 3 to 4 times faster! And you’ll be reading more difficult materials such as technical journals or college textbooks 2 to 3 times faster. In addition, the comprehension, concentration, and retention techniques you learn will enable you to remember more, even though you read much faster. You will virtually eliminate re-reading. As a special bonus, if you take this class, you receive lifetime repeat privileges, which means you may repeat the speed reading class—at any time—for free! Materials fee $39 at registration.

PROGRAM 20
$329 | IRD Staff
Tue 6:30 p.m. – 8:30 p.m.  Jul 17 – Aug 14

HEALTH & FITNESS

Dance

Cardio Salsa
Want to take Zumba to the next level? Here’s a dynamic, energetic Latin dance workout that incorporates authentic Salsa, Cha-Cha, Merengue, Ballroom, Bachatta, Rhumba, Argentine Tango, and Ballet for the cool down. Learn how to move like a pro to the infectious rhythms of the latest music releases, and shed the calories while having fun. No partner required, and no dance experience necessary! Caution: This class is highly addictive. We have a large group of “Salsaholics”!
Fitness & Relaxation

Total Body Workout
Wishing you had a toned and sculpted body? This is the right class for you! All major muscle groups will be addressed in a workout that starts with a fun low-impact warm-up, followed by a sculpt session using hand weights, resistance tubing, medicine balls, and Thera bands. Comprehensive stretching of the upper and lower body for a strong, long, lean, and toned physique are included, along with special balance and posture exercises. Materials fee $24 at class.

$129 | Jackline Daneshrad
SMC Emeritus Campus, 304
Wed 6:00 p.m. – 7:00 p.m.  Jun 20 – Aug 8*
*No class on Jul 4.

The Alexander Technique
Discover how to help yourself look and feel better and more relaxed, using a technique developed by FM Alexander to free your body of the tension, stress, and pain brought on by daily activities and habits. Find out how to recognize your own particular habits and how they affect you. Learn how to apply the Alexander Technique in your daily life—standing, sitting, carrying groceries, or even brushing your teeth—to find an ease in both movement and rest. This introductory course is limited to 10 students, so register early. Comfortable clothing is recommended.

$89 | Desmond Ondatje
SMC Emeritus Campus, 307
Wed 6:30 p.m. – 8:00 p.m. Jun 27 – Aug 8*
*No class on Jul 4.

Health & Safety

AHA Heartsaver CPR with AED (Adult, Child, & Infant)
Learn the basic techniques of Cardiopulmonary Resuscitation (CPR) and how to use an automated external defibrillator (AED). Find out how to recognize and respond to major life-threatening injuries like heart attack, stroke, choking, and breathing problems. This course is designed for all lay rescuers, such as family members or caregivers of elderly or dependent adults, parents or guardians of children and infants, airline personnel, and/or security guards.

$129 | Jackline Daneshrad
SMC Emeritus Campus, 304
Tue 6:00 p.m. – 7:00 p.m.  Jun 19 – Aug 7*
*No class on Jul 3.
TEST PREPARATION

TOEFL Preparation

Preparing for the TOEFL
Do you need a high TOEFL score to get accepted to your dream college? Do you lack confidence in your ability to earn that score? If so, this is the TOEFL preparation course for you! The course—designed to deliver the skills, strategies, and confidence you need to succeed on the TOEFL—will expand your English vocabulary, strengthen your grammar skills, improve your reading comprehension, and help you understand and apply test-taking strategies for success.

$159 | Lisa Saperston
SMC Bundy Campus, 217
Tue 6:30 p.m. – 9:30 p.m. | Jun 19 – Jul 31*

*No class on Jul 3.

KIDS & TEENS

Please note: Art supplies are NOT included in the course fee, unless otherwise noted. Children MUST BE PICKED UP ON TIME after class.

Summer Reading Programs

The following popular courses are taught by the Institute of Reading Development, whose professional instructors have been teaching people how to read and improve their reading skills since 1969. The Institute teaches thousands of students each year, in programs offered by numerous educational institutions and municipal agencies. To register, or...
Reading Readiness Programs – For Preschoolers (Age 4) and Entering Kindergartners
In this program your child will develop the reading readiness skills required to make learning to read easy, enjoyable, and successful. Our students are captivated by the beautiful instructional materials and musical audiotapes we use to teach alphabet skills and beginning phonics. You and your child will both enjoy the stimulating classroom instruction, which features great children’s literature and engaging reading readiness activities. Materials fee $39 at registration.

PROGRAM 00 – for preschoolers age 4 & entering Kindergartners:
$269 | IRD Staff
Sat 9:00 a.m. – 10:00 a.m. Jul 21 – Aug 18

Reading Programs For Entering 1st – 5th Graders
In these extremely effective reading programs, your child will learn the essential phonics and comprehension skills, as well as the word-attack skills needed for multisyllabic words, required to become a fluent reader. Our students also learn the advanced comprehension skills required for textbooks and literature. Mastery of these skills will make reading much easier and more enjoyable for your child, and will greatly increase your child’s confidence in school. Materials fee $39 at registration.

There are four exciting reading programs to choose from:

PROGRAM 01 – for entering 1st graders:
$329 | IRD Staff
Sat 10:30 a.m. – 12:15 p.m. Jul 21 – Aug 18

PROGRAM 02 – for entering 2nd graders:
$329 | IRD Staff
Sat 1:15 p.m. – 3:00 p.m. Jul 21 – Aug 18

PROGRAM 03 – for entering 3rd graders:
$329 | IRD Staff
Sat 3:30 p.m. – 5:15 p.m. Jul 21 – Aug 18

PROGRAM 04 – for entering 4th graders:
$329 | IRD Staff
Mon 9:00 a.m. – 11:00 a.m. Jul 16 – Aug 13

PROGRAM 05 – for entering 5th graders:
$329 | IRD Staff
Mon 11:30 a.m. – 1:30 p.m. Jul 16 – Aug 13

Speed Reading, Comprehension, and Study Skills Programs
For Entering 6th – 11th Graders
In these programs our average student improves reading comprehension 1 to 2 whole grade levels, while more than doubling reading speed. We’ll teach your child the best way to improve vocabulary, study textbooks, take notes, and prepare for tests. Learning these skills will make it easier for your child to complete assignments quickly and get better grades, and will help your child become a successful, motivated student. Our students become fully absorbed in books and develop the lifelong habit of reading for pleasure. You will be extremely pleased with your child’s highly skilled, encouraging teacher, and delighted with the extraordinary instructional materials. Materials fee $39 at registration.

PROGRAM 08 – for entering 6th, 7th, and 8th graders:
$329 | IRD Staff
Mon 2:30 p.m. – 4:30 p.m. Jul 16 – Aug 13

PROGRAM 11 – for entering 9th, 10th, and 11th graders:
$329 | IRD Staff
Tue 4:00 p.m. – 6:00 p.m. Jul 17 – Aug 14

Attention, Au Pairs!
EARN EDUCATIONAL HOURS

You can earn educational hours on a per-hour-attended basis by taking ANY of our Community Education classes.

* Educational hours are awarded based on attendance, NOT class length, and are NOT for transfer credit.

Go to commed.smc.edu and click on “Au Pairs” for details and instructions.

Letter of Certification Processing Fees:
$20 for same day
$7.50 for standard 5 business days

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TEACH A CLASS FOR SMC COMMUNITY EDUCATION
More info at commed.smc.edu
PROFESSIONAL DEVELOPMENT

Develop new skills—or expand your current ones—through SMC’s Community Education courses. These classes are designed to help you develop the necessary workplace skills and career development plan to get a job, keep a job, or get promoted on the job!

Business and Finance

Property Management 101
Do you have what it takes to manage rental property? If you are actively looking to purchase a piece of income property, or if you have suddenly become the owner of real estate, find out what you need to know about the most important aspect of rental housing management: keeping the unit occupied with paying tenants who don’t destroy it or terrorize the neighbors! Learn how to prepare a property for rent, set rents and security deposits, develop a cost-effective marketing campaign, and show your rental unit to prospective tenants. Find out about techniques for good tenant selection, how to meet minimum standards required for a property to be habitable, proper insurance, how to work with contractors for maintenance, and how to deal with tenants who overstay (and don’t pay). Please note: This class does not cover management of commercial properties. Materials fee $15 at class.

$129 | Angela Young
SMC Bundy Campus, 335
Sat 10:00 a.m. – 3:00 p.m. Jul 7 – Jul 14

Make Extra Income:
Auto Wholesale Business from Home
Supplement your income through buying and selling wholesale cars from home. In this DMV-approved course, find out what is required to become a licensed auto dealer and operate a profitable used car business from your computer. Discover how and where to buy cars at wholesale prices, and how to sell them at retail prices for good profits. Learn 6 techniques you can use to generate cashflow. You’ll receive a list of more than 300 dealer-only auctions across the USA selling cars below wholesale. A DMV certificate of completion—which qualifies you to take the California Vehicle Dealer/Autobroker exam—will be awarded upon successfully completing the course. Materials fee $25 at class.

$99 | Wayne Williams
SMC Bundy Campus, 221
Wed – Thu 6:00 p.m. – 9:00 p.m. Jul 18 – Jul 19

Blogging for Fun & Profit
Find out what a blog is and where blogs are found, then learn how to create your own blog. Explore how to use blogs to share information, ideas, pictures, and videos with family, friends, organizations, and customers. Discover how to use your blog to make money through affiliate programs and other methods, and how to use your blog effectively on social media sites. Materials fee $30 at class.

$49 | Bob Cohen
SMC Bundy Campus, 228
Thu 6:30 p.m. – 9:30 p.m. Jul 26

Test Preparation

Avid Media Composer Exam Prep Workshop
Avid Media Composer is the industry standard when it comes to professional editing of feature films, documentaries and all forms of broadcast digital media. If you have taken Media Composer Editing Essentials (MC101) and Media Composer Effects Essentials (MC110) or SMC’s ET31B or ET60 you are eligible to take this course as preparation for the certification exam. This intensive workshop will provide each student with their own computer work station, access to the latest Avid software, hands-on practice and review of all pertinent points including operational techniques, and two official Avid Media Composer training manuals. Materials fee $30 at class.

$449 | Walt Louie
SMC Center for Media and Design, 280
Mon, Fri 9:30 a.m. – 5:30 p.m. Jun 18 – Jun 29

Career Enhancement

Networking for Your Career:
Perfecting the Informational Interview
NEW! Interested in starting a career or switching careers altogether? Want to learn more about what your dream job actually looks like on a day-to-day basis? Informational interviews are an important networking tool to get the details you need about a new career, as well as build a professional network within that field. Learn how to identify and start a connection with professionals in your desired field, conduct an effective informational
Computer and Internet Courses

**Computer Literacy for Absolute Beginners**

In today's job market, computer literacy is the key to workplace success. This course is designed to equip individuals with concrete and applicable knowledge on programs such as MS Word and MS Excel, as well as broad and basic knowledge on browsers, emails, file management and more. Course will start with introduction of everyday computer basics to cope in the rapidly evolving world of the Internet and find out about computer hardware, software, using MS Windows, various browsers for the Internet, email, and file management. Participants will gain an overview of networks, and learn how to bookmark web pages and save files. The second part of the course will then familiarize students with crucial skills in MS Word and MS Excel through exercises such as creating simple documents, spreadsheets, sample resumes and budget sheets, using various formatting such as bullets and numbering, set margins and make font changes as well as basics of math functions, copy and paste functions, margins, and linking. This is a hands-on class, with each student working at an individual PC computer.

$139 | Jennifer McIntosh
SMC Bundy Campus, 127
Sat 12:30 p.m. – 4:30 p.m. Jun 30 – Jul 21*  
*No class on Jul 7.

**SOCIAL MEDIA**

**Blog Writing for Beginners**

NEW! Explore the world of blogging, and how you can determine your own blog-writing path. Through blog examples and short writing prompts, learn the different factors to consider when starting a blog. Find out how to use tone, structure, and voice to write for a specific audience. Friendly in-class critiques will help you explore personal writing topics and produce a few sample posts, and you will leave class with a project outline for a blog and helpful strategies for garnering followers.

$99 | Anita Gill
SMC Bundy Campus, 436
Tue 6:30 p.m. – 8:30 p.m. Jul 10 – Jul 31

**Marketing with Facebook & Social Media for Beginners**

Market your business using Facebook and other social media sites. Find out about proven social-media marketing techniques and tools you can use to get leads, find prospective clients, and attract people to your Facebook page and other websites. Learn how to build a Facebook page for your business, how to create content and use promotions such as coupons and contests to attract fans and followers, how to connect your website to Facebook, and much more! Materials fee $30 at class.

$49 | Bob Cohen
SMC Bundy Campus, 228
Tue 6:30 p.m. – 9:30 p.m. Jul 24

**Secrets of Social Media and Internet Marketing**

Discover tips and techniques to promote your business effectively online. Learn how to use Google AdWords and search features to drive traffic to your website. Find out how to make the most of social media sites (Facebook, Twitter, etc.) to help generate business and increase sales. Learn how to use a landing page for special promotions and offers, what makes a successful email newsletter, and more! Materials fee $30 at class.

$49 | Bob Cohen
SMC Bundy Campus, 228
Wed 6:30 p.m. – 9:30 p.m. Jul 25

Entrepreneurial Training

**BOOKKEEPING**

**Bookkeeping Essentials**

Are you an entrepreneur, manager, or investor? Sign up for this intensive two-week workshop and gain a comprehensive overview of the essentials of bookkeeping. Through lectures and hands-on exercises, learn all the details you need to know about...
balance sheet preparation, general ledger posting, and income statement preparation. Bring your own pencil, eraser, highlighter, and calculator to class. Materials fee $20 at class.

$149 | Jennifer McIntosh
SMC Bundy Campus, 217
Sat 9:00 a.m. – 12:00 p.m. Jun 30 – Jul 21*
*No class on Jul 7.

QUICKBOOKS

QUICKBOOKS

Only students who sign up for the series listing for both QuickBooks I & II will receive a certificate of completion.

Please note: This class is for QuickBooks Desktop version, and not for QuickBooks Online.

Series Pricing: $219*/two classes; $99/class
*Includes certificate fee.

QuickBooks: The Basics, Part I

Small business owner who wants to improve productivity? Check out QuickBooks! In a hands-on class where you will have a computer to work with, find out how to use QuickBooks to manage your accounting and financial tasks easily. Learn basic functions—including how to navigate easily and add, edit, and delete customers, vendors accounts, and items—as well as how to issue invoices, prepare cash receipts and purchase orders, and write checks. Please Note: This class is for QuickBooks Desktop version, and not for QuickBooks Online.

$99 | Jennifer McIntosh
SMC Bundy Campus, 127
Sat 9:00 a.m. – 4:00 p.m. Jul 28

QuickBooks: The Next Step, Part II

If you have already taken the beginning QuickBooks class—or know how to use basic functions such as write checks and add, edit, and delete customers, vendors, employees, accounts, and items—prepare to go to The Next Step! Learn how to prepare estimates, use credit cards for purchases, reconcile credit card accounts, set up bank accounts, and apply credits to invoices. Please Note: This class is for QuickBooks Desktop version, and not for QuickBooks Online. Materials fee $10 at class.

$99 | Jennifer McIntosh
SMC Bundy Campus, 127
Sat 9:00 a.m. – 4:00 p.m. Aug 4

Fashion

Fashion Tech Pack I

Ever dream about producing your own clothing line? Then you need to know about the Tech Pack, a vital tool used in today’s apparel manufacturing industry to provide the critical blueprint necessary to mass produce a garment according to modern standards and technology. Learn the fundamental elements necessary to complete a tech pack for an apparel manufacturing company from a digital platform. This course is ideal for anyone interested in a job with a clothing company in the areas of fashion design or product development, for designers who need to update their knowledge and skills to re-enter the fashion industry, and for small-scale designers starting a clothing line that requires mass production. Skills in sewing and patternmaking are helpful, but not required. Bring to class a 4GB or larger USB flash drive.

$139 | La Tanya Louis
SMC Bundy Campus, 127
Thu 6:30 p.m. – 9:30 p.m. Jun 28 – Aug 9*
*No class on Jul 5.

Money Management

Investment Bootcamp

Retirement Plans—Mutual Fund ñ Annuities: Whether you’re a beginning or an experienced investor, here’s a practical way to evaluate and judge investment choices. Find out about the mechanics and potential return on mutual funds, annuities, stocks, bonds, and real estates. Discover tax strategies that allow you to keep more of what you earn. Learn the secrets of the money-management principles used by successful investors such as Warren Buffet, Benjamin Graham, and Peter Drucker. If you have any sort of retirement account—a 401(k), 403(b), or IRA, for example—this class is a must!

$49 | Caroline Rakness
SMC Bundy Campus, 228
Wed 6:30 p.m. – 9:00 p.m. Jul 11

Health Professions

Reiki – Level I

Reiki is an energy-based healing modality that helps eliminate stress from the body and promote balance and harmony in body/mind/spirit. In an intensive one-day training session, learn the first degree of Reiki healing for self-care and to help others.
Find out how to help unblock stagnant energies and change negative thought patterns and bad habits that interfere with the healing process. Gain an overview of how to transmit Reiki energy into the body, and an understanding of the endocrine and glandular systems for overall body relaxation. Certificate of completion for Reiki Level I is awarded upon successful completion of the course. Required textbook (please purchase before class): “The Japanese Art of Reiki”, by Bronwen Stiene and Frans Stiene (ISBN-13: 978-1905047024).

$119 | Laura Luna
SMC Bundy Campus, 123
Sat 10:00 a.m.–6:00 p.m. Jun 23

Reiki – Level II
Prerequisite: Reiki Level I (or Level II if wanting to refresh past learning).

Continue your exploration of Reiki, a Japanese relaxation technique that helps eliminate stress from the body and increase the body’s natural ability to heal. Learn advanced methods in a class that emphasizes integrating the Reiki precepts into your personal life, and working toward processing and releasing addictive/unhealthy emotional and mental habits. You’ll also learn additional self-care techniques, how to administer individual sessions, and how to start a private Reiki practice. Certificate of completion for Reiki Level II is awarded upon successful completion of the course. Materials fee $20 at class.

$149 | Laura Luna
SMC Bundy Campus, 123
Sat 10:00 a.m.–6:00 p.m. Jul 14

Notary Public/ Renewal

Become a Notary in One Day
Start your own business, become a more valuable employee, provide customer service for your business or organization, earn additional income, or get recommissioned as a Notary Public! Sign up for this intensive one-day seminar designed to equip you with everything you need to know to become an effective Notary. Find out about the laws that all California Notaries are required to know, as well as what you need to know to pass the State exam (required to be taken every 4 years), identify document signers, keep a journal, fill out certificates, and avoid lawsuits. Seminar includes a practice Notary Public Exam. No admittance to seminar after 8:30 a.m. and you must be on time when returning to the classroom from a break, due to State regulations. If you wish, you can register and take the State exam immediately after completing the seminar. This six-hour state-approved seminar give you the knowledge to pass the exam and practice as an effective Notary. Participants receive two practice tests and take the office Notary Exam directly following the seminar. To take the exam, you must be at least 18 years old, have NO felonies on your record, and present: (1) a check made payable to the Secretary of State in the amount of $40 (for new applicants and renewals); (2) a current driver’s license with photo, state-issued ID card, or other appropriate photo ID; (3) a 2"x2" color passport photo; and (4) two sharpened #2 pencils. PLEASE NOTE: Upon passing the exam, you are required to submit Live Scan fingerprints (details will be provided at the seminar). Cooperative Personal Services will begin exam registration takes at 4 p.m. with the exam directly following. Materials fee $35 at class.

$99 | Carrie Christensen
SMC Bundy Campus, 216
Sat 8:00 a.m.–6:00 p.m. Jul 28

Renew as a Notary in One Day!
Do you need to renew your status as a Notary? Do it the easy way! Sign up for this 3-hour, State-approved refresher course, and review all the laws, regulations, and other factors that apply to you as a Notary. If your commission has lapsed you must take a 6-hour approved course before taking the exam. Materials fee $30 at class. PLEASE NOTE: You will be required to pass the State exam and to submit ‘Live Scan’ fingerprints (details will be provided at the seminar). If you wish, you can register and take the State exam immediately after completing the seminar. To take the exam, you must be at least 18 years old, have NO felonies on your record, and present: (1) a check made payable to the Secretary of State in the amount of $40; (2) a current driver’s license with photo, state-issued ID card, or other appropriate photo ID; (3) 2x2 passport color photo; and (4) two sharpened #2 pencils. Exam registration takes place from 4:15 p.m. to 5 p.m. The exam will be from 5 p.m. to 6 p.m. Exam seating limited—seats will be assigned to those registered first. Materials fee $30 at class.

$50 | Carrie Christensen
SMC Bundy Campus, 216
Sat 12:45 p.m.–6:00 p.m. Jul 28
ETPL Process

1. **Determine Eligibility:** Meet with a case manager at your local branch of America’s Job Center—a one-stop shop for employment and training services—to find out if you qualify for training funds.

2. **Referral Notice:** If you qualify, your case manager will send a referral notice to SMC Community Education to confirm your course costs and start date. SMC Community Education must complete, sign, and return the referral notice to your case manager in order to go to the next step.

3. **Training Agreement:** America’s Job Center sends a training agreement to SMC Community Education. The agreement states that America’s Job Center agrees to pay for your training, and the terms for how payment will be remitted. The training agreement must be signed by SMC’s Director of Community Education and returned to your local branch of America’s Job Center for final signature.

4. **Fully Executed Training Agreement:** After America’s Job Center places its final signature on the agreement, a copy is sent to SMC. The agreement confirms that you can begin training as outlined in the agreement.

5. **Registration in Course:** SMC Community Education will register you in your course and send you a confirmation via email.

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**ETPL Training Courses offered through SMC Community Education**

- Social Media Marketing
- Web Analytics
- Online Marketing Certified Practitioner (OMCP) Certification

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*The Eligible Training Provider List was established in compliance with the Workforce Investment Act (WIA) of 1998 and amended by the Workforce Innovation and Opportunity Act (WIOA) of 2014 to provide customer-focused employment training resources for qualifying adults and dislocated workers.*
ON THE NET

SMC Community Education offers a wide variety of courses online. These classes are especially convenient for those with work, school, or childcare commitments, physical disabilities, limited access to transportation, or other circumstances that make it difficult to participate in a traditional classroom setting. Our online business and professional courses are designed to increase your success in the business world.

Bartending

Bartending the Easy Way – Online
Be the bartender managers want to hire! In a self-paced online course using the Master Code of Mixology TM—a branded instruction method for the beverage industry—learn to see the business from three points of view: the bartender, the customer, and the manager. Find out how to practice making cocktails and what you need to know about glassware, tools, recipes, pouring a perfect shot using the “tail,” wine and champagne service, and more! Learn about high-volume sales techniques, laws, and responsible beverage service. Also, pick up tips on job interviews and resumes, as well as how to start your own bartending service, and alternative ways to make money in the beverage industry.

Open start date Fee: $100

Driver Education

Driver’s Ed Online!
Prerequisite: Must be age 15 ½ or older. Are you a teen or adult who wants to learn how to drive? Before you get behind the wheel, sign up for this online course—approved by the California Department of Motor Vehicles (DMV)—and find out about the rules of the road and how to stay safe under a wide range of driving situations. This comprehensive course is a 100% safe, secure, and convenient way to learn safe driving and accident prevention. A certificate of completion is awarded upon successfully completing the course and passing the exam. Open to both Windows PC and Mac users. You may start this course whenever it’s convenient for you to do so. Additional details and information will be provided at registration. Go to smc.driversedonline.com to register for this class.

Open start date Fee: $29.50

Traffic School Online!
Got a ticket? Here’s a way to help you get it dismissed, stay point-free, and reduce insurance costs! Sign up for online traffic school—approved by the California Department of Motor Vehicles (DMV)—and gain a comprehensive review of the rules of the road, safe driving techniques, and how to prevent accidents. A certificate of completion is awarded upon successfully completing the course and passing the exam. Open to both Windows PC and Mac users. You may start this course whenever it’s convenient for you to do so. Additional details and information will be provided at registration. Go to trafficschoolonline.com to register for this class.

Open start date Fee: $29.97

Notary

Become a Notary Public Online!
Learn everything you need to know—in an online course approved by the State of California—to take the State exam and be on your way to becoming a new or recommissioned Notary Public. All materials—including our Notary Public Sourcebook, which presents practice exams after each section, sample notary scenarios and certificates, marketing solutions, and the laws and regulations that apply to notaries—are included in the course fee. A certificate of completion is awarded upon receipt of an affidavit indicating the student has read all course materials. Open to both Windows PC and Mac users. You may start this course whenever it’s convenient for you to do so. Additional details and information on when and where to take the State exam will be provided at registration.

Open start date Fee: $75

CALL (310) 434-3400 FOR MORE INFORMATION.

COMMUNITY EDUCATION

Gift Certificates

We can issue a gift certificate for a specific class or provide certificates in specific dollar amounts.

CALL (310) 434-3400 FOR MORE INFORMATION.

SMC Community Education | commed.smc.edu | 310-434-3400
ed2go classes use an attractive, image-laden Web interface, and can be completed entirely from your home or office at any hour. Online Classes run for 6 weeks (with a 2-week grace period). Our Online Career Training is designed to prepare you for developing expertise in your desired career field and/or for career certification exams. Online Career Training classes usually run from 3 to 6 months. A certificate of completion is awarded upon successful completion of an Online Career Training class.

**Online Classes**

Online Classes are designed around a project-oriented curriculum, including lessons, quizzes, hands-on assignments, discussion areas, supplementary links, and more.

- Expert instructors
- 24-hour access
- Online discussion areas
- 6 weeks of instruction
- Select from hundreds of courses
- New sessions begin each month

Browse ed2go.com/smce to find Online Classes that meet your personal needs.

**Online Career Training**

Our Online Career Training is designed by a team of professionals from each respective field. Instructors/mentors are actively involved in your online learning experience, responding to any questions or concerns, as well as encouraging and motivating you to succeed.

- Facilitators are available to answer questions and help you through your studies
- Most classes take 3–6 months to complete
- No additional charges – all class materials are included in the class fee
- Financial assistance available

Visit careertraining.ed2go.com/smce to learn more about our Online Career Training and certification.

**Taking Courses on Your Terms**

- Convenient
- Affordable
- Effective

**Broaden Your Horizons – Make It Happen Today!**
Online Education with ed2go

Online Classes

SELECTION OF POPULAR ONLINE CLASSES

Beginning Writer’s Workshop $115
Effective Business Writing $115
The Keys to Effective Editing $115
A-to-Z Grant Writing $115
Grammar Refresher $115
Marketing Your Nonprofit $115
Learn to Buy and Sell on eBay $115
Secrets of the Caterer $115
Accounting Fundamentals $115
Real Estate Investing $115
Secrets of Better Photography $115
Music Made Easy $115
Intro to Java Programming $115
Prepare for the GED $115
Become a Veterinary Assistant $115
Using Social Media in Business $115
Microsoft Access 2016 Series* $225
Microsoft Excel 2016 Series* $324
Web Design Value Suite* $299
Speed Spanish Series* $299
SQL Series* $199
Accounting Fundamental Series* $199
Creating Wordpress Websites Series* $199
Writing and Editing Value Suite* $299

* Series & Suites are bundled classes offered at a discount

How to begin your class:
1. Go to ed2go.com/smce
2. Browse for a class you would like to take, then click the Add to Cart button
3. When you are ready, click on the Continue to Checkout button. You will be prompted to login or create a new student account.

COURSES START: April 11, May 16, June 13, July 18, and August 15

Online Career Training

SELECTION OF POPULAR ONLINE CAREER TRAINING

Certified Bookkeeper $1,995
Certified Wedding Planner $1,595
Charieter Tax Professional (CA residents) $1,995
Event Management and Design $1,995
Forensic Computer Examiner $3,095
Freight Broker/Agent Training $1,895
Grant Writing $2,295
Human Resources Professional $1,795
Optician Certification Training $1,895
Microsoft Project 2010 $795
OMCA® SEO Associate $1,595
Physical Therapy Aide $1,895
Principles of Green Buildings $795
Professional Interpreter $995
OMCP® Social Media Associate $1,595
Marketing Design Certificate $3,295
Technical Writing $1,795
Webmaster $2,299
Travel Agent Training $1,795
Medical Transcription $1,795
Medical Terminology $795
Legal Secretary $2,295
Adv. Personal Fitness Trainer $2,795
Fitness Business Management $2,595
Personal Fitness Trainer $2,295
AutoCAD Certified User 2015 $2,595
Mobile Web Developer $2,295

Payment plans and financial aid available.

How to get started:
1. Browse the classes at: careertraining.ed2go.com/smce
2. Select a Course and then click on the Enroll button to fill-out the enrollment form, or contact us at (877) 221-5151

COURSES START ANYTIME
Begin at Your Convenience!

ed2go.com/smce
careertraining.ed2go.com/smce
TO REGISTER

All major credit cards accepted. We will e-mail or send you confirmation within two days after receiving your request. If the course is full, we tell you immediately. If you don’t hear from us, please email for confirmation.

ONLINE: Go to commed.smc.edu
All major credit cards accepted.

BY PHONE: (310) 434-3400, option 2
Telephone Registration Hours are 8:30 a.m. to 4:00 p.m. Monday through Friday. All major credit cards accepted.

BY EMAIL: commed@smc.edu

IN PERSON: By appointment only. The SMC Community Education office is located at the SMC Bundy Campus, 3171 S. Bundy Dr. (at College Dr.), Room 112, Los Angeles, CA 90066.

OFFICE HOURS: 8:30 a.m. to 5 p.m. Monday through Friday.

HOLIDAYS: Classes do not meet on July 4.

ACADEMIC CREDIT: SMC Community Education classes are not equivalent to credit classes, and cannot be used to meet prerequisites in the SMC credit program.

Financial aid is not available and transcripts are not offered for not-for-credit classes.

CLASS LOCATIONS/PARKING:

SMC Main Campus – 1900 PICO BLVD.
PERMIT/PAID PARKING – Parking on SMC’s main campus requires a decal or temporary parking pass at any hour Monday through Thursday, and until noon on Friday. Public parking on SMC’s main campus during those times is ONLY available in Lot 6 and costs $10 for the entire day/night (no in-and-out privileges). Head-in parking ONLY.
FREE PARKING – On Fridays AFTER noon (12 p.m.) and on the weekends, parking on SMC’s main campus is FREE and no decal is required. Head-in parking ONLY.

SMC Airport Arts Campus – 2800 AIRPORT AVE.
Parking is free, but requires a decal, available from the SMC Campus Police truck onsite. Head-in parking ONLY.

SMC Bundy Campus – 3171 S. BUNDY DR.
Parking is free, but requires a decal, available from the SMC Campus Police truck onsite. Decal is for Student Parking only – DO NOT PARK IN STAFF PARKING – YOU WILL BE TICKETED. Head-in parking ONLY.

SMC Performing Arts Center – 1310 ELEVENTH ST.
Parking is free after 5:30 p.m. on weekdays, but requires a decal, available from the parking attendant onsite. Decal is for Student Parking only – DO NOT PARK IN STAFF PARKING – YOU WILL BE TICKETED. Head-in parking ONLY.

SMC Emeritus Campus – 1227 SECOND ST.
Parking is available in the City parking structure #2, located at the corner of Second St. and Wilshire Blvd. Parking is free for the first 90 minutes, $1 for the next hour, and $1.50 for each additional 30 minutes, up to a maximum of $14. Evening rates after 6 p.m. may vary. Head-in parking ONLY.
SMC Center for Media and Design – 1660 STEWART ST.
PERMIT/PAID PARKING – Parking at SMC’s Center for Media and Design requires a decal at any hour Monday through Friday. Head-in parking ONLY.

West Los Angeles College – 9000 OVERLAND AVE., CULVER CITY
Parking is available in Parking Structure and Overflow Lot 8, Lot 5 (off Freshman Dr.), and Lots A, 1, 2, and 4A near the PE Complex (PEC). Students may purchase a daily parking permit for $2 from permit dispensing machines (use one dollar bills or quarters only) located in each parking lot. For your convenience, you may buy a semester-long WLAC parking permit for $20 (strictly cash only, in person) from the Westside Extension Office, or $23 online at westlac.augusoft.net (click on the “Forms & FAQs” link). For room information and direction, call (310) 287-4475.

CANCELLATION AND REFUND POLICIES
NO CANCELLATIONS AFTER A CLASS HAS BEGUN, so choose courses carefully! Requests for withdrawal from a class must be submitted in writing via email at least seven business days before the start date of the class; receipt of requests made via other methods, such as phone messages, will not be accepted. You may receive a credit voucher applicable to future Community Education classes, which is valid for two years from the date of issue. A minimum service charge of $10 per class cancellation will be withheld. Refunds are granted ONLY if a class is cancelled, discontinued, or rescheduled. In the instance of cancelled classes, the course fee is automatically refunded. Credit card refunds are processed within seven business days, check and cash refunds will be issued by check within 45 business days.

Transfers
To transfer to another class, requests must be submitted in writing via email at least seven (7) business days before the original class meets. A minimum service charge of $10 per class transfer will be deducted.

Important Information: Refunds are NOT issued for absences nor prorated for late registrations. Missed class meetings may not be made up in another class. There is no auditing of classes. Students are highly encouraged to register before class begins.

Some high-demand classes, such as glass fusing and Good Times Travel day trips, have separate and different refund policies stating that all registrations are final, and no refunds, credits, or transfers will be given. Please bear that in mind when registering for those classes.

TRANSPORTATION, FIELD TRIPS, & EXCURSIONS: SMC Community Education does not provide transportation for any voluntary field trips or excursions to any off-campus locations. Although staff may assist in coordinating this transportation or may recommend travel routes, etc., Santa Monica College is in no way responsible and assumes no liability for any losses or injuries resulting from any non-District-sponsored transportation. If you ride with another SMC student, that student is not an agent of, or driving on behalf of, Santa Monica College. According to California Code of Regulations §55450, if you participate in a voluntary field trip or excursion, you are deemed to have held harmless the District and its officers, agents, and employees from all liability or claims which may arise out of or in connection with your participation in this activity.

DISABLED ACCOMMODATION:
SMC Community Education provides support services to students with qualifying and documented disabilities in accordance with Section 504 of the Rehabilitation Act of 1973 and the Americans with Disabilities Act of 1990. If you require accommodation, please contact SMC Disabled Student Programs and Services (DSPS) at (310) 434-4265 or Video Phone (310) 238-1642 prior to the start of your class.

SMC ADMINISTRATION AND STAFF
Dr. Kathryn E. Jeffery, Superintendent/President
Dr. Dione M. Carter, Dean, Noncredit & External Programs
Michelle King, Director, Career & Contract Education

SMC COMMUNITY EDUCATION STAFF
Alice Meyering, Tymia Yancy
Schedule prepared by SMC Office of Marketing

SMC BOARD OF TRUSTEES
Barry A. Snell, Chair; Dr. Margaret Quiñones-Perez, Vice Chair; Dr. Susan Aminoff; Dr. Nancy Greenstein; Dr. Louise Jaffe; Rob Rader; Dr. Andrew Walzer; Chase Matthews, Student Trustee; Dr. Kathryn E. Jeffery, Superintendent/President
REGISTRATION FORM

Name ______________________________________________________________
Address _______________________________________________________________________
City & Zip _______________________________________________________________________
Day Phone _______________________________________________________________________
E-mail ________________________________________________________________

Your age range:  □ 0-11  □ 11-31  □ 32-46  □ 47-67  □ 68+
Credit or Debit Card Information (All major credit cards accepted.)

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SIGN ME UP FOR THESE CLASSES:

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Total amount to be charged Fee $_____

VISIT OUR WEBSITE AT: commed.smc.edu

PLEASE REGISTER EARLY.
Many classes fill quickly. We cancel classes with low enrollment, so your early registration may assure that the class you choose will remain available.
Payment by credit or debit card only.
REGISTER online at commed.smc.edu or in person by appointment only at our office at the SMC Bundy Campus, 3171 S. Bundy Dr., Rm 112. Telephone hours are 8:30 a.m. to 4 p.m., Mon.-Fri. CALL (310) 434-3400.
“In photography there is a reality so subtle that it becomes more real than reality.” — Aaron Siskind

Summer is the perfect time to explore new places and capture unexpected images around the City of Angels. Let our Photo Workshops be an inspiration to you this summer. For novices, our perennial favorites Basic Photography and Beyond Basic Photography will give you a strong foundation and good grasp of digital photography.

For more experienced photographers, On the Street with Your Camera hones your skills to capture the fleeting moments of life in the city. Elevate your photographic skills with Creativity and Composition, a class that examines compositional principles, image psychology, and artistic viewpoints indispensable to photographers who are developing visual identity. Our Advanced Black & White Printing continues to be popular among the experts, so be sure to register early! And discover how to put a memorable touch to the black and white with Hand-Tinted Photographs that express your creativity!

See pages 9–11 for more details.
Avid Media Composer Certification Prep Workshop

Avid Media Composer is the industry standard when it comes to professional editing of feature films, documentaries, and all forms of broadcast digital media. Be acknowledged by AVID as having mastered industry standards. To gain the title of Avid Certified User for Media Composer, you must take two foundational courses before sitting for the certification exam.

Santa Monica College is an Avid Learning Partner qualified to offer these courses.

See page 16 for more details.

Choose from hundreds of courses that can enrich and change your life. Classes fill quickly, so sign up for Summer 2018 now! Complete the registration form on page 26 to get started today.

Go to commed.smc.edu and sign up TODAY!